NM Public Education Department

Options for Parents: Charter Schools Division

State Charter Renewal Application *Final* Analysis
For the New Mexico Public Education Commission

Carinos de los Ninos	Nov 2015

Head Administrator: Vernon Jaramillo

NM PED Charter School Division - Renewal Snapshot Report

Carinos de los Ninos Charter School

Contract Type: Charter Start: End: 6/30/2016 Term in Years: 5

General Information

Mailing Address: PO Box 130, Cordova, NM 87523
Physical Address: 335 County Rd 80 Bldg. # 355, Cordova, NM 87522
Phone: (505) 351-4721 Ext: Fax: (505) 351-9173 Website: www.carinoscharterschool.org
Opened: 2006 State Appvd: Renewal: 2016
School District: Espanola County: Rio Arriba

Vernon Jaramillo, Chancellor Email: vernon_jaramillo@hotmail.com
Juanita Cata, President Email: juanita.cata@carinos.org

Mission: Carinos Charter School seeks to foster and encourage each child's positive, total development based upon his/her individual strengths, skills and learning style. Using a 50:50 dual language instructional model, the school will ensure that all of its students will receive high quality academic content in a supportive, caring environment. Further, by using two languages for instruction, students will gain a greater understanding of and appreciation for the local and immigrant cultures that make up the Espanola Valley. The curriculum will also include courses in agriculture and animal husbandry as well as Northern New Mexico arts so as to connect our current generation with a love, appreciation and pride for the work of their forefathers who subsisted in Northern New Mexico for generations, developing this tradition and culture.

Grade Levels Offered/Enrollment/Cap:

Year	Grades	Grades to phase in	CAP	Total (40 day)	Teacher	Teacher/Student Ratio:
2014-15	K-8		450	125	14	8.9

Academics

School Report Card	2011-12	2012-13	2013-14	2014-15	2015-16
1. Final Grade	F	D	D		
2. 3 Year Avg Grade		D	D		
3. Current Standing	F	F	F		
4. School Growth	F	D	C		
5. Highest Performing Students	C	B	B		
6. Lowest Performing Students	F	F	F		
7. Opportunity to Learn	A	A	D		
8. Graduation					
9. Career and College					
10. Reading Proficiency	40.2	34.1	41.4		
11. Math Proficiency	14.4	17.5	19.3		
12. SAMS	N	N	N		
13. SAMS Graduation %					
14. Bonus Points	0.3	1.8	3.55		

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Enrollment	2010-11	2011-12	2012-13	2013-14	2014-15
1. Total Enrollment	197	233	219	219	125

	2010-11	2011-12	2012-13	2013-14	2014-15
2. % Male	44.7%	43.8%	42.0%	46.6%	50.4%
3. % Female	55.3%	56.2%	58.0%	53.4%	49.6%
4. % Caucasian	3.6%	1.3%	1.4%	1.4%	2.4%
5. % Hispanic	93.4%	96.6%	96.8%	96.8%	96.8%
6. % African American	1.0%	0.9%	0.5%	0.5%	0.0%
7. % Asian	0.0%	0.0%	0.5%	0.5%	0.0%
8. % Native American	2.0%	1.3%	0.9%	0.9%	0.8%
9. % Economically Disadvantaged	100.0%	97.9%	100.0%	92.7%	88.0%
10. % Title 1 TS	100.0%	100.0%	100.0%	100.0%	100.0%
11. % Title 1 T	0.0%	0.0%	0.0%	0.0%	0.0%
12. %Title 1 S	100.0%	100.0%	100.0%	100.0%	100.0%
13. % K-3 Plus	0.0%	0.0%	0.0%	0.0%	0.0%
14. % Disabled	13.2%	15.0%	15.1%	18.7%	17.6%
15. % ELL	69.5%	72.5%	68.0%	63.0%	64.8%

