

**AGENDA ITEM EXECUTIVE SUMMARY**

- I. **Public Education Commission Meeting Date:** June 15, 2017
- II. **Item Title: Vote on Charter School Amendments - Discussion and Possible Action on Acceptance of 2017 New Charter School Applications**
- III. **Executive Summary and Proposed Motions:**

The table below identifies the 2017 New Application submissions CSD received on June 1<sup>st</sup> and provides information regarding the application process benchmarks for each of the submissions:

School Name	Grades Served	District	Date NOI Submitted to CSD	Proof of District Notice	Attended Training				
					January	February	March	April	May
<b>Albuquerque Collegiate Charter School</b>	K-5	Albuquerque Public Schools	1/9/2017	Yes	Yes	Yes	Yes	Yes	Yes
<b>Altura Preparatory School</b>	K-5	Albuquerque Public Schools	1/10/2017	Yes	Yes	Yes	Yes	Yes	Yes

In the following pages, CSD has provided a listing of the required and submitted documents for each of the applicants above.

## Albuquerque Collegiate Charter School

School Name	Grades Served	District	Date NOI Submitted to CSD	Proof of District Notice	Attended Training				
					January	February	March	April	May
<b>Albuquerque Collegiate Charter School</b>	K-5	Albuquerque Public Schools	1/9/2017	Yes	Yes	Yes	Yes	Yes	Yes

This applicant team was present at five of the five monthly trainings from January through May. The applicant submitted all of the required appendices.

Required Documents		
Document Number	Document Name	Submitted
1	New Application Part B	Yes
2	New Application Part C	Yes
3	Appendix A	Yes
4	Appendix B	Yes
5	Appendix C	Yes
6	Appendix D	N/A
7	Appendix E	Yes
8	Appendix F	Yes
9	Appendix G	Yes
10	Appendix H	Yes
Additional Documents		
Document Number	Document Name	Content
11	Attachment A	Eureka Math K-5 Curriculum Map
12	Attachment B	Annual Calendar
13	Attachment C	Daily Schedule
14	Attachment D	RtI Process Maps
15	Attachment E	Language Usage Survey
16	Attachment F	Assessment Calendar and Schedule by Grade
17	Attachment G	Monthly Dashboard
18	Attachment H	Governing Board Policies
19	Attachment I	Board Member Job Description Agreement
20	Attachment J	Board Officer Job Descriptions
21	Attachment K	Board Self Evaluation
22	Attachment L	Head Administrator Evaluation
23	Attachment M	Organizational Chart
24	Attachment N	Communications and Marketing Plan
25	Attachment O	87102 Available Facilities
26	Attachment Q	Community Outreach Materials
27	Attachment R	Community Input Survey
28	Attachment S	Networking Relationship Support Letters

## Altura Preparatory School

School Name	Grades Served	District	Date NOI Submitted to CSD	Proof of District Notice	Attended Training				
					January	February	March	April	May
<b>Altura Preparatory School</b>	K-5	Albuquerque Public Schools	1/10/2017	Yes	Yes	Yes	Yes	Yes	Yes

This applicant team was present at five of the five monthly trainings from January through May. The applicant submitted all of the required appendices.

Required Documents		
Document Number	Document Name	Submitted
1	New Application Part B	Yes
2	New Application Part C	Yes
3	Appendix A	Yes
4	Appendix B	Yes
5	Appendix C	Yes
6	Appendix D	N/A
7	Appendix E	Yes
8	Appendix F	Yes
9	Appendix G	Yes
10	Appendix H	Yes
Additional Documents		
Document Number	Document Name	Content
11	Appendix AA	Organizational Charts
12	Appendix BB	Teacher Selection Criteria and Indicators
13	Appendix I	Curriculum Development Timeline
14	Appendix J	REACH Progress Report
15	Appendix K	Altura Prep Yearly Calendar 18-19
16	Appendix L	School Schedule - Daily
17	Appendix M	Sample Family Events Calendar
18	Appendix N	Content Monitoring Form for English Language Learners
19	Appendix O	Assessment Window Calendar
20	Appendix P	Board of Trustees Skill Set-Experience Needs Assessment Tool
21	Appendix Q	Board Self-Assessment Survey
22	Appendix R	School Director Evaluation
23	Appendix S	Altura Prep Salary Schedule-3 Tiered
24	Appendix T	General Complaint Form and Universal Complaint Policy Procedure Form
25	Appendix U	Altura Preparatory School Conflict of Interest Policy Disclosure and Signature
26	Appendix V	Requests for Public Facilities Availability
27	Appendix W	Facilities Planning Timeline
28	Appendix X	Letters of Support
29	Appendix Y	NSVF Letter of Support. Grant- Altura Prep
30	Appendix Z	Altura Prep Monitoring Dashboard

**Proposed Motions:**

- Move that the PEC not accept the application(s) for [STATE NAME OF NEW CHARTER SCHOOL APPLICATION TEAMS] because the applicant(s) did not attend the mandatory training sessions [AND/OR because the applicant(s) did not submit all required documents in a form unaltered from the form of the application].

- Move that the PEC accept the applications of the following prospective charter schools:

- STATE NAME OF NEW CHARTER SCHOOL APPLICATION TEAMS