

AGENDA ITEM EXECUTIVE SUMMARY

I. Public Education Commission Meeting Date: June 17, 2016

II. Item Title: Discussion and Possible Action on Charter School Performance Framework Evaluation Timeline and Process

III. Executive Summary:

At its May 13 meeting, the PEC voted to approve the “Charter School Performance Framework Improvement Plan Process/Timeline” and “Charter School Improvement Plan (SIP)” attached to this document.

The “Charter School Performance Framework Improvement Plan Process/Timeline” requires the following:

- In **March**, each school must complete a “Performance Framework School Self-Assessment” and provide that to CSD
- In **June**, the CSD must report the “Results for Schools on PF Rubric to PEC with Copies to Schools”
- In **August**, each school must provide “School Improvement Plan to CSD/PEC for PF Indicators of ‘Does Not Meet’ ‘Working to Meet Standard’ and/or ‘Falls Far Below Standard’”
- In **September**, the “PEC Votes to Approve School Improvement Plans”

CSD is seeking guidance from the PEC regarding the timelines and expectations for this current year. Specifically, we will be seeking to understand:

- the deadlines by which the PEC expects schools to complete the “Performance Framework School Self-Assessment” and any required “School Improvement Plan.”
 - The schools were previously unaware of any “self-assessment” requirement and therefore need a reasonable amount of time to complete this.
 - The schools were previously unaware of the improvement plan requirement for non-academic indicators and therefore, need a reasonable amount of time to complete this entire process.
- the PEC’s expectations for the Financial Framework, which currently indicates schools must complete the questionnaire “On a date specified in early August.”

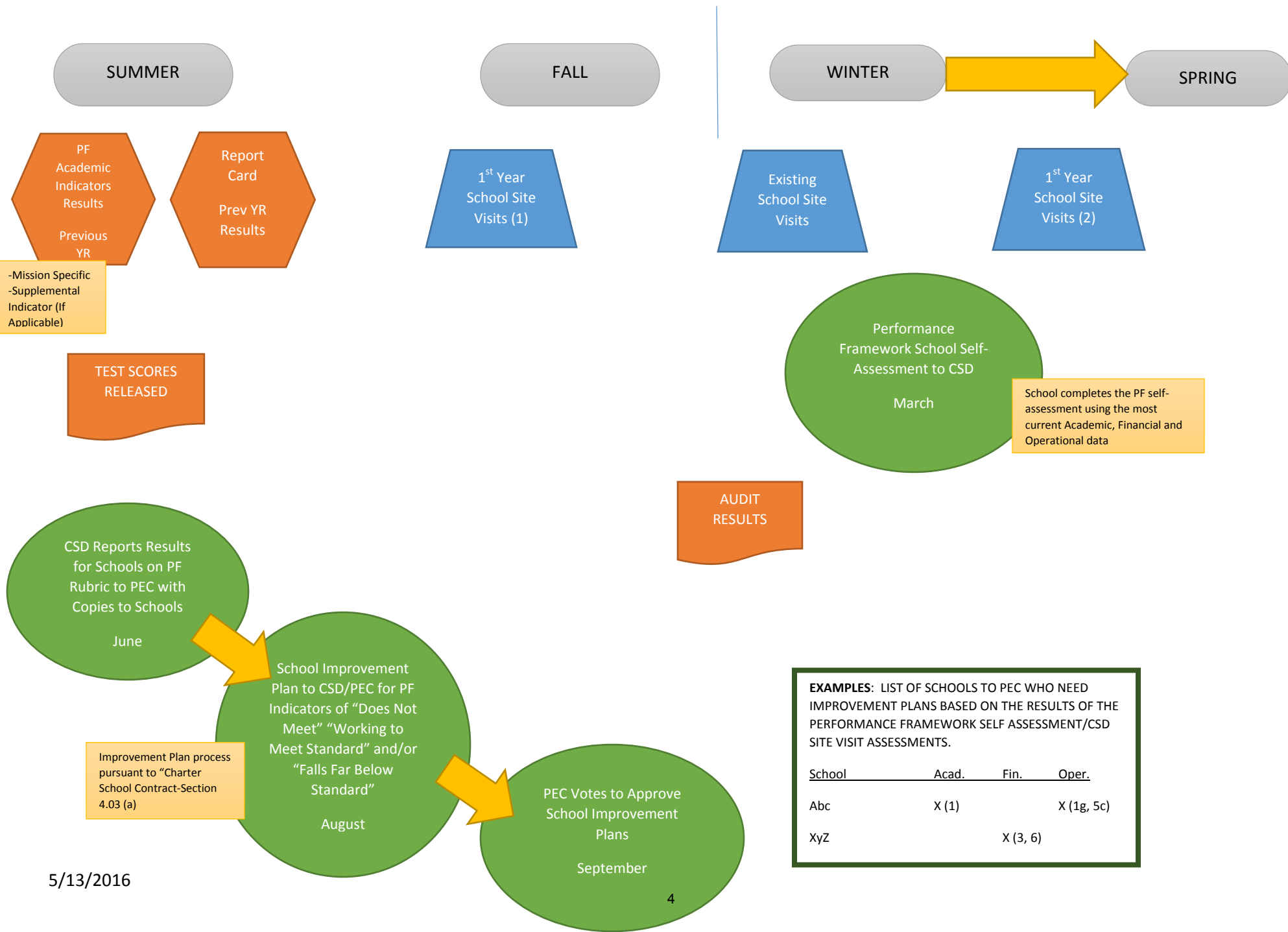
- the PEC’s expectations for the CSD’s report of the “Results for Schools on PF Rubric to PEC with Copies to Schools.”
 - What information should be contained in this report? Does CSD report only what the schools reported? Or an objective evaluation?
 - When does the PEC expect to receive this information?