School Overview

- **Charter History/Academic Performance**

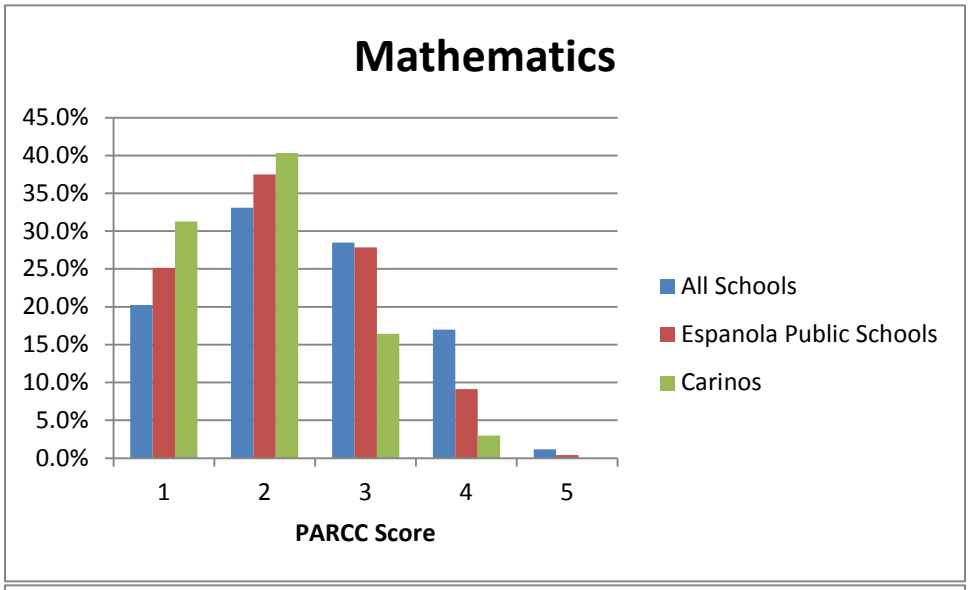
Carinos de los Ninos Charter School opened in 2006 as a District authorized charter school with the Espanola School District. The school was renewed by Espanola in 2010. The school was evicted from its site in Espanola at Middle School East in September of 2014. The school now resides 20 miles from Espanola in Cordova, NM at Mountain View Elementary School. Over the past year, attendance has declined more than 50%. The school has decided to seek its current renewal with the PEC.

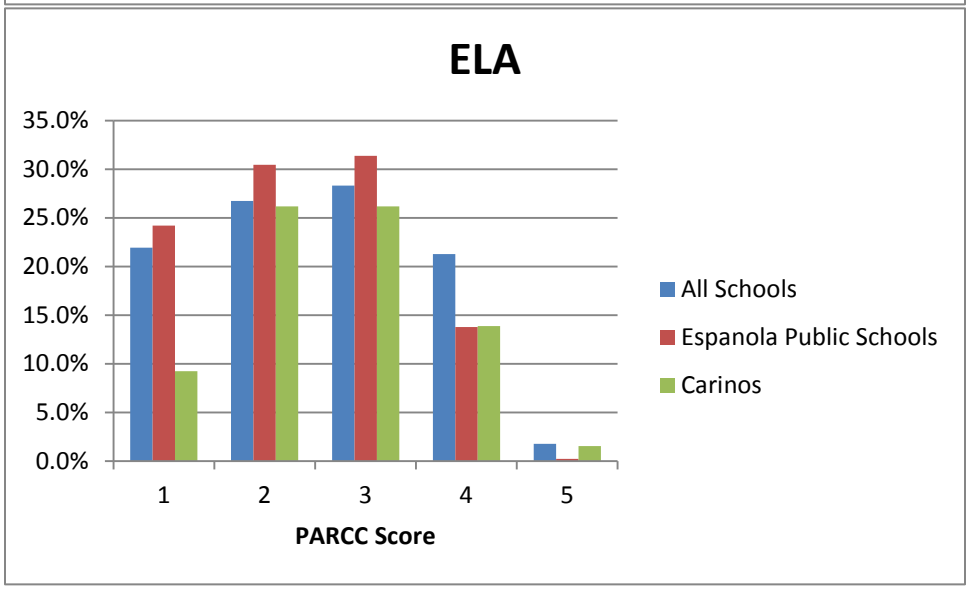
The school's current three year average is a D and the FY14 letter grade is a D. The school continues to score low grades in the areas of Current Standing, Q1 student growth, and Opportunity to Learn. The schools report card has shown consistent declines in current standing since 2012.

School Report Data - Carinos De Los Ninos Charter School				
	2011	**2012**	**2013**	**2014**
3 Year Average	N/A	N/A	D 39.5	D 41.4
Final Grade	D 39.1	F 34.7	D 42.49	D 41.19
Current Standing	D 15.6	F 8.7	F 9.22	F 7.87
School Growth	F 1.6	F 0.6	D 4.16	C 6.22
Student Growth of Highest Performing Students	F 0.4	C 6.4	B 9.84	B 9.29
Student Growth of Lowest Performing Students	F 11.2	F 9.9	F 10.2	F 11.18
Opportunity to Learn	A 10.3	A 9.1	A 9.07	D 6.63

CSD compiled the following 2014/2015 PARCC data for all grades tested at Carinos de los Ninos in both Mathematics and English Language Arts. The tables below represent comparisons between the school, the state and Espanola Public Schools for the same tested grades. In FY14-15, Carinos de los Ninos had a

higher percentage of students scoring in the non-proficient range for math and reading than did EPS or the state at large. The school had a higher percentage of students scoring in the proficient range for reading than did EPS, but the percentage was lower than the state at large.





