UNM

STEM-H Center for
Outreach, Research & Education

FRIEND/FUNDRAISING & POTENTIAL PARTNERS WORKSHEET

CONTACT IDEAS	WHO HAS INFO? WHOSE NETWORK IS IT?	CONTACT NOTES
EXAMPLE: MY FRIENDS	Karen Kinsman (ME)	10/27/14 – Made list of names & emails; sent email asking for help

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POTENTIAL PARTNER/DONOR CONTACT INFORMATION

CONTACT NAME	TYPE OF HELP TO ASK FOR	PHONE/EMAIL	CONTACT TRACKING
EXAMPLE: SALLY SAMPLE	Registration, Judge Orientation, or Scoring	ssample@unm.edu	10/29/14 – sent Sally an email 11/1/14 – Sally signed up to coordinate student registration