

AGENDA ITEM EXECUTIVE SUMMARY

- I. **Public Education Commission Meeting Date:** July 20, 2016
- II. **Item Title: Report from Options For Parents and the Charter School Division--Discussion and Possible Actions**
 - A. Schools of Concern
 - B. School Governance Changes
 - 1. New Mexico School for the Arts
 - 2. Explore Academy
 - 3. Cesar Chavez Community School
 - 4. Amy Biehl High School
 - C. Report on closure of Creative Education Preparatory Institute (CEPi)

III. **Executive Summary and Proposed Motions:**

A. **Schools of Concern**

The On-going Actions and Monitoring document on the next pages identifies the status of all on-going monitoring and/or actions.

Public Education Commission On-going Actions and Monitoring as of June 8, 2016

Status of Charters Under a Notice of Intent to Revoke, Revocation Decision or Non-Renewal Decision

Charter School Name	Commission Action and Date	Alleged Violation	Status
Anthony Charter School	Non-renewal - December 10, 2014	<ul style="list-style-type: none"> • Failure to meet prior renewal conditions including: <ul style="list-style-type: none"> • Identifying how the Discovery short cycle aligns with academic program • Strategic planning by governing counsel to measure student progress • Strategic planning by governing counsel to evaluate principal • Approving all policies required by law • Failure to meet improvement plan requirements • Violations of material terms and failure to meet goals of contract • The application is otherwise contrary to the best interests of the charter school's projected students, the local community, or the school district in whose geographic boundaries the charter school applies to operate. 	<ul style="list-style-type: none"> • PED Office of General Counsel indicates it has negotiated a settlement with the school that retains the contract terms of the prior two year contract, but extends that contract an additional three years through June 30, 2018. • In September the PEC voted to have a subcommittee of the PEC engage in a negotiation process with the school to establish 2015-2016 framework goals for this school. • After this vote the school's attorney contacted CSD and stated that the settlement agreement negotiations included a performance framework and negotiations with the PEC would not be appropriate. • CSD confirmed with the PED Office of General Counsel that it is including Performance Framework goals in the negotiations. • In November the PEC voted to

**Public Education Commission
On-going Actions and Monitoring as of June 8, 2016**

			<p>invite the school to engage in a negotiation process a subcommittee of the PEC on December 2nd. The school declined the invitation, asserting that the 2015-2016 framework goals for this school will be established in the settlement agreement.</p>
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Status of Commission Requested Reports, Monitoring, Inquiries, Site Visits

Charter School Name	Date of Commission Request	Matter	Status
Southwest Learning Centers		Ongoing investigation.	

Status of Corrective Action Plans

Charter School Name	Date of CAP Assignment	Matter	Status	Next Reporting Date
La Resolana Leadership Academy	May 15, 2015	<p>Special education compliance.</p> <p>The school has not been developing accurate IEP schedule of service pages resulting in placement in incorrect levels.</p> <p>The school reported 13 level 4 students on their</p>	<ul style="list-style-type: none"> - School submitted a corrective action plan that was accepted by the PED on June 19, 2015. - CSD evaluated the school's report on the implementation of the corrective action plan that was submitted on October 15. CSD has 	Reporting will continue through June 30, 2017 on October 15 , December 15, March 15, and May 15 annually.

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On-going Actions and Monitoring as of June 8, 2016

		80th day and 120th day STARS report and received the funding accordingly, but at both the 80th day and 120th day the school had only 3 level 4 students enrolled.	<p>provided the school findings regarding the report.</p> <ul style="list-style-type: none"> - CSD evaluated the school's report on the implementation of the corrective action plan that was submitted on October 15. CSD has provided the school findings regarding the report. - CSD conducted a site visit to the school the week of May 2nd; the school has received its evaluation. 	
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Schools Looking for a New Facility

Charter School Name	Date of Notification to PEC
South Valley Preparatory School	August 19, 2015
Tierra Adentro: The New Mexico School Of Academics, Art and Artesanía	September 24-25, 2015
Technology Leadership High School	November 13, 2015
La Academia Dolores Huerta	March 11
Explore Academy	March 11
International School at Mesa Del Sol	July 20

B. School Governance Changes

In February the PEC approved a policy to address the requirement in Section 8.10(b) of the charter contract regarding notification of the authorizer within 30 (thirty) days of a member's resignation or designation of a new member and sign the appropriate forms to ensure that the governing body continues to qualify as a board of finance. CSD has received notification from four schools, CSD's summary and the school's forms are provided as follows:

1. New Mexico School for the Arts

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, charter.schools@state.nm.us, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: New Mexico School for the Arts

Date submitted: 7/11/2016

Contact Name: Gayle McGuiness

E-mail: gmcguiness@nmschoolforthearts.org

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Greg Hunt	Designation	6/8/2016	Nominated and approved for membership and as Treasurer June 8, 2016	From: 7/1/2016 To: 6/30/2019
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.

Original Signature of Governing Council President or Designee:  Date: 7/11/16

Printed Name of Governing Council President or Designee: Trina Baper

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- i. Notices of Resignation or Removal
 - a. The governing body minutes showing the vote to remove the member, or
 - b. The resigning member's signed and dated written resignation;
- ii. Notices of Designation:
 - a. An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - b. An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of New Mexico School for the Arts, located in Santa Fe, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any mater not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of New Mexico School for the Art's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

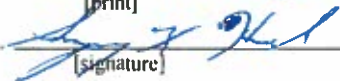
We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

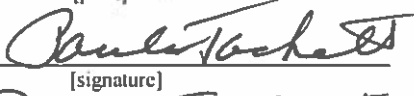
THE FOLLOWING MEMBERS OF NEW MEXICO SCHOOL FOR THE ARTS GIVE THE FOREGOING STATEMENT THIS ___ DAY OF _____, 2016

1. 
[signature]

SHERRY THOMPSON
[print]

3. 
[signature]

Gregory X Hunt
[print]

5. 
[signature]

Paula Tackett
[print]

7. 
[signature]

Catharine Opperhomer
[print]

2. 
[signature]

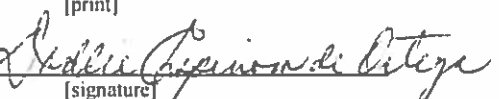
Bill Beacham
[print]

4. 
[signature]

Vickie L. Sewing
[print]

6. 
[signature]

TRINA L. ROOPER
[print]

8. 
[signature]


Addie Espinosa de Ortega
[print]

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF SANTA FE)

I, Greg Hung, after being duly sworn, state as follows:

1. My name is Greg Hunt and I reside in Santa Fe, New Mexico.
2. I am a member of the governing body of the New Mexico School for the Arts charter school located in Santa Fe, New Mexico.
3. I am not currently a member of any governing body of any other charter school.
4. I have never been a member of any governing body of any other charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I have read the school's conflict of interest policy and I assure that the school will be in compliance with state and federal law when administering grants and entering into contracts.




 GREG HUNT
 Member of Governing Body of
 New Mexico School for the Arts Charter School

6-14-2016

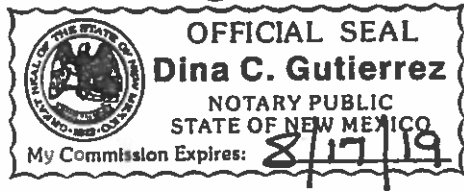
 DATE

Subscribed and sworn to before me, this 14th day of June, 2016.

[Notary Seal:]



 NOTARY PUBLIC
 My commission expires: _____



NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, June 8, 2016, from 3:00 – 5:00 pm Meeting
New Mexico School for the Arts—High School
202 E. Marcy St.
Santa Fe, NM 87501

Minutes - Draft

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Trina Raper

Trina Raper called the meeting to order at 3:04 pm.

- II. Reading of Mission Statement Trina Raper

The Mission Statement was read by Trina Raper.

