



New Mexico Public Education Department

Coordinated School Health & Wellness Bureau

Administrative Review Corrective Action Plan

Name of School Food Authority: **Kawaika Laguna Schools**

School Site reviewed: **Laguna Elementary School**

Date of On-Site Review: **November 28, 2017**

Date Corrective Action Plan Was provided to SFA: **December 27, 2017**

Date your Corrective Action Plan Response is due to NMPED: January 26, 2018

COMMENDATIONS

PERFORMANCE STANDARD 1
CEP Report up to date and accurate
Edit checks performed

PERFORMANCE STANDARD 2
Signage posted on reimbursable meal

GENERAL AREAS
Potable water available
Professional Standards Recorded

The following pages address the findings that were identified during your Administrative Review. For each finding you will be presented with the following:

- A summary of the regulation / requirement
- The finding, and details specific to the SFA regarding the finding
- The Code of Federal Regulations citation number or alternate resource citation
- Suggested guidance for the SFA in order to achieve compliance
- SFA area for reply to state how, when and by whom corrections will be made



New Mexico Public Education Department

Coordinated School Health & Wellness Bureau

Administrative Review Corrective Action Plan

Please provide a detailed response to each finding in the spaces provided

Finding #1

Fruit shortage for Breakfast and Vegetable shortage for Lunch

Regulation / Citation Summary

210.10 (b) (c) *Meal pattern for school lunches.* Schools must offer the food components and quantities required in the lunch meal pattern established in the following table:

Meal pattern	Lunch meal pattern		
	Grades K-5	Grades 6-8	Grades 9-12
	Amount of food ^a per week		
	(minimum per day)		
Fruits (cups) ^b	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) ^b	3¾ (¾)	3¾ (¾)	5 (1)
Dark green ^c	½	½	½
Red/Orange ^c	¾	¾	1½
Beans and peas (legumes) ^c	½	½	½
Starchy ^c	½	½	½
Other ^{c,d}	½	½	¾
Additional Veg to Reach Total ^e	1 ^e	1 ^e	1½
Grains (oz eq) ^f	8-9 (1)	8-10 (1)	10-12 (2)
Meats/Meat Alternates (oz eq)	8-10 (1)	9-10 (1)	10-12 (2)
Fluid milk (cups) ^g	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week			
Min-max calories (kcal) ^h	550-650	600-700	750-850
Saturated fat (% of total calories) ^h	<10	<10	<10
Sodium (mg) ^{h,i}	≤640	≤710	≤740
Trans fat ^h	Nutrition label or manufacturer specifications must indicate zero grams of <i>trans</i> fat per serving.		

SFA Suggested Guidance for Compliance

Ensure at least the minimum portion size is being prepared and served per age group

SFA Response




New Mexico Public Education Department

Coordinated School Health & Wellness Bureau

Administrative Review Corrective Action Plan

Finding #2
Boxes of Food on the floor
Regulation / Citation Summary
210.13 (d) <i>Storage</i> . The school food authority shall ensure that the necessary facilities for storage, preparation and service of food are maintained. Facilities for the handling, storage, and distribution of purchased and donated foods shall be such as to properly safeguard against theft, spoilage and other loss.
SFA Suggested Guidance for Compliance
Ensure all boxes are not on the floor
SFA Response

Finding #3
Not all food items were dated to ensure 1 st in 1 st out method is applied
Regulation / Citation Summary
210.13 (d) <i>Storage</i> . The school food authority shall ensure that the necessary facilities for storage, preparation and service of food are maintained. Facilities for the handling, storage, and distribution of purchased and donated foods shall be such as to properly safeguard against theft, spoilage and other loss.
SFA Suggested Guidance for Compliance
Ensure all food boxes and items are dated
SFA Response

Signature of Reviewer: 

Date: 12/27/17

Signature of SFA Representative: _____

Date: _____

If you have any questions, feel free to contact me at your convenience. Thank you.



New Mexico Public Education Department

Coordinated School Health & Wellness Bureau

Administrative Review Corrective Action Plan

Name of Reviewer: **Marina Gomez, Health Educator**
Coordinated School Health & Wellness Bureau
120 S. Federal Place, Suite 207
Santa Fe, NM 87501
Phone: (505) 827-3574
Email: MarinaD.Gomez@state.nm.us

Please insert your detailed responses, save, print, sign, and scan/email or mail the signed copy to your Reviewer at the address above by the due date indicated. Thank you.