

**Public Education Commission Meeting**

February 9, 2018

Jerry Apodaca Education Building – Mabry Hall  
300 Don Gaspar Street  
Santa Fe, NM 87501

**Summary Minutes**

<p><b>Members Present-</b> Patricia Gipson, Chair Karyl Ann Armbruster, Secretary Gilbert Peralta, Vice-Chair Carmie Toulouse Trish Ruiz Danielle Johnston Tim Crone David Robbins R. Carlos Caballero</p> <p>Meeting began at 9:03 a.m.</p>	<p><b>Members Absent</b> James Conyers</p>
<p><b>Agenda Item 1.</b> CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE &amp; SALUTE TO NEW MEXICO FLAG</p>	<p>Karyl Ann Armbruster, Secretary called the roll and confirmed a quorum.</p>
<p><b>Agenda Item 2.</b> APPROVAL OF AGENDA</p>	<p style="text-align: center;"><b>MOTION</b></p> <p>Trish Ruiz made a motion to approve the agenda. Gilbert Peralta seconded the motion.</p> <p style="text-align: center;"><b>Motion passed unanimously</b></p>
<p><b>Agenda Item 3.</b> APPROVAL OF MINUTES AND TRANSCRIPT</p> <p>A. Approval of PEC Transcript for December 14, 2017 meeting</p> <p>B. Approval of PEC Transcript for December 15, 2017 meeting</p> <p>C. Approval of Summary Minutes for</p>	<p style="text-align: center;"><b>MOTION</b></p> <p>David Robbins made a motion to approve the PEC Transcript for December 14, 2017 meeting. Trish Ruiz seconded the motion.</p> <p style="text-align: center;"><b>Motion passed unanimously</b></p> <p style="text-align: center;"><b>MOTION</b></p> <p>Trish Ruiz made a motion to approve the PEC Transcript for December 15, 2017 meeting. David Robbins seconded the motion.</p> <p style="text-align: center;"><b>Motion passed unanimously</b></p> <p style="text-align: center;"><b>MOTION</b></p>

<p>December 14 &amp; 15, 2017 PEC meeting</p>	<p>Tim Crone made a motion to approve the Summary Minutes for the December 14 &amp; 15, 2017 PEC meeting. Trish Ruiz seconded the motion. <b>Motion passed unanimously</b></p>
<p><b>Agenda Item 4. PUBLIC COMMENT</b></p>	<p>Recorded comments are available in full transcript.</p>
<p><b>Agenda Item 5. ELECTON OF 2018 PEC OFFICERS</b></p>	<p style="text-align: center;"><b>ACTION</b></p> <p>Carmie Toulouse nominated Patricia Gipson for Chair. Patricia Gipson accepted the nomination. <b>Patricia Gipson was elected Chairwoman by a unanimous vote.</b></p> <p style="text-align: center;"><b>ACTION</b></p> <p>Trish Ruiz nominated Gilbert Peralta for Vice Chair. Gilbert Peralta accepted the nomination. <b>Gilbert Peralta was elected Vice Chairman by a unanimous vote.</b></p> <p style="text-align: center;"><b>ACTION</b></p> <p>David Robbins nominated Karyl Ann Armbruster for Secretary. Karyl Ann Armbruster accepted the nomination. <b>Karyl Ann Armbruster was elected Secretary by a unanimous vote.</b></p>
<p><b>Agenda Item 6. DISCUSSION AND APPROVAL OF OUTCOME FOR THE 2016-2017 CARL PERKINS CONSOLIDATED ANNUAL REPORT</b></p>	<p style="text-align: center;"><b>MOTION</b></p> <p>Patricia Gipson made the following motion: I move that the Public Education Commission approve the narrative and data outcomes for the school year 2016-2017 Consolidated Annual Report. Carmie Toulouse seconded the motion. <b>Motion passed by a unanimous vote</b></p>
<p><b>Agenda Item 7. DISCUSSION AND POSSIBLE ACTION ON CHARTER SCHOOL AMENDMENTS</b></p> <p>A. Taos Integrated School for the Arts</p>	<p style="text-align: center;"><b>MOTION</b></p> <p>Trish Ruiz mad the following motion: I move to deny the amendment request presented by Taos Integrated School of Arts School to change its material terms with respect to its operational structure by reducing the instructional hours to the statutorily required minimum, because -- PEC to</p>