In attendance were NMSA Council Members:

Trina Raper, Chair
Vickie Sewing, Vice Chair
Paula Tackett, Secretary
Sherry Thompson, Treasurer
Catherine Oppenheimer, Member - Excused
Doddie Espinosa, Member
Bill Beacham, Member - Excused

NMSA High School Staff Present:

Cindy Montoya, Head of School
Jolene Jaramillo, Business Manager, AptAbility
Gayle McGuinness, School Secretary

NMSA Art Institute Staff Present:

Larry Pepin, Business Manager

Members of the Public:

Katy Poulos, Charter School Division, PED

- III. Approval of Agenda Trina Raper

Sherry Thompson made a motion to approve the Agenda. Paula Tackett seconded the motion. The Council unanimously approved the motion.

- IV. Public Forum Trina Raper

Trina Raper asked if there were any individuals requesting a Public Forum.

Katy Poulos, Director, Charter School Division was in attendance. She explained the change in school rankings based on new criteria from the PEC.

- V. Approval of Meeting Minutes from May 11, 2016 Trina Raper

Paula Tackett made a motion to approve the May 11, 2016 Meeting Minutes as amended. Sherry Thompson seconded the motion. The Council unanimously approved the motion.

VI. Approval of Meeting Minutes from May 19, 2016 **Trina Raper**

Doddie Espinosa made a motion to approve the May 19, 2016 Meeting Minutes. Paula Tackett seconded the motion. The Council unanimously approved the motion.

VII. Business Managers Report **Jolene Jaramillo**
a. Financial Packet

The Finance Committee met prior to the Governing Council meeting. A Financial Packet was distributed to each member of the Council.

b. Bank Reconciliation & Statements

The Bank Reconciliation and Statements were distributed to each member of the Council. A review of the packet followed.

c. Approval of Accounts Payable & Payroll Liability Transactions

Sherry Thompson made a motion to approve the Accounts Payable & Payroll Liability Transactions. Doddie Espinosa seconded the motion. The Council unanimously approved the motion.

VIII. Approval of Adopted Financial Budget **Trina Raper**

Vickie Sewing made a motion to approve the Adopted Financial Budget as amended. Doddie Espinosa seconded the motion. The Council unanimously approved the motion.

IX. Approval of Salary Schedules **Trina Raper**

Sherry Thompson made a motion to approve the Salary Schedules as amended to reflect the current minimum wage. Vickie Sewing seconded the motion. The Council unanimously approved the motion.

X. Approval of SchoolAbility Contract **Trina Raper**

Paula Tackett made a motion to approve the SchoolAbility Contract. Sherry Thompson seconded the motion. The Council unanimously approved the motion. Note: SchoolAbility, formerly known as AptAbility.

XI. Approval of Amended Certificate of Resolution – Number, Tenure and Qualifications **Trina Raper**

Doddie Espinosa made a motion to approve Greg Hunt as a Governing Council Member and to service as Treasurer. Paula Tackett seconded the motion. The Council unanimously approved the motion.

Vickie Sewing made a motion to approve the Amended Certificate of Resolution – Number, Tenure and Qualifications as amended. Paula Tackett seconded the motion. The Council unanimously approved the motion.

XII. Approval of Head of School Contract **Vickie Sewing**

Paula Tackett made a motion to approve the Head of School Contract contingent upon resolution of issues related to Art Institute responsibilities. Sherry Thompson seconded the motion. The Council unanimously approved the motion.

XIII. PEC Report Review **Cindy Montoya**

This item was discussed under the Public Forum

XIV. Head of School Report **Cindy Montoya**

This item was tabled until the next Governing Council meeting.

XV. Admissions Report **Cindy Montoya**

The Admissions Report is included in the packet for review.

XVI. Executive Session **Trina Raper**

Executive Session was not required at this time.

XVII. Adjournment **Trina Raper**

Paula Tackett made a motion to adjourn the meeting. Greg Hunt seconded the motion. The Council unanimously passed the motion.

The meeting was adjourned at 5:17 pm.

