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SECRETARY OF EDUCATION

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GOVERNOR

July 29, 2016

**MEMORANDUM**

**TO:** Superintendents  
Charter School Leaders

**FROM:** Denise Koscielniak, Director of Federal Programs 

**RE:** **Additional Information Regarding Ancillary/Related Service Full Time Equivalent (FTE)**

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Upon continuing review by the Public Education Department of the types of ancillary service providers allowed to be claimed for ancillary FTE calculations as part of the State Equalization Guarantee and the State's licensing requirements and qualifications for Speech Language Pathologist (SLP) Clinical Fellows, SLP Clinical Fellows can carry speech language pathology caseloads and can be claimed for the ancillary FTE calculation.

SLP Clinical Fellow Licensure Requirements

- One year license. Can be renewed twice. Application must include:
  - A copy of current board license
  - Transcripts reflecting a master's degree in speech language pathology, speech pathology or communication disorders

Student Teacher Accountability Reporting System (STARS)

- Related Service Personnel for Special Education (6-21 Year Olds)
  - STARS Code 111 SLP Clinical Fellows
- Related Service Personnel for Special Education (3-5 Year Olds)
  - STARS Code 111S SLP Clinical Fellows

Speech Language Pathologist Apprentices are not allowed to carry SLP caseloads.

If you have any questions regarding licensure requirements, please contact Seana Flanagan at [seana.flanagan@state.nm.us](mailto:seana.flanagan@state.nm.us) or (505) 827-6503. Anita Curtis can assist you with STARS reporting questions and can be reached at [anita.curtis@state.nm.us](mailto:anita.curtis@state.nm.us) or (505) 827-6499.

cc: Paul Aguilar, Deputy Secretary, Finance and Operations  
David Craig, Director, School Budget and Analysis Division  
Special Education Directors and Coordinators  
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