

# **NEW MEXICO PUBLIC EDUCATION COMMISSION**

## **Minutes for Work Session**

### **Monday, November 14, 2016**

#### **CALL TO ORDER**

Chair Patricia Gipson called the PEC Work Session to order at 9:08 a.m. in Mabry Hall of the Jerry Apodaca Education Building, 300 Don Gaspar, Santa Fe, NM 87501

#### **ROLL CALL**

PEC Secretary Karyl Ann Armbruster called role:

Present:

Commissioner Patricia Gipson, PEC Chair, District 7, Las Cruces  
Commissioner Carolyn Shearman, District 9, Artesia  
Commissioner Carmie Toulouse, District 3, Albuquerque  
Commissioner Karyl Ann Armbruster, PEC Secretary, District 4, Los Alamos  
Commissioner Danielle Johnston, District 8, Moriarty

Absent:

Commissioner Gilbert Peralta, PEC Vice Chair, District 6, Socorro  
Commissioner Millie Pogna, Member, District 2, Albuquerque  
Commissioner Jeff Carr, District 10, Eagle Nest  
Commissioner Eleanor Chavez, District 1, Albuquerque  
Commissioner James Conyers, District 5, Bloomfield

Also Present:

Katie Poulos, PED Director of Charter Schools

Sign In Sheet is attached

#### **WORK SESSION**

##### **GOVERNING COUNCILS**

Chair Gipson began the discussion of responsibilities of charter schools' Governing Councils. The Commissioners discussed the type and specificity of information that should be posted on charter school websites. Other discussion included Governance Council evaluation of the school administration, job descriptions, a succession plan, team building, good governance, and an annual self-assessment. Governance Council responsibilities in regards to finances were also discussed. These included training for council members and review finances monthly and quarterly. Good, thorough minutes were also recommended for Governing Councils.

##### **ADJOURNMENT**

No votes were taken by Commissioners during this work session.

The meeting was adjourned at 12:55 p.m.

Submitted by Beverly Friedman, PED Liaison to the PEC