****

**New Mexico Public Education Department**

**New Mexico Charter School Program Competitive Subgrant Phase I Application - 2018**

**Expansion and Replication Schools**

**![MP900439327[1]]()**

# Directions

In the first phase, applicants must submit a notice of intent to apply for funds by emailing this Replication and Expansion NMCSP Subgrant Competition Letter of Intent Form (Phase I Application) to charter.schools@state.nm.us.

* This form requires the school to confirm that they are eligible for the subgrant, including that they meet the definition of a high-quality school.
* Submission of this form must have been voted on and approved by the school’s governing body.

Upon receiving the Replication and Expansion NMCSP Subgrant Competition Letter of Intent the NMCSP program manager will review the school’s academic performance, financial performance, and organizational performance both through the documentation from the authorized public chartering authority and through the appropriate bureaus of PED. Upon verification that the school meets the eligibility requirements, the school will be notified.

As part of this Phase I Application, a school must confirm that it meets the following requirements:

* earned grades of B or better in each of the last 3 years,
* does not meet TSI/CSI criteria,
* has had no *significant* adverse audit findings or organizational non-compliance in the past 3 years,
* intends to substantially expand the number of students served by the school by increasing the enrollment cap, increase the grade levels served, or open a new school or new school site (i.e., replicating the current school), and
* has applied, through an amendment request or another process established by the authorized public chartering authority, to expand or replicate their charter school and provided adequate and timely notice to that authorized public chartering authority of the request.

# Subgrant Program Calendar

|  |  |
| --- | --- |
|  | **Replication/Expansion Charters** |
| **Grant Application Reviewer Selection Process** |
| PED Releases RFI for Grant Application Reviewers | May 1 |
| Interested Grant Application Reviewers Submit Resumes and Statements of Interest | May 30 |
| PED Directors Review Potential Grant Application Reviewers  | May 30– June 30 |
| Selections of Grant Application Reviewers Finalized | June 30 |
| **Grant Application/RFA Process** |
| PED Releases Subgrant RFA | June  15 |
| RFA Responses Due to PED | Phase I – July 15Phase II – August 30 |
| RFA Responses Evaluated | Phase I – July 15 – August 15Phase II – August 30 – September 15 |
| Notification of Eligibility to Move to Phase II | August 30, or when school letter grade reports are released |
| Behavioral Event Interviews | September 15 – 30 |
| Community Input Hearings | October 1 – 15 |
| Awards Announced | October 31 |

# Letter of Intent Form

Click here to enter text. intends to apply for subgrant funds under the New Mexico Charter Schools program for the purpose of Choose an item. We are requesting a subgrant in the amount of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I confirm that Click here to enter text. meets the following eligibility criteria:

* earned grades of B or better in each of the last 3 years,
* does not meet TSI/CSI criteria, and
* has had no *significant* adverse audit findings or organizational non-compliance in the past 3 years.

In addition, I confirm that Click here to enter text. has applied, through an amendment request or another process established by the authorized public chartering authority, to expand or replicate their charter school and provided adequate and timely notice to that authorized public chartering authority of the request.

I understand that the NMCSP will review Click here to enter text.’s academic, financial, and organizational performance by reviewing documentation from the authorized public chartering authority and through the appropriate bureaus of PED.

I understand that upon verification completing this review, the NMCSP will notify the school of whether it is eligible to submit a Phase II application.

The governing body of Click here to enter text. voted to submit this Notice of Intent on Click here to enter a date. The submission was approved in a Click here to enter text. vote.

Submitted on this Click here to enter text. day of Click here to enter text. by Click here to enter text..

­­­

Signature