- **Site Visit Summary**

During the site visit, CSD staff observed 3 classrooms. The teachers in the school provided mostly direct instruction. Lesson plans were aligned with CCSS. Dual language immersion was present during the site visit.

CSD also conducted interviews with 3 teachers. At least one teacher indicated that there was a lack of professional development this year as they pursued renewal and prepared for the site visit. It is unclear what was meant by this statement. Other teachers interviewed were happy to be at the school and hoped it could continue to operate.

The parents interviewed had great things to say about the school. Some highlights include the small size of the school in addition to the attentive nature of the teachers. Two sets of parents/guardians had been with the school through the tumultuous time of the eviction and subsequent relocations.

The governing body members interviewed had positive things to say about the school and the head administrator.

CSD conducted a thorough document review of all documentation available to substantiate the use of data driven processes to improve student achievement. While the school collects and states that data is reviewed by teachers, CSD identified the use of data informed instruction as an area of weakness.

Application Part B. Self-Report/ Looking Back

Academic Performance/Educational Plan

The Charter School Act provides as follows:

A charter may be suspended, revoked, or not renewed by the chartering authority if the chartering authority determines that the charter school… failed to meet or make substantial progress toward achievement of the department's minimum educational standards or student performance standards identified in the charter contract at Paragraph 2 of Subsection K of 22-8B-12 NMSA 1978.

CSD Analysis – School Grade Report For The Last 3 Years

Carinos de los Ninos did not show evidence of improving performance in the area of Final Grade on the state report card. The school's total points earned fell from 42.49 in 2013 to 41.19 in 2014.

Carinos de los Ninos did provide a statement of progress, supported by artifacts that describes evidence of data the school systematically collects and utilizes to understand student performance in this area. The school collects data on math and reading using DIBELS and MAP S as well as Woodcock Munoz and IDEL for Spanish language proficiency.

Carinos de los Ninos did not provide evidence of how the school systematically analyzes this data to understand the root causes of areas needing improvement in relation to student performance in this area. The school states that teachers attend weekly PLC meetings to increase teacher effectiveness for continuous improvement in collecting and analyzing data for direct instruction. CSD confirmed the existence of the PLCs during site visit interviews with teachers. The school's response to questions regarding the use of PLCs to analyze data indicated that data is the focus of the meetings. However, CSD

did not confirm evidence in the form of meeting minutes or other related artifacts to verify the school's claim.

Carinos de los Ninos did not provide evidence of systematic actions the school takes to respond to the data. The school did provide evidence of a 48 minute intervention session built into the academic schedule. The school's response to questions raised about the purpose and activities undertaken during this intervention period indicated the period was targeted to individual students based on needs identified through short-cycle assessment data. However, CSD did not confirm evidence in the form of individual intervention plans or other related artifacts to verify the school's claim.

Carinos de los Ninos did provide evidence of improving performance in this area as demonstrated by internal school data in the most recent year. Short cycle assessment data did show evidence of student growth in math, reading and science. CSD could not confirm if this growth was longitudinal for the past three years, rather confirmed within the 2014/2015 SY.

Although Carinos de los Ninos met 2/5 criteria on the rubric these actions did not lead to improvement in the area of final grade or other areas on the state report card. In addition, the actions did not lead to PARCC assessment scores at or above levels equivalent to the state at large or the Espanola district at large for the same grades tested. Because of these factors CSD finds that this area of the application does not meet standards consistent with the department's standards for excellence for academic performance.

Meets ☐	Does Not Meet ☒	Falls Far Below ☐	Not Applicable ☐

CSD Analysis – School Charter Goals For The Last 3 Years

Carinos de los Ninos did not show evidence of improving performance in any of its 4 indicators/goals for the past 3 years.

Carinos de los Ninos did show evidence of data the school systematically collects and utilizes to understand student performance in this area supported by artifacts. The school goals for the previous charter are measured by data gathered from SBA, MAPS, DIBELS, and IDEL assessments.

Carinos de los Ninos did not show evidence of how the school systematically analyzes this data to understand the root causes of areas needing improvement in relation to student performance in this area. The school uses data sourced from SBA, MAPS, DIBELS and IDEL. The school indicates PLCs are used to systematically analyze the data. The school indicates an increase in individualized instruction and academic interventions. However, CSD did not confirm evidence in the form of meeting minutes or other related artifacts to verify the school's claim.

Carinos de los Ninos did not show evidence of systematic actions the school takes to respond to the data. The school has incorporated a 48 minute intervention period in the master schedule as a part each school day. The school's response to questions raised about the purpose and activities undertaken during this intervention period indicated the period was targeted to individual students based on needs identified through short-cycle assessment data. However, CSD did not confirm evidence in the form of individual intervention plans or other related artifacts to verify the school's claim.