Gayle McGuiness, Secretary/Date

Paula Tackett, Governing Council, Secretary/Date

June 8, 2016 NMSA Charter School Governing Council Minutes

Date Approved: _____ Signatures: _____ Web page Post: _____

2. Explore Academy

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, charter.schools@state.nm.us, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: Explore Academy

Date submitted: 6/20/2016

Contact Name: Justin Baiardo

E-mail: baiardo@exploreacademy.org

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Ralph Montano	Designation	6/14/2016	Click here to enter text.	From: 7/1/2016 To: 7/1/2018
Shane Mulligan	Designation	6/14/2016	Click here to enter text.	From: 7/1/2016 To: 7/1/2018
Cody Murray	Resignation	7/1/2016	Conclusion of term	From: Click here to enter a date. To: Click here to enter a date.

Original Signature of Governing Council President or Designee:  Date: 6/21/16

Printed Name of Governing Council President or Designee: Jesse Pickard

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- i. Notices of Resignation or Removal
 - a. The governing body minutes showing the vote to remove the member, or
 - b. The resigning member's signed and dated written resignation;
- ii. Notices of Designation:
 - a. An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - b. An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Ralph R. Montano, after being duly sworn, state:

1. My name is Ralph R. Montano and I reside in Bernalillo, New Mexico.
2. I am a member of the governing body of Explore Academy in Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the Explore Academy's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Ralph R. Montano
[Signature]

JUNE 16, 2016
Date

Ralph R. Montano
[Print]

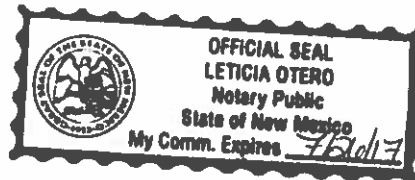
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 16th day of June, 2016.

[Notary Seal:]

Leticia Otero
NOTARY PUBLIC

My commission expires: July 26th, 2017.



AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
COUNTY OF Sandoval)

I, Shane Mulligan, after being duly sworn, state:

1. My name is Shane Mulligan and I reside in Albuquerque, New Mexico.
2. I am a member of the governing body of Explore Academy in Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the Explore Academy's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Signature]
[Signature]

6/17/16
Date

Shane Mulligan
[Print]

[Signature]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 17 day of JUNE, 2016.

[Notary Seal:]

[Signature]
NOTARY PUBLIC

My commission expires: 2.19., 2020.

 OFFICIAL SEAL
GARRETT T. PIERSALL
NOTARY PUBLIC-State of New Mexico
My Commission Expires 2.19.2020

3. Cesar Chavez Community School

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, charter.schools@state.nm.us, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: Cesar Chavez Community School

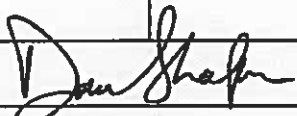
Date submitted: 4/18/2016

Contact Name: Tani Arness, Exec. Director

E-mail: tarness@cesarchavezcharter.net

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Kiera Duddy	Resignation	2/23/2016	Family Obligations	From: 12/7/2010 To: 2/23/2016
Keith Auger	Resignation	2/23/2016	Personal Reasons	From: 3/23/2010 To: 2/23/2016
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.

Original Signature of Governing Council President or Designee: _____



Date: _____

4/18/16

Printed Name of Governing Council President or Designee: _____

DAN SHAPIRO

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- i. Notices of Resignation or Removal
 - a. The governing body minutes showing the vote to remove the member, or
 - b. The resigning member's signed and dated written resignation;
- ii. Notices of Designation:
 - a. An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - b. An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Cesar Chavez Community School, located in Albuquerque, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Cesar Chavez Community School's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE CESAR CHAVEZ COMMUNITY SCHOOL GIVE THE FOREGOING STATEMENT THIS 29th DAY OF MARCH, 2016.

1. Alan J. Badmer
[signature]
Alan J. Badmer
[print]
2. _____
[signature]

[print]
3. _____
[signature]

[print]
4. _____
[signature]

[print]
5. _____
[signature]

[print]

Attach additional pages if membership exceeds five.

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Cesar Chavez Community School, located in Albuquerque, New Mexico.

