



# New Mexico Public Education Department

Student Success & Wellness Bureau  
Administrative Review Corrective Action Plan

Name of School Food Authority:	<b>Cobre Consolidated Schools</b>
School Site(s) reviewed:	Central Elementary School Cobre High School
Date of On-Site Review:	<b>25, October, 2017</b>
Date Corrective Action Plan Was provided to SFA:	<b>21, November, 2017</b>
<b>Date your Corrective Action Plan Response is due to NMPED:</b>	<b>21, December, 2017</b>

## COMMENDATIONS

PERFORMANCE STANDARD 1
SFA is classified under Community Eligibility Provision and showed all documentation regarding the established percentages with regard to their Identified Student Percentages or ISP.
Edit Checks and Meal Counts are being performed as required
SA verified that the FNS-742 Report had been conducted in a timely manner
PERFORMANCE STANDARD 2
SFA is in compliance with required meal components and quantities as per NSLP regulations.
Production records continuously maintained as required
Two types of fluid milk offered at each meal service
GENERAL AREAS
SFA had menu posted in visible area for students
SFA in compliance with Civil Rights and Professional Standards training
Potable water available and free

The following pages address the findings that were identified during your Administrative Review. For each finding you will be presented with the following:

- A summary of the regulation / requirement
- The finding, and details specific to the SFA regarding the finding
- The Code of Federal Regulations citation number or alternate resource citation
- Suggested guidance for the SFA in order to achieve compliance
- SFA area for reply to state how, when and by whom corrections will be made





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**Technical Assistance Provided**

TA was provided to SFA requirements under Offer vs. Serve include that the SFA must offer the five food components specified in the meal pattern, and students must be allowed the option to deny two items, except that they must take at least a 1/2 cup of either the fruit or vegetable component or 1/2 cup combination of fruit and vegetable. During the review, it was determined that the SFA is not following these requirements. The requirement as well as examples of the findings and possible solutions were reviewed with the SFA.

Signature of Reviewer:

Date: 11/21/17

Signature of Nutritionist

Date: 11.21.17

Signature of SFA Representative:

\_\_\_\_\_

Date: \_\_\_\_\_

**If you have any questions, feel free to contact me at your convenience. Thank you.**

**Name of Reviewer: Jerome Armijo, Health Educator  
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Please insert your detailed responses, save, print, sign, and scan/email or mail the signed copy to your Reviewer at the address above by the due date indicated. Thank you.