



New Mexico Public Education Department

Coordinated School Health & Wellness Bureau

Administrative Review Corrective Action Plan

Name of School Food Authority:	<b>Sequoyah Adolescent Treatment Center</b>
School Site reviewed:	Sequoyah Adolescent Treatment Center
Date of On-Site Review:	<b>September 26, 2017</b>
Date Corrective Action Plan Was provided to SFA:	<b>October 2, 2017</b>
<b>Date your Corrective Action Plan Response is due to NMPED:</b>	<b>November 2, 2017</b>

**COMMENDATIONS**

PERFORMANCE STANDARD 1	
Eligibility documentation provided	
Edit checks performed	

PERFORMANCE STANDARD 2	
Meal components available and roll was made from scratch	
Signage posted on reimbursable tray	
Production records filled out after meal	

GENERAL AREAS	
Potable water available	
HACCP plan available	

The following pages address the findings that were identified during your Administrative Review. For each finding you will be presented with the following:

- A summary of the regulation / requirement
- The finding, and details specific to the SFA regarding the finding
- The Code of Federal Regulations citation number or alternate resource citation
- Suggested guidance for the SFA in order to achieve compliance
- SFA area for reply to state how, when and by whom corrections will be made



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Please provide a detailed response to each finding in the spaces provided

Finding #1	
Dates missing on opened cases for lasagna and oatmeal.	
Regulation / Citation Summary	
7 CFR 210.13 Facilities management	
(d) <i>Storage.</i> The school food authority shall ensure that the necessary facilities for storage, preparation and service of food are maintained. Facilities for the handling, storage, and distribution of purchased and donated foods shall be such as to properly safeguard against theft, spoilage and other loss	
SFA Suggested Guidance for Compliance	
In order for the SFA to come into compliance the SFA to ensure regulation is being met by:	
<ol style="list-style-type: none"><li>1. Describe preventative measures to avoid this occurrence in the future.</li><li>2. List the person and title that is responsible for putting the dates on the food products</li></ol>	
SFA Response	

Finding #2	
Afterschool Snack can be claimed only on the days that there is school as	
Regulation / Citation Summary	
<b>7CFR 210.10(o) <i>Afterschool snacks.</i> Eligible schools operating afterschool care programs may be reimbursed for one afterschool snack served to a child (as defined in §210.2) per day. (ii) Sponsor afterschool care programs as defined in §210.2.</b>	
<b>7CFR 210.2 <i>Afterschool care program</i> means a program providing organized child care services to enrolled school-age children afterschool hours for the purpose of care and supervision of children. Those programs shall be distinct from any extracurricular programs organized primarily for scholastic, cultural or athletic purposes.</b>	
SFA Suggested Guidance for Compliance	
In order for the SFA to come into compliance the SFA to ensure regulation is being met by:	
<ol style="list-style-type: none"><li>1. Describe preventative measures to avoid this occurrence in the future.</li></ol>	



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- 2. List the person and title that is responsible for entering the claims on the Nutrition Portal.
- 3. Send in the current claim, ASSP count to ensure that the snacks aren't being claimed.

SFA Response

[Empty response area for SFA]

Technical Assistance Provided

SFA/RCCI to ensure that they obtain the Professional Standards from the Food Service Management company because RCCI/SFA oversees the NSLP program.

Signature of Reviewer:

[Handwritten signature]

Date:

10/2/17

Signature of SFA Representative:

\_\_\_\_\_

Date:

\_\_\_\_\_

If you have any questions, feel free to contact me at your convenience. Thank you.

**Name of Reviewer:** Claudia Duran, Health Educator  
 Coordinated School Health & Wellness Bureau  
 120 S. Federal Place, Suite 207  
 Santa Fe, NM 87501  
 Phone: (505) 827-3574  
 Email: claudia.duran@state.nm.us

Please insert your detailed responses, save, print, sign, and scan/email or mail the signed copy to your Reviewer at the address above by the due date indicated. Thank you.