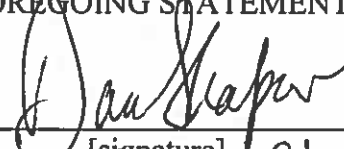
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

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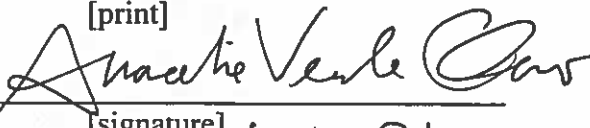
THE FOLLOWING MEMBERS OF THE CESAR CHAVEZ COMMUNITY SCHOOL GIVE THE FOREGOING STATEMENT THIS 29th DAY OF MARCH, 2016.

1. 


[signature]
Dan Shapiro

[print]
2. 

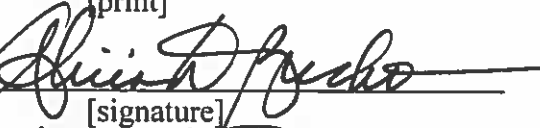
[signature]
CHARLEEN C AYRES

[print]
3. 

[signature]
Anacelie Verde-Claro

[print]
4. 

[signature]
John Krone

[print]
5. 

[signature]
ANNA D. BUCKO

[print]

Attach additional pages if membership exceeds five.

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, John Krone, after being duly sworn, state as follows:

1. My name is John Krone and I reside in Albuquerque, New Mexico.
2. I am a member of the governing body of the ^{at} Cesar Chavez charter school located in Albuquerque, New Mexico.
3. I am not currently a member of any governing body of any other charter school.
4. I have never been a member of any governing body of any other charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I have read the school's conflict of interest policy and I assure that the school will be in compliance with state and federal law when administering grants and entering into contracts.

John Krone
[Signature]

3/18/16
Date

John Krone, Governing Body Member of Cesar Chavez Charter School

Subscribed and sworn to before me, this 18th day of March, 2016.

[Notary Seal:]

[Signature]
[signature of Notary]

Jose M. Gonzalez
[typed name of Notary]

NOTARY PUBLIC

My commission expires: 10/30, 2019.

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

COUNTY OF Bernalillo)

I, Anacelie Verde Claro, after being duly sworn, state as follows:

1. My name is Anacelie V. C. and I reside in Albuquerque, New Mexico.
2. I am a member of the governing body of the Cesar Chavez Community School charter school located in Albuquerque, New Mexico.
3. I am not currently a member of any governing body of any other charter school.
4. I have never been a member of any governing body of any other charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I have read the school's conflict of interest policy and I assure that the school will be in compliance with state and federal law when administering grants and entering into contracts.

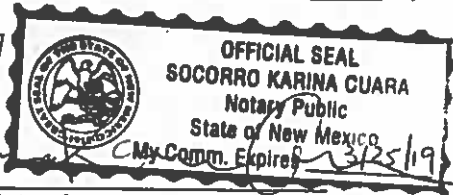
Anacelie Verde Claro
[Signature]

2/18/16
Date

Anacelie Verde Claro, Governing Body Member of Cesar Chavez Community School
Charter School Print Name

Subscribed and sworn to before me, this 23 day of February, 2016

[Notary Seal:]



Socorro Karina Cuara
[signature of Notary]

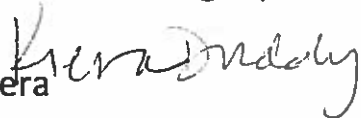
Socorro Karina Cuara
[typed name of Notary]

NOTARY PUBLIC

My commission expires: March 25, 2019.

Tani,

After much consideration, I have decided to resign from the governance board and the finance and audit committees, effective February 23, 2016. I have had a wonderful experience over the last five years as a member and as part of Cesar Chavez but I now need to focus on being a mom. You have a great group of individuals and I will miss being a part of the group.


Kiera

Tani Arness

To: fkauger@comcast.net
Subject: RE: Send Email of Resignation?

From: fkauger@comcast.net [mailto:fkauger@comcast.net]
Sent: Wednesday, March 16, 2016 8:51 AM
To: Arness, Tani
Subject: Re: Send Email of Resignation?