	<p>provide reasons, and they've been given, and that the request should be denied. Danielle Johnston seconded the motion. <b>Motion does not pass</b> <b>(Robbins, Armbruster, Gipson, Caballero and Toulouse voted no)</b></p> <p><b>MOTION</b> Carmie Toulouse made the following motion: Madam Chair, I move to approve the amendment request presented by Taos Integrated School of the Arts to change its material terms to correct a mistake in -- a clerical error in the charter with respect to the operational structure on the number of hours required. Carlos Caballero seconded the motion. <b>Motion passed</b> <b>(Peralta, Johnston, Crone &amp; Ruiz voted no)</b></p>
<p><b>Agenda Item 8. REPORT FROM OPTIONS FOR PARENTS &amp; THE CHARTER SCHOOL DIVISION</b></p>	<p>Recorded comments are available in full transcript.</p>
<p><b>Agenda Item 9. CAP FOR FINANCIAL CONCERNS</b></p>	<p>Recorded comments are available in full transcript.</p>
<p><b>Agenda Item 10. DISCUSSION AND POSSIBLE ACTION ON ACADEMIC IMPROVEMENT PLANS</b></p>	<p>Recorded comments are available in full transcript.</p>
<p><b>Agenda Item 11. DISCUSSION AND POSSIBLE ACTION ON CARINOS DE LOS NINOS CHARTER SCHOOL</b></p>	<p><b>MOTION</b> Patricia Gipson made the following motion: I move that the PEC require that Cariños De Los Niños School take corrective action to address all the issues of noncompliance related to the school's academic, financial, and organizational performance; specifically, that the school must, one, immediately come into compliance by adhering to all of the terms of the financial Corrective Action Plan as set forth at our November 17th, 2018 -- 2017, sorry -- PEC meeting by submitting all past due reports no later than February 15th, 2018, which are required, to include the monthly reports on student enrollment, including updates on the number of withdrawals, enrollments; and, second, action taken to improving, financial management, budget adjustments required to adjust for the growth that has not materialized for repayments for prior year repayments. And updated year-end position forecasts. 2. Meet with the CSD staff at the PED office in Santa Fe on February 20th, 2018, to discuss all outstanding noncompliance such that the school is able to clear all</p>

	<p>findings, including ensuring that all employees' files contain all the required and valid licensure and experience verification, documentation, found during the PED's Audit and Accounting Bureau's Training and Experience Audit, and come into compliance on or before a second site visit to be conducted on April 9th, 2018. No later than February 28th, 2018, the school must submit to PED a budget that reflects all outstanding budget maintenance through January 2018 and/or pending board approval and all monthly reports completed, submitted, and verified, including the cash report, which will enable the school to end the year with a positive balance. 4. No later than February 28th, 2018, the school must submit as part of its monthly financial reports bank reconciliations for all outstanding months since July 1st of 2017. Ensure that all governing board members complete the training for which they are currently registered. This is now 6. If the school fails to meet -- I'm sorry. Let me make this No. 6. By February 16th, submit to PEC revised governance screening and selection process for board members that removes the school leader entirely from the selection and recruitment process. And, 7. If the school fails to meet any of the deadlines established, the CSD will notify the PEC and recommend the PEC issue a Notice of Intent to Revoke the charter.</p> <p>Trish Ruiz seconded the motion. (this was a little confusing (I believe Trish seconded) see page 200 of transcript)</p> <p><b>Motion passed 8 in favor with Caballero abstaining</b></p>
<p><b>Agenda Item 12. DISCUSSION AND POSSIBLE ACTION ON THE 2018 NEW CHATER SCHOOL APPLICATION KIT</b></p>	<p style="text-align: center;"><b>MOTION</b></p> <p>Trish Ruiz made the following motion: I move to approve the 2018 Annual Application Kit, as presented in the material for today's meeting, with the changes discussed on the record today. David Robbins seconded the motion.</p> <p style="text-align: center;"><b>Motion passes unanimously.</b></p>
<p><b>Agenda Item 13. GOVERNANCE REPORTING CONCERNS AND NON-COMPLIANCE</b></p> <p>Meeting adjourned at 12:31 p.m.</p>	<p style="text-align: center;"><b>Recorded comments are available in full transcript.</b></p>
<p><b>Agenda Item 14. DISCUSSION AND POSSIBLE ACTION ON POLICIES AND PROCEDURES FOR ADDING A SCHOOL SITE</b></p>	<p style="text-align: center;"><b>MOTION</b></p> <p>Patricia Gipson made the following motion:</p>

	<p>So I move that the PEC adopt the polic- -- well, no, it's the checklist for Commencement of Operation for -- So a New School Site Implementation Checklist. Carmie Toulouse seconded the motion. <b>Motion passes unanimously.</b></p>
<b>Agenda Item 15.</b> DISCUSSION AND POSSIBLE ACTION ON CHANGES TO GOVERNANCE BOARD POLICY	<p>Item will be moved to March's work session agenda.</p>
<b>Agenda Item 16.</b> REPORT FROM THE CHAIR	<p><b>Recorded comments are available in full transcript.</b></p>
<b>Agenda Item 17.</b> PEC COMMENTS	<p><b>Recorded comments are available in full transcript.</b></p>
<b>Agenda Item 18.</b> EXECUTIVE SESSION: DISCUSSION OF PENDING LITIGATION, RIO RANCHO PUBLIC SCHOOLS VS PEC & PED PURSUANT TO NMSA 1978, SECTION 10-15-1(H)(7)	<p>Patricia Gipson: We do not need the Executive Session, because that -- that case has -- there's been an extension on that case, so that there's not an immediacy to have any discussion.</p>
<b>Agenda Item 19.</b> ADJOURN	<p>Trish Ruiz moved to adjourn. Karyl Ann Armbruster seconded the motion. None opposed.</p> <p>Proceedings adjourned at 3:40 p.m.</p>