

**Item No. #13**

**AGENDA ITEM EXECUTIVE SUMMARY**

**I. Public Education Commission Meeting Date: June 17, 2016**

**II. Item Title:** Discussion and Possible Action on Renewal Application Timeline

**III. Executive Summary:**

CSD has requested changes to the Renewal Timeline approved by the PEC at the May 2016 meeting.

CSD feels that the timeline created and approved by the PEC does not provide CSD sufficient time to conduct site visits for all potential applicants.

- The dates approved by the Commission include Columbus Day, a state holiday, and conflict with the 3 day NACSA annual conference in Atlanta, Georgia to which CSD hopes to be able to send several team members.
- There are 17 PEC authorized schools that are eligible for renewal and CSD believes we may be receiving applications from several district authorized schools as well. CSD believes it may receive up to 20 applications.
- The site visits will require a substantial amount of travel; the state schools are located throughout the state from Las Cruces to Gallup and potential district applicants are similarly spread across the state from Carlsbad to Angel Fire.

CSD is requesting the following changes to ensure CSD is able to complete high-quality, accurate work and each school is given a sufficient opportunity to make a case for renewal.

Task	Current Timeline	Requested Change
Review Teams conduct Year 5 Site Visits to Charter Renewal Applicant Schools	October 10-October 28	October 10-November 4
CSD analysis sent to Schools for comment	November 7	November 14
Response to Preliminary Renewal Analysis	November 21	November 28

This revised timeline would allow 18 business days to conduct up to 20 site visits, as compared to the current schedule that allows only 14 days to conduct up to 20 site visits. Please note, the NACSA conference is being held in Atlanta, Georgia on October 26-28. Thus if PED is able to send all team members to the NACSA conference, the current schedule allows only 11 days to conduct up to 20 site visits, while the recommended schedule allows 15 days to conduct up to 20 site visits.

CSD is additionally requesting based on an extended site visit window that the deadline for providing the CSD analysis be moved back 1 week to November 14.

Finally, CSD is requesting the school's deadline for providing a response to CSD's preliminary analysis be changed to November 28. This would allow schools 2 weeks to respond to CSD's preliminary analysis.



New Mexico Public Education Department  
Options for Parents: Charter Schools Division

**Charter Renewal Application Timeline 2016 – 2017** *(Revised 2016)*

DATE	STAGE	RESPONSIBLE FOR COMPLETION
June- September	<b>Charter Renewal Application trainings for schools</b>	Charter Schools Division (CSD) Staff
May 25	<b>Charter Renewal Application Kit is posted and distributed</b>	CSD Staff
June 10	<b>Initial renewal training at CES</b> (4216 Balloon Park Road ABQ, NM)	CSD Staff
July 15	<b>Second renewal training full day @ CES</b> (4216 Balloon Park Road ABQ, NM)	CSD Staff
September 9	<b>Final full day renewal application training @ CES in ABQ</b> (4216 Balloon Park Road ABQ, NM)	CSD Staff
October 3	<b>Completed Charter Renewal Applications are due to CSD</b>	Charter Renewal Applicants
October 3-4	<b>Charter Renewal Applications are checked for completeness</b>	CSD Staff
October 10	<ul style="list-style-type: none"> <li>• <b>Completed Charter Renewal Applications are distributed to CSD Review Teams</b></li> <li>• <b>Completed Charter Renewal Applications are sent to PEC</b></li> </ul>	<ul style="list-style-type: none"> <li>• CSD Staff</li> <li>• CSD Director and Staff Bev Friedman</li> </ul>
October 10- November 4*	<b>Review Teams conduct Year 5 Site Visits to Charter Renewal Applicant Schools</b> <i>[Qualitative Review and Follow Up from Year 4 Site Visits, as needed]</i>	CSD Staff
November 14*	<b>CSD analysis sent to Schools for comment</b>	CSD staff
November 28*	<b>School response due to CSD by 5:00PM</b>	Schools

\*Date change awaiting approval by PEC



New Mexico Public Education Department  
Options for Parents: Charter Schools Division

**Charter Renewal Application Timeline 2016 – 2017** *(Revised 2016)*

November 30	<b>CSD sends applications and recommendations to PEC</b> <ul style="list-style-type: none"> <li>• Recommendations uploaded to website</li> <li>• Applicants notified documents are available on website and they are on the PEC agenda for Dec. 8 &amp; 9.</li> </ul>	CSD Staff
December 8 & 9	<b>Regularly scheduled PEC Meeting: PEC votes to approve, approve with conditions, or deny applications</b>	<ul style="list-style-type: none"> <li>• Bev Friedman</li> <li>• CSD Director and Staff</li> </ul>
<b>DATE</b>	<b>STAGE</b>	<b>RESPONSIBLE FOR COMPLETION</b>
January 2017 - May 2017	<ul style="list-style-type: none"> <li>• <b>Renewed Charter Schools work with CSD on Contract &amp; Performance Framework Worksheets</b></li> <li>• <b>Contract negotiations between PEC and Charter Schools</b></li> </ul>	<ul style="list-style-type: none"> <li>• PEC</li> <li>• Approved Charter</li> <li>• CSD Staff</li> </ul>

**Prospective Renewing Charters – State Authorized**

- Cien Aguas International School
- Coral Community Charter School
- Estancia Valley Classical Academy
- La Resolana Leadership Academy
- La Tierra Montessori School of the Arts and Sciences
- McCurdy Charter School
- Mission Achievement and Success
- New America School - Las Cruces
- Sage Montessori Charter School
- Southwest Aeronautics, Mathematics, and Science Academy (SAMS)
- Southwest Intermediate Learning Center
- Southwest Primary Learning Center

**Prospective Renewing Charters – Locally Authorized**

- Albuquerque Talent Development Academy
- Jefferson Montessori Academy
- Moreno Valley High School
- New Mexico Virtual Academy
- Rio Gallinas School
- Vista Grande High School



**New Mexico Public Education Department  
Options for Parents: Charter Schools Division**

**Charter Renewal Application Timeline 2016 – 2017 *(Revised 2016)***

Southwest Secondary Learning Center  
The International School at Mesa del Sol  
Uplift Community School  
Walatowa High Charter School  
William W. & Josephine Dorn Charter Community School

DRAFT