Please accept my resignation from the Governing Board of the CCCS effective February 23, 2016. It has been my pleasure to serve as a board member of CCCS, and I wish the board, staff and students every success as they continue to be leaders in the charter school movement.
Keith Auger

From: "Tani Arness" <tarness@cesarchavezcharter.net>

We were able to vote at our last GC meeting to remove you both as members and vote in two new members. We appreciate your support in that process.

I have one more request. For our records, could you please send me an email stating your resignation official as of the GC meeting on February 23, 2016. We are supposed to have a resignation in writing and I wanted to have the correct dates.

Thank you again for everything!

All my best!

Tani Arness

Executive Director/Principal

Cesar Chavez Community School

505-877-0558 ext. 102

Tani, Dan, members of the CCCS Governing Council,

After several years of service to the CCCS, I am herewith submitting my resignation as a member of the CCCS Governing Council, effective 2/23/16.

It has been my pleasure to serve as a member of the council, and I wish the school, the staff and leadership, and the governing council continued success in offering a quality educational experience for the many students who choose the CCCS as their path to obtain a high school diploma.

Sincerely,

A handwritten signature in black ink that reads "Keith Auger". The signature is written in a cursive style with a large, prominent initial "K".

Keith Auger

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of Amy Biehl High School, located in Albuquerque, New Mexico.

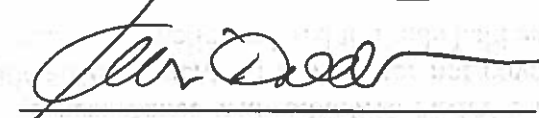
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.


We make this statement as part of Amy Biehl High School's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

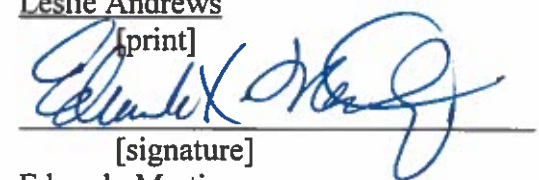
We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

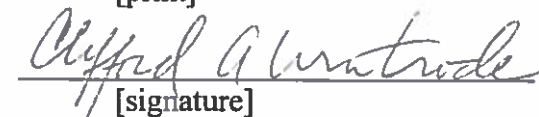
We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

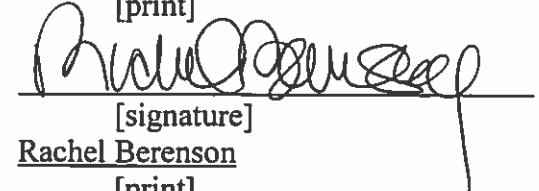
THE FOLLOWING MEMBERS OF AMY BIEHL HIGH SCHOOL GIVE THE FOREGOING STATEMENT THIS 28 DAY OF APRIL 2016.

1. 

[signature]
Kevin Hoover
[print]
2. 

[signature]
Leslie Andrews
[print]
3. 

[signature]
Eduardo Martinez
[print]
4. 

[signature]
Cliff Wintrode
[print]
5. 

[signature]
Rachel Berenson
[print]

Attach additional pages if membership exceeds five.

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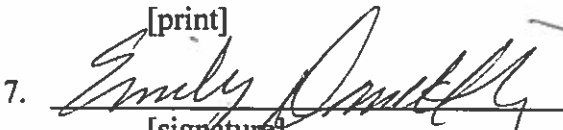
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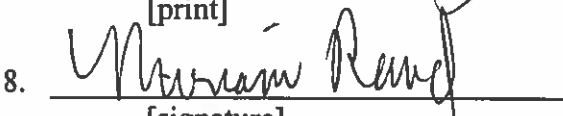
THE FOLLOWING MEMBERS OF AMY BIEHL HIGH SCHOOL GIVE THE FOREGOING STATEMENT THIS 28 DAY OF APRIL 2016.