Although Carinos de los Ninos met 1/4 criteria on the rubric these actions did not lead to improvement

in the area of school charter goals for the last 3 years. In addition, the actions did not lead to PARCC assessment scores at or above levels equivalent to the state at large or the Espanola district at large for the same grades tested. Because of these factors CSD finds that this area of the application does not meet standards consistent with the department's standards for excellence in academic performance.

Meets ☐	**Does Not Meet ☒**	**Falls Far Below ☐**	**Not Applicable ☐**

B. Financial Performance

The Charter School Act provides as follows:
A charter may be suspended, revoked, or not renewed by the chartering authority if the chartering authority determines that the charter school…failed to meet generally accepted standards of fiscal management at Paragraph 3 of Subsection K of 22-8B-12 NMSA 1978.

B. Financial Performance

The Charter School Act provides as follows:
A charter may be suspended, revoked, or not renewed by the chartering authority if the chartering authority determines that the charter school…failed to meet generally accepted standards of fiscal management at Paragraph 3 of Subsection K of 22-8B-12 NMSA 1978.

Financial Performance and Financial Statement
The school reports that it meets financial reporting and compliance requirements and submits all documentation related to the use of public funds including annual budgets, revised budgets, if any, and periodic financial reports as required. CSD has concerns about the financial sustainability due to loss of enrollment beginning in FY2015. The school had eliminated a secretary position through RIF at the time of the site visit to balance their budget. It is unclear if the school is taking measures to recruit new students from the local area of Cordova, NM where the school currently resides. CSD is unable to verify whether the school meets the financial performance standards due to a lack of information related to monitoring the terms of the school's previous charter and because the authorizer has not established clear criteria for evaluating financial performance.

Meets ☐	**Does Not Meet ☐**	**Falls Far Below ☐**	**Not Applicable or Unable to Determine ☒**

Audit Findings
The school reports that it follows Generally Accepted Accounting Principles. The school's audits have included the following negative findings from independent audits for each fiscal year listed: 2012 – Two findings including significant deficiencies on payroll violations and budgetary conditions. 2013 - Four findings including non-compliance on budgetary conditions, material weakness on bank reconciliation and interfund reconciliation, and significant deficiency on pledged collateral.

2014 - Four findings including non-compliance on budgetary conditions, significant deficiency due to late audit, and payroll and unapproved purchase orders. CSD is unable to verify whether the schools meets performance standards related to the audit due to a lack of information related to monitoring the terms of the school's previous charter and because the authorizer has not established clear criteria for evaluating a school's audit and a school's response to audit findings.

Meets ☐	**Does Not Meet ☐**	**Falls Far Below ☐**	**Not Applicable or Unable to Determine ☒**

C. Organizational Performance

The Charter School Act provides as follows:
A charter may be suspended, revoked, or not renewed by the chartering authority if the chartering authority determines that the charter school…committed a material violation of any of the conditions, standards, or procedures set forth in the charter…*and/or*…violated any provision of law from which the charter school was not specifically exempted at Paragraph 4 of Subsection K of 22-8B-12 NMSA 1978.

Material Terms
The school has made assurances that it is implementing the material terms of its approved charter application/contract. The school indicates there was a violation of the facility adequacy standards. The school corrected the violation by relocating to another facility that is rated E-Occupancy and meets adequacy standards. CSD did observe implementation of the 50/50 dual language program during the site visit, and that the school has not exceeded its enrollment cap of 450 students. The school received accreditation through AdvanceEd in 2014. CSD is unable to verify whether the school meets the performance standards related to material terms due to a lack of information related to monitoring the terms of the school's previous charter and because the authorizer has not established clear criteria for evaluating performance related to material terms.

Meets ☐	**Does Not Meet ☐**	**Falls Far Below ☐**	**Not Applicable or Unable to Determine ☒**

Employees
The school has made assurances that it is meeting organizational performance requirements related to employees including: The school meets teacher and other staff credentialing requirements The school demonstrates compliance with applicable laws, rules, and regulations relating to employment. Including adhering to legally compliant personnel policies and an employee handbook that outline disciplinary and grievance procedures. The school demonstrates compliance with applicable laws, rules, and regulations relating to

background checks of all individuals associated with the school, including staff and members of the community, where required.

CSD reviewed employee files and confirmed 4 employees did not have background checks. Additionally, the FY2012 audit indicated some employees did not have background checks. Based on this finding, the school does not meet the organizational performance requirements related to employees.

Meets ☐	Does Not Meet ☒	Falls Far Below ☐	Not Applicable or Unable to Determine ☐

School Environment
The school has made assurances that it is meeting organizational performance requirements related to school environment including: The school maintained an Educational Occupancy (E-Occupancy) certificate for its facilities over the past four years. The school keeps records of fire inspections and other safety requirements. The school meets transportation and nutrition requirements, if applