



NM-PEC / NM-PED RENEWAL PROCESS & STANDARDS REVIEW, MEMORANDUM OF UNDERSTANDING

November 17, 2016

Overview

NACSA will work in collaboration with the Public Education Commission and the Charter School Division within the Public Education Department of New Mexico to review the current renewal process. We will provide recommendations for improving the renewal decision-making process and aligning it with quality renewal standards.

Key Tasks

- Conduct paper review of current renewal process, standards, and supporting materials
- Conduct paper review of a subset of 2016 renewal applicants to evaluate quality of review and communication of findings to decision-makers
- Observe, on site, the renewal decision-making process during NM-PEC's December commission meeting
- Interview commissioners about renewal process, communications, and clarity of standards
- Develop a memo of NACSA's assessment of the current renewal process along with recommendations for improvement in practice and/or policy

Deliverable(s)

Memo of NACSA's assessment of the current renewal process along with recommendations for improvement in renewal practice and/or policy

Budget

Funding for this work, given the current scope, is estimated at \$10,000. NACSA will provide grant funding through NACSA's Better Options through Quality Authorizing (BOQA) federal grant funds.





MEMO

Timeline

November 2016 – December 2016

Date	Activity	Task/Deliverable
November	Material review	<ul style="list-style-type: none"> Conduct paper review of renewal application process and tools Conduct a paper review of a subset of applications up for renewal in December
December 7-9	Site visit	<ul style="list-style-type: none"> Observe renewal decision-making process Meet with commission members
December 22	Memo	Deliver final memo with assessment and recommendations for improvement

Signatures

Each party agrees to the above scope of work, timeline, and deliverable.

NM-PEC Representative

NM-PED Representative

NACSA Representative

Date

Date

Date