6. 
[signature]

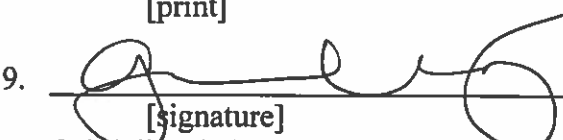
Finnie Coleman
[print]

7. 
[signature]

Emily Darnell-Nunez
[print]

8. 
[signature]

Miriam Rand
[print]

9. 
[signature]

Gabrielle Uballez
[print]

10. _____
[signature]

[print]

Attach additional pages if membership exceeds five.

4. Amy Biehl High School

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, charter.schools@state.nm.us, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

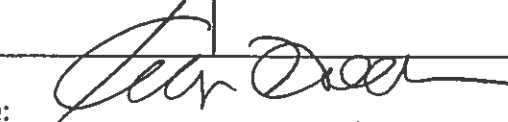
Name of State-Chartered School: Amy Biehl High School

Date submitted: 4/28/2016

Contact Name: Betty Seeley

E-mail: bseeley@abhs.k12.nm.us

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
James Loughren	Resignation	7/24/2015	Unable to serve any longer	From: 7/1/2003 To: 7/24/2015
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.

Original Signature of Governing Council President or Designee:  Date: 4/28/16

Printed Name of Governing Council President or Designee: KEVIN HOOVER

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- i. Notices of Resignation or Removal
 - a. The governing body minutes showing the vote to remove the member, or
 - b. The resigning member's signed and dated written resignation;
- ii. Notices of Designation:
 - a. An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - b. An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

Amy Biehl

High School

Betty Seeley <bseeley@abhs.k12.nm.us>

Jim Loughren's resignation

1 message

Kevin Hoover <khoover@abhs.k12.nm.us>

Fri, Jul 24, 2015 at 8:42 AM

To: Frank McCulloch <fmcculloch@abhs.k12.nm.us>

Cc: Finnie Coleman <coleman@unm.edu>, "Eduardo X. Martinez" <emartinez@meridianstrategy.com>, Kevin Hoover <kvnhoover@gmail.com>, Leslie Andrews <landrews@abhs.k12.nm.us>, Leslie Andrews <landrews5807@gmail.com>, Cliff Wintrode <cwintrode@abhs.k12.nm.us>, Clifford Wintrode <cawintrode@gmail.com>, Eduardo Martinez <emartinez@abhs.k12.nm.us>, Emily DarnellNunez <edarnellnunez@abhs.k12.nm.us>, Emily Darnell-Nunez <edarnellnunez@aol.com>, Rachel Berenson <rberenson@abhs.k12.nm.us>, "rachel@nmjusticelaw.com" <rachel@nmjusticelaw.com>, Miriam Rand <mrاند@abhs.k12.nm.us>, Miriam Rand <mrاند46@gmail.com>, Finnie Coleman <fcoleman@abhs.k12.nm.us>, Gabrielle Uballez <gabrielle@workingclassroom.org>, Gabrielle Uballez <guballez@abhs.k12.nm.us>, Betty Seeley <bseeley@abhs.k12.nm.us>, Stacey Cotty <scott@abhs.k12.nm.us>

Good morning, everyone.

Yesterday afternoon I received a phone call and then an email from Jim resigning from our board. I am sad to lose Jim and all his years of service to the school but I understand his decision. We would like to have a small reception for him in the near future thanking him for his service, and I will reach out to him shortly to see what his schedule is like.

Here is the email I received:

Kevin, Frank and members of the Board of ABHS.

As you are all aware I have not been actively participating in the work of the board for sometime. This is unfair to all of you and a disservice to the school. I have enjoyed working with all of you over these last several years and regret not having been active on the board for the last several months.

Please except my resignation from the board.

It has been a pleasure and an honor to work with each of you, the faculty, and many others associated with what I believe to be one of the best educational institutions and humane environments in the country. I have learned and experienced much and am grateful for the opportunity I had to serve on the board.

Sincerely,

Jim Loughren

----- Kevin

C. **Report on closure of Creative Education Preparatory Institute (CEPi)**

An updated report will be provided as soon as possible.