CSD is additionally seeking guidance from the PEC regarding the *process generally*. CSD’s questions can be found below:

- **The “Charter School Performance Framework Improvement Plan Process/Timeline” requires that in March, each school must complete a “Performance Framework School Self-Assessment” and provide that to CSD**
 - What are the expectations for a “self-assessment” do schools simply mark a rating or are they required to submit evidence and documentation?
 - If they must provide evidence and documentation what evidence is required for each item?
 - How does the March submission work with the current language in the Financial Performance Framework that states “On a date specified in early August, following the final reporting on the previous FY, the school principal, school business manager and the chairman of the Finance Committee will complete and sign the questionnaire made up of the questions set forth below.”
 - Each item has several questions, will schools need to rate themselves in this section and provide documentation?
 - When “in March” should these be submitted?
 - How will schools be prepared to submit these in March? Much of the school year will still be left and many of these items, especially academic goal data, will not be ready to be evaluated in March.
- **In June, the CSD must report the “Results for Schools on PF Rubric to PEC with Copies to Schools”**
 - What is CSD’s role?
 - Does CSD simply provide the school’s self-assessments?
 - Does CSD check only for completion?
 - Does CSD complete an evaluation based on the evidence and information CSD has?

- What evidence and documentation should CSD consider?
 - If the CSD and school disagree on ratings, how will this be handled?
 - How does this interact with the site visits?
 - Should information from the site visits be used?
 - How does this timeline work with the current language in the Financial Performance Framework. See above.
 - When “in June” should these be submitted?
 - Is this presented as part of the June PEC agenda?
 - This may be a challenging deadline. In past years, schools have not been prepared to submit data and other information until mid-June.
- In **August**, each school must provide “School Improvement Plan to CSD/PEC for PF Indicators of ‘Does Not Meet’ ‘Working to Meet Standard’ and/or ‘Falls Far Below Standard’”
 - How does this timeline work with the current language in the Financial Performance Framework. See above.
 - When “in August” should these be submitted?
 - What is CSD’s role?
 - Does CSD simply provide the school’s plan?
 - Does CSD check only for completion?
 - Does CSD complete an evaluation of the plan?
 - What standards should CSD use to evaluate plans?
 - If the CSD and school disagree on ratings, how will this be handled?
- In **September**, the “PEC Votes to Approve School Improvement Plans”
 - How does this timeline work with the current language in the Financial Performance Framework. See above.
 - What standard will the PEC be using to determine whether to approve improvement plans?
 - When and how will the PEC monitor the implementation of the improvement plans?
 - What is CSD’s role in the monitoring process?

PROPOSED: PEC Charter School Performance Framework Improvement Plan Process/Timeline



EXAMPLES: LIST OF SCHOOLS TO PEC WHO NEED IMPROVEMENT PLANS BASED ON THE RESULTS OF THE PERFORMANCE FRAMEWORK SELF ASSESSMENT/CSD SITE VISIT ASSESSMENTS.

School	Acad.	Fin.	Oper.
Abc	X (1)		X (1g, 5c)
XyZ		X (3, 6)	

PROPOSED: PEC Charter School Improvement Plan (SIP)

Name of Charter School				School State ID Number		
Head Administrator				School Year		
Governing Board Approval Date				Submission Date		
Performance Framework Area for Improvement (Academic, Financial, Organizational) Specific Performance Indicator in Need of Improvement		Academic	Financial	Organizational	Deadline for Charter School to Demonstrate Improvement	
Remediation Strategy(ies)	Action Step(s)	Timeline	Person/Program Responsible for Implementation	How will you demonstrate success of the Remediation Strategy(ies)	Outcome Evidence (Data)	Met/ Did Not Meet

- School Improvement Plan (SIP) process pursuant to *Charter School Contract*-Section 4.03 (a)
- Timelines: 1) CSD Report on PF for schools-June 2) SIP to CSD/PEC-August 3) PEC Approves/Disapproves SIP-September
- **One (1)** Improvement Plan Template for **each** Performance Indicator identified as “Does Not Meet,” “Working to Meet Standard” or “Falls Far Below Standard”
- Outcomes of the charter school’s improvement must be evidenced with data
- Completion and evaluation of SIP results by CSD/PEC-May