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**New Mexico Public Education Department**

**New Mexico Charter School Program Competitive Subgrant Phase I Application - 2018**

**New Schools**

**![MP900439327[1]]()**

# Directions:

In the first phase, applicants must submit a new charter school application to operate a charter school to an authorized public chartering authority in New Mexico and the applicant must have provided adequate and timely notice to that authorized public chartering authority.

Applicants who submit to an authorized public chartering authority other than the Public Education Commission will need to ensure the NMCSP program manager receives a copy of the application.

* To request SharePoint credentials for the purpose of submitting an application, please email charter.schools@state.nm.us .

The application submitted to the authorized public chartering authority will qualify as a New School NMCSP Subgrant Competition Phase 1 application **ONLY IF** the new charter school application contains all of the same prompts and corresponding rubrics as the 2017 Public Education Commission new charter school application.

* An applicant who submits a new charter school application, which does not contain all the same prompts and corresponding rubrics as the 2017 Public Education Commission new charter school application, to an authorized public chartering authority other than the PEC must complete the 2017 Public Education Commission new charter school application as a New School NMCSP Subgrant Competition Phase 1 application.

# Scoring:

Phase 1 applications submitted through the Public Education Commission’s new application process will be scored through that evaluation process.

Phase 1 applications submitted through a different authorized public chartering authority’s new application process will be evaluated by the NMCSP using the same evaluation process as the Public Education Commission’s new application evaluation process.

* This process includes the use of a consensus review by a peer review team—including one licensed NM teacher, one licensed NM business official, one licensed NM administrator, and one former or current charter school authorizer or authorizing staff, or high level education policy expert—selected through a rigorous evaluation process.

The Phase 1 application will also include attendance by NMCSP program staff at the community input hearing held by the authorized public chartering authority to which the applicant submits their Phase 1 application.

*To be eligible to move to Phase 2 of the New School NMCSP Subgrant Competition, an applicant must meet the following scoring requirements for the Phase 1 application:*

* No response is evaluated as “Falls Far Below the Criteria”;
* No more than 3 responses may be evaluated as “Approaches the Criteria” in any one section of the application; and
* The applicant must earn 95% of the available points or more.

Applicants that are eligible to submit a Phase II application will be notified by the CSP program manager.

# Subgrant Program Calendar

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|  | **New Charters** |
| **Grant Application Reviewer Selection Process** |
| PED Releases RFI for Grant Application Reviewers | February 7 |
| Interested Grant Application Reviewers Submit Resumes and Statements of Interest | February 16 |
| PED Directors Review Potential Grant Application Reviewers  | February 16– February 23 |
| Selections of Grant Application Reviewers Finalized | February 23 |
| **Grant Application/RFA Process** |
| PED Releases Subgrant RFA | February 15 |
| RFA Responses Due to PED | Phase I – February 23Phase II – March 15 |
| RFA Responses Evaluated | Phase I – February 23 – March 10Phase II – March 15 – March 30 |
| Notification of Eligibility to Move to Phase II | March 10 |
| Behavioral Event Interviews | February and March |
| Community Input Hearings Reviewed and Evaluated | February 23 – March 30 |
| Awards Announced | April 1 |