As required by [Title IV Part B §4204(b)(2)(K)](http://www2.ed.gov/policy/elsec/leg/esea02/pg55.html#sec4204), a Sustainability Plan must be submitted by all 21st Century Community Learning Center (CCLC) subgrantees each year. The bulleted outcomes listed below are not required, but have been identified as best practices. **Each year, the Sustainability Plan should address at least three of the outcomes suggested.** The resulting plan should be personalized to each subgrantee spanning all four years of the grant. It should be reasonable and identify what actions will be taken, by whom and when. Please save this file as “Name of Subgrantee\_Sustainability Plan” and upload it to EZReports no later than February 17, 2017 during the first year of the funding cycle. For subsequent years, reference the updated deliverables calendars to identify the completion dates for FY18, FY19 and FY20. (*This document will be added to each year and saved in EZReports as the same file name.)*

**Strategic Plan Outcomes:**

* Create and maintain a strong program identity.
	+ The community is familiar with a recognizable program name, logo, tag line, flyer, brochure, etc.
* Drive community engagement through effective use of media.
	+ The program is consistently showcased through pictures/articles in the newspaper and/or social media, radio spots, regular newsletters, etc.
* Enhance program identity and community support through an active advisory committee.
	+ A supportive committee exists and is active in soliciting support and establishing the program identity.
* Engage in multiple awareness-raising activities.
	+ This can include hosting booths at community events, presence at parent/teacher conferences, participation in high visibility community events, attending school board meetings, participating in the “Lights on After School” national initiative, etc.
* Receive direct grants.
	+ Identify and secure grant opportunities including federal, state, city and private foundations that support the program now, or can in the future.
* Leverage district/school resources.
	+ Identify and secure district resources such as Title I, funds for extended learning, tutoring, RTI, PTA, etc., that support out of school time learning programs.
* Advocate for State Funding.
	+ This can include becoming a member in the New Mexico Out-of-School Time (NMOST) Network and advocating during the New Mexico Legislative Session. (21st CCLC funding may not be used to support any form of lobbying.)

Subgrantee: Click here to enter text.

UPDATED for Academic Year 2016-2017 (FY17) on date: Click here to enter a date.

| **Outcome:** *The outcomes listed below do not need to be used in this plan. The listed outcomes can be replaced with an example from the provided strategic plan outcome options on page 1, or a different outcome can be written into the outcome row.*  | **Activities:** *(What action steps have already been taken this year or will be taken in the future in order to meet the desired outcome? List between 1-4 action items.)* | **Responsibility:** *(Who is responsible for each of the action items?)* | **Timeline:***(When was/is the action item completion date?)* |
| --- | --- | --- | --- |
| Create and maintain a strong program identity.  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Drive community engagement through effective use of media.  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Enhance program identity and community support through an active advisory committee. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Leverage district/school resources. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Subgrantee: Click here to enter text.

UPDATED for Academic Year 2017-2018 (FY18) on date: Click here to enter a date.

| **Outcome:** *The outcomes listed below do not need to be used in this plan. The listed outcomes can be replaced with an example from the provided strategic plan outcome options on page 1, or a different outcome can be written into the outcome row.* | **Activities:** *(What action steps have already been taken this year or will be taken in the future in order to meet the desired outcome? List between 1-4 action items.)* | **Responsibility:** *(Who is responsible for each of the action items?)* | **Timeline:***(When was/is the action item completion date?)* |
| --- | --- | --- | --- |
| Create and maintain a strong program identity.  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Drive community engagement through effective use of media.  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Enhance program identity and community support through an active advisory committee. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Leverage district/school resources. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Subgrantee: Click here to enter text.

UPDATED for Academic Year 2018-2019 (FY19) on date: Click here to enter a date.

| **Outcome:** *The outcomes listed below do not need to be used in this plan. The listed outcomes can be replaced with an example from the provided strategic plan outcome options on page 1, or a different outcome can be written into the outcome row.* | **Activities:** *(What action steps have already been taken this year or will be taken in the future in order to meet the desired outcome? List between 1-4 action items.)* | **Responsibility:** *(Who is responsible for each of the action items?)* | **Timeline:***(When was/is the action item completion date?)* |
| --- | --- | --- | --- |
| Create and maintain a strong program identity.  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Drive community engagement through effective use of media.  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Enhance program identity and community support through an active advisory committee. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Leverage district/school resources. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Subgrantee: Click here to enter text.

UPDATED for Academic Year 2019-2020 (FY20) on date: Click here to enter a date.

| **Outcome:** *The outcomes listed below do not need to be used in this plan. The listed outcomes can be replaced with an example from the provided strategic plan outcome options on page 1, or a different outcome can be written into the outcome row.* | **Activities:** *(What action steps have already been taken this year or will be taken in the future in order to meet the desired outcome? List between 1-4 action items.)* | **Responsibility:** *(Who is responsible for each of the action items?)* | **Timeline:***(When was/is the action item completion date?)* |
| --- | --- | --- | --- |
| Create and maintain a strong program identity.  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Drive community engagement through effective use of media.  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Enhance program identity and community support through an active advisory committee. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Leverage district/school resources. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |