

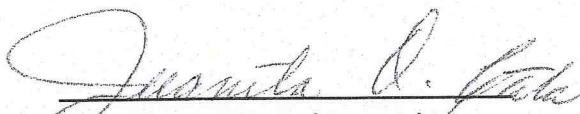
CERTIFICATE OF RESOLUTION  
OF THE  
CARIÑOS DE LOS NIÑOS CHARTER SCHOOL

The undersigned, Juanita Cata, Chair of the Governing Council of the Cariños de los Niños Charter School, a New Mexico Public Charter School, does hereby certify that the following Resolution was adopted by the Governing Council of the school at a board meeting of the Governing Council which complied with the New Mexico Open Meeting Act *NMSA 1978, 10-15-1, et. seq.* and after proper public notice was given, effective as of     April 20, 2016    . (*date*).

**IT IS THEREFORE RESOLVED** that the Governing Board, having determined that it is in agreement with the New Mexico Public Education Commission, therefore APPROVES the following:

- Charter Contract for 2016- 2019 and exhibits
- Charter School Waiver (Exhibit 2 of the Contract)
- Performance Framework (Exhibit 3.1 of the Contract)

Cariños de los Niños Charter School

  
Governing Board President

April 20, 2016  
Date

Special Board Meeting Cariños Charter School  
1:00 p.m. at the LANL Foundation Conf. Room  
1112 Plaza del Norte Española, NM 87532

A. CALL TO ORDER:

The meeting was called to order by Dr. Juanita Cata, Board President at 1:15 p.m. at the Los Alamos National Laboratory (LANL) Foundation Office – Located at 1112 Plaza del Norte Española, NM 87532.

B. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by the entire Cariños de los Niño's Governance Board Members.

C. ROLL CALL:

Dr. Juanita Cata, Board President did the roll call.

Dr. Juanita Cata, Board President - Yes

Mr. Del Jimenez, Board Secretary -Yes

Mr. Tomas Garcia, Board Member - Yes

Mrs. Myrna J. Romero, Board Member - Yes

Mr. Felix H. Gonzales, Board Member - Yes

D. Dr. Juanita Cata, Board President stated that Board members were present and that the Cariños de los Niño's Governance Board had a quorum to conduct business today, Wednesday, April 20, 2016 at 1:00 p.m. at its Special Board Meeting. Dr. Juanita Cata, Board President reviewed the Agenda verbatim. Dr. Juanita Cata, Board President stated that the Board had ample time to review the agenda and asked if she was a motion to approve the Agenda as presented. Mr. Del Jimenez, Board Secretary made the motion to approve the Agenda as presented. Motion was seconded by Mrs. Myrna J. Romero, Board Member. Dr. Juanita Cata, Board President stated that the motion was passed unanimously. Dr. Juanita Cata, Board Member stated that the Public and Parents are invited to attend for comment on development of the proposed budget for the 2016-2017 School Year.

Dr. Juanita Cata, Board President stated for the record the approved Board Agenda for today's Special Board Meeting reads as follows:

**"The Cariños Special Board Meeting is announced for Wednesday, April 20, 2016 at 1:00 p.m. will be held at the Los Alamos National Laboratory (LANL) Foundation Office – Located at 1112 Plaza del Norte Española, NM 87532. Notation: The Public and Parents are invited to attend for comment on development of the proposed budget for the 2016-2017 School Year.**

**I. OPENING BUSINESS AT 1:00 P.M. ON WEDNESDAY, APRIL 20, 2016:**

- |                                  |  |
|----------------------------------|--|
| <b>A. Call to Order</b>          | <b>Dr. Juanita Cata, Board President</b>           |
| <b>B. Pledge of Allegiance</b>   | <b>Dr. Juanita Cata, Board President and Board</b> |
| <b>C. Roll Call</b>              | <b>Mr. Del Jimenez, Board Secretary</b>            |
| <b>D. Approval of Agenda</b>     | <b>Dr. Juanita Cata, Board President and Board</b> |
| <b>E. Introduction of Guests</b> | <b>Dr. Juanita Cata, Board President</b>           |

**II. NON - ACTION BOARD ITEM / BUDGET WORK SESSION –DISCUSSION ON PROPOSED BUDGET FOR THE 2016-2017 S Y.**

**1 Cariños Special Board Meeting and Budget Work Session and Tentative School Calendar for 2016-2017 SY. Also, address generated state and federal revenue based on 175 projected student enrollment, staffing patterns and fringed benefits, staff needs, proposed student activities, professional development, board training, legal fees, textbooks, workbooks, technology, software, equipment, renovation costs, utilities, insurances, special education, cafeteria services , transportation services and etc. Note: The Cariños Official Preliminary Budget for 2016-2017 SY will be reviewed and approved conditionally by the Cariños Governance Board at the May 18, 2017 Special Board Meeting / Announced Cariños Public Budget Hearing. The Public and Parents has been invited to attend for comment on the proposed budget for the 2016-2017 School Year via Legal Notice.**

**III. ACTION ITEMS:**

- 1. Ratification / Approval of Resolution of the Governing Board of Cariños de los Niño’s Charter School Confirming a Settlement with the Espanola Public Schools and Authorizing Proceeding with Acceptance of Conveyance of Real Property -714 Calle Don Diego, Espanola , New Mexico.**
- 2. Ratification / Approval for Cariños Governing Board to prepare and submit Application and required documents on April 11, 2016 to the New Mexico Public Education Department through Ms. Katie Poulos, Director of Options for Parents for Cariños de los Niño’s Charter School to be its own Board of Finance effective July 1, 2016.**
- 3. Approval of Certificate of Resolution of the Cariños de los Niño’s Charter School which is a determined Negotiated Agreement with the New Mexico Public Education Commission, which approved the Negotiated Contract from July 1, 2016 to June 20, 2019; Ref: Cariños de los Niño’s Charter Contract for 2016-2019 SY; and Exhibit 2-Ref: NMPED Charter School Waivers for the Cariños de los Niño’s Contact; and Exhibit 3. 1-Ref: Cariños de los Niño’s Performance Framework.**

**IV. BOARD REPORTS: Dr. Juanita Cata- Ref: Input or plan from Board to recruit more students for 2016-2017 school year.**

**V. EXECUTIVE SESSION FOR: Pursuant to 10-15-1. Ref: H-2, H-4, H-7, H-8 - Open Meeting Act - NMSA 1978 as amended for Personnel Actions to Discuss: 1. Review of CEO/Chancellor Goals; 2. Personnel; 3. Legal Matters; 4. Acquisition of Land.**

**VI. OTHER BOARD ACTION ITEMS:**

**1. Re-Appointment of Cariños Board Members for a Four Year Term (2016- 2020).**

**VII. ROUTINE MATTERS/INFORMATIVE REPORTS/ UPDATES AND ENROLLMENT -BY MR. VERNON JARAMILLO, CHANCELLOR:**

**1. Other Updates and or Reports.**

**VIII. ANNOUNCEMENT(S).**

**1. April 27, 2016 (Wed)@RAC/TR-1:00 p.m. - Cariños Reg. Bd. Mtg. (Presenters, Updates, Action Items, Minutes, Etc.)**

**2. May 18, 2016 (Wed) @ RAC/TR -1:00 p.m. - Special Board Meeting and Public Hearing at 1:00 p.m. Ref: Conditional Approval of the 2016-2017 Preliminary Budget, pending final approval by NMPED (Section 22-8-9 Budget; Fixing the Operating Budget). Also, Board will address and approve other action items. Community and parents/ guardians will be invited to attend.**

**3. May 31, 2016 (Tues) @RAC/TR -1:00 p.m. - Cariños Regular Board Meeting at 1:00 p.m. – Ref: Approval of Final Budget for 2016-2017 School Year, inclusive of Salary Schedules, Activity Salary Schedule and School Calendar for 2016-2017 SY.**

**4. June 29, 2016 (Wed) @RAC/TR at 1:00 p.m. - Cariños Regular Board Meeting at 1:00 p.m.**

**IX. ADJOURNMENT”**

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**E. INTRODUCTION OF GUESTS:**

Dr. Juanita Cata, Board President acknowledged the presence of Mr. Vernon Jaramillo, Carinos CEO/Chancellor and Mr. Mike Vigil Jr, Cariños Business Manager.

**II. NON - ACTION BOARD ITEM / BUDGET WORK SESSION –DISCUSSION ON PROPOSED BUDGET FOR THE 2016-2017 S Y.**

1 Cariños Special Board Meeting and Budget Work Session and Tentative School Calendar for 2016-2017 SY. Also, address generated state and federal revenue based on 175 projected student enrollment, staffing patterns and fringed benefits, staff needs, proposed student

activities, professional development, board training, legal fees, textbooks, workbooks, technology, software, equipment, renovation costs, utilities, insurances, special education, cafeteria services , transportation services and etc. Note: The Cariños Official Preliminary Budget for 2016-2017 SY will be reviewed and approved conditionally by the Cariños Governance Board at the May 18, 2017 Special Board Meeting / Announced Cariños Public Budget Hearing. The Public and Parents has been invited to attend for comment on the proposed budget for the 2016-2017 School Year via Legal Notice.

\*OUTCOME: Mr. Mike Vigil Jr. Business Manager for Cariños Charter School informed the Governance Board that this Budget Work Session was to inform the Board of its proposed Budget for the 2016-2017 School Year. Mr. Mike Vigil inform the Board of the NMSEG budget revenue of approximately \$1,600,000.00 based on 175 projected students. The proposed budget for 2016-2017 school year is a blue print referencing all the required services, needs and personnel FTEs based on the 175 projected students. Mr. Mike Vigil Jr. outlined the proposed budget for the 2016-2017 School Year by line item. Chancellor Vernon Jaramillo informed the Governance Board that generally 85% of a school budget goes in for Categorical Personnel and Benefits and the remaining 15% is for the operation of the school. Mr. Mike Vigil Jr. reminded the Cariños Board that the Cariños Official Preliminary Budget for 2016-2017 SY along with Staff Salary Schedules, Extra Curricular Salary Schedules, Substitute Salary Schedules and Game Workers Stipends and the School Calendar will be reviewed and approved conditionally by the Cariños Governance Board at the May 18, 2017 Special Board Meeting and Announced Cariños Public Budget Hearing. Chancellor Vernon Jaramillo stated that the public and parents will be invited to attend for comment on the proposed budget for the 2016-2017 School Year via Legal Notice on the Rio Grande Sun Newspaper. The Board and Mr. Vernon Jaramillo, Chancellor thanked Mr. Mike Vigil Jr. for his presentation.

### III. ACTION ITEMS:

Dr. Juanita Cata, Board President informed Chancellor Vernon Jaramillo that this was the time for him to present his recommendations on the following three action items. Chancellor Vernon Jaramillo recommended to the Governance Board to ratify and or approve the following three items (1, 2, and 3) on an item to item basis.

1. Ratification / Approval of Resolution of the Governing Board of Cariños de los Niño's Charter School Confirming a Settlement with the Espanola Public Schools and Authorizing Proceeding with Acceptance of Conveyance of Real Property -714 Calle Don Diego, Espanola , New Mexico.

\*Governance Board Action: Mr. Del Jimenez, Board Secretary made a motion to ratify and approve the Resolution of the Governing Board of Cariños de los Niño's Charter School Confirming a Settlement with the Espanola Public Schools and Authorizing Proceeding with Acceptance of Conveyance of Real Property -714 Calle Don Diego, Espanola, New Mexico. Motion was seconded by Mr. Tomas Garcia, Board Member.

\*Dr. Juanita Cata, Board President stated for the record that the motion to ratify and approve the Resolution of the Governing Board of Cariños de los Niño's Charter School Confirming a Settlement with the Espanola Public Schools and Authorizing Proceeding with Acceptance of Conveyance of Real Property -714 Calle Don Diego, Espanola , N. M. was carried unanimously.

2. Ratification / Approval for Cariños Governance Board to prepare and submit Application and required documents on April 11, 2016 to the New Mexico Public Education Department through Ms. Katie Poulos, Director of Options for Parents for Cariños de los Niño's Charter School to be its own Board of Finance effective July 1, 2016.

\*Governance Board Action: Mr. Del Jimenez made a motion to ratify and approve for Cariños Governance Board to prepare and submit Application and required documents on April 11, 2016 to the New Mexico Public Education Department through Ms. Katie Poulos, Director of Options for Parents for Cariños de los Niño's Charter School to be its own Board of Finance effective July 1, 2016. Motion was seconded by Mr. Tomas Garcia, Board Member.

\*Dr. Juanita Cata, Board President stated for the record that the motion to ratify and approve for Cariños Governance Board to prepare and submit Application and required documents on April 11, 2016 to the New Mexico Public Education Department through Ms. Katie Poulos, Director of Options for Parents for Cariños de los Niño's Charter School to be its own Board of Finance effective July 1, 2016, was carried unanimously.

3. Approval of Certificate of Resolution of the Cariños de los Niño's Charter School which is a determined Negotiated Agreement with the New Mexico Public Education Commission, which approved the Negotiated Contract from July 1, 2016 to June 20, 2019; Ref: Cariños de los Niño's Charter Contract for 2016-2019 SY; and Exhibit 2-Ref: NMPED Charter School Waivers for the Cariños de los Niño's Contact; and Exhibit 3. 1-Ref: Cariños de los Niño's Performance Framework. See Attached Resolution.

\*Governance Action: Mr. Del Jimenez made a motion to approve the Certificate of Resolution of the Cariños de los Niño's Charter School which is a determined Negotiated Agreement with the New Mexico Public Education Commission, which approved the Negotiated Contract from July 1, 2016 to June 20, 2019; Ref: Cariños de los Niño's Charter Contract for 2016-2019 SY; and Exhibit 2-Ref: NMPED Charter School Waivers for the Cariños de los Niño's Contact; and Exhibit 3. 1-Ref: Cariños de los Niño's Performance Framework. The motion was seconded by Mr. Tomas Garcia, Board Member. See Attached Signed Resolution.

\*Dr. Juanita Cata, Board President stated for the record that the motion to approve the Certificate of Resolution of the Cariños de los Niño's Charter School which is a determined Negotiated Agreement with the New Mexico Public Education Commission, which approved the Negotiated Contract from July 1, 2016 to June 20, 2019; Ref: Cariños de los Niño's Charter Contract for 2016-2019 SY; and Exhibit 2-Ref: NMPED Charter School Waivers for the Cariños de los Niño's Contact; and Exhibit 3. 1-Ref: Cariños de los Niño's Performance Framework, was carried unanimously. See Attached Signed Resolution.

IV. BOARD REPORTS: Dr. Juanita Cata- Ref: Input from Board to recruit more students for 2016-2017 SY. Mr. Tomas Garcia, Board member and Mrs. Myrna J. Romero, Board member volunteered to assist Chancellor Vernon Jaramillo as a committee to develop a Strategic Plan for recruiting more students to meet our 175 student projection.

V. EXECUTIVE SESSION FOR: Pursuant to 10-15-1. Ref: H-2, H-4, H-7, H-8 - Open Meeting Act - NMSA 1978 as amended for Personnel Actions to Discuss: 1. Review of CEO/Chancellor Goals; 2. Personnel; 3. Legal Matters; 4. Acquisition of Land.

\*Dr. Juanita Cata, Board President asked Chancellor Vernon Jaramillo if there was a need to go into executive session. Chancellor Vernon Jaramillo responded that there was a need for the Governance Board to go into executive session to discuss personnel and legal matters. Motion by roll call was made by Mr. Tomas Garcia, Board member to hold an executive session to discuss personnel and legal matters in Executive session. Motion was seconded by Mrs. Myrna J. Romero, Board Member. The Board went into executive session at 3:00 p.m. The Board came out of executive session by Roll Call at 3:30 p.m. Dr. Juanita Cata, Board President stated for the record that personnel and legal matters were discussed and no action was taken.

#### VI. OTHER BOARD ACTION ITEMS:

##### 1. Re-Appointment of Cariños Board Members for a Four Year Term (2016- 2020).

After Dr. Juanita Cata and Mr. Del Jimenez were interviewed by the Board at an open meeting, due to their four year term expiring, Mrs. Myrna J. Romero made a recommendation to re-appoint Dr. Juanita Cata and Mr. Del Jimenez as Board members to the Cariños Board for another four (4) year term (from April 20, 2016 to April 20, 2020) for continuity, stability, their experience, knowledge on pending projects and legal matters. Mr. Tomas Garcia, Board Member made a motion to accept Mrs. Myrna J. Romero's recommendation. Mr. Felix H. Gonzales seconded the motion. Under discussion Mrs. Myrna J. Romero thanked Dr. Juanita Cata and Mr. Del Jimenez for their leadership during the past years, on behalf of the Governance Board. Mrs. Myrna J. Romero also thanked Dr. Juanita Cata for being one of the initial Founder's to the Cariños Charter School. Mrs. Myrna J. Romero stated that three Board members are new to the Board and that the Board Members expected that the chain of command and the Board policies be followed; that there be no micro-managing; that the Board members know of their responsibilities and role expectations; that Board members treat each other with respect at Board Meetings; that the Board members opinions and decisions be respected; that the Board follow some form of Robert Rules of Order for equal Board member participation at Board meeting; that Board members treat each other professionalism; and that the focus must on our students and Dual Language Program and primarily on the goals and expectations reflected on the new Charter Application /Assurances; that the Board also focus on the approved Negotiated Performance Contract and other statutory requirements and mandates. Mrs. Myrna J. Romero stated that the "Oath of Office for Board Members" has a list of reasonable written expectations. Mrs. Myrna J. Romero stated for the record that the

motion to re-appoint Dr. Juanita Cata and Mr. Del Jimenez as Board members to the Cariños Board for another four (4) year term (from April 20, 2016 to April 20, 2020) was carried unanimously. The Cariños Governance Board also reached consensus to have the Board reorganize its officers at the Regular Board Meeting of August 27, 2016.

\*Dr. Juanita Cata thanked the Cariños Governance Board for their confidence in her. Dr. Cata said, let's work together and take advantage of the opportunity to improve our school and dual language program and recruit more students.

\*Mr. Del Jimenez thanked the Cariños Governed Board for their confidence in him, too. Mr. Del Jimenez said, it's the Board that is responsible for the success of a school and its betterment. Mr. Del Jimenez stated that one of his goals was to convince the Cariños Governance Board at a future date to request to NMPEC that Cariños Charter School also serve grades 9<sup>th</sup> thru 12<sup>th</sup>.

VII. ROUTINE MATTERS/INFORMATIVE REPORTS/ UPDATES AND ENROLLMENT -BY MR. VERNON JARAMILLO, CHANCELLOR:


1. Other Updates and or Reports - Mr. Vernon Jaramillo, Chancellor informed the Board that he was still working on Food Services and Transportation Services for 2016-2017.

VIII. ANNOUNCEMENT(S).

1. April 27, 2016 (Wed)@RAC/TR-1:00 p.m. - Cariños Regular Board Meeting.
2. May 18, 2016 (Wed) @ RAC/TR -1:00 p.m. - Special Board Meeting and Public Hearing at 1:00 p.m. Ref: Conditional Approval of the 2016-2017 Preliminary Budget, pending final approval by NMPED (Section 22-8-9 Budget; Fixing the Operating Budget). Also, Board will address and approve other action items. Parents/ guardians will be invited to attend.
3. May 31, 2016 (Tues) @RAC/TR -1:00 p.m. - Cariños Regular Board Meeting at 1:00 p.m. – Ref: Approval of Final Budget for 2016-2017 School Year, inclusive of Salary Schedules, Activity Salary Schedule and School Calendar for 2016-2017 SY.
4. June 29, 2016 (Wed) @RAC/TR at 1:00 p.m. - Cariños Regular Board Meeting at 1:00 p.m.

IX. ADJOURNMENT: \*Dr. Juanita Cata called for a motion to adjourn the meeting. Mr. Tomas Garcia made a motion to adjourn the meeting and Mrs. Myrna J. Romero seconded the motion. Dr. Juanita Cata stated that the motion was carried unanimously to adjourn the Cariños Regular Board Meeting at 3:45 p.m.

CERTIFICATION:

  
Dr. Juanita Cata, Governance Board President

Date 4/27/16

ATTEST:

  
Mr. Del Jimenez, Governance Board Secretary

Date 4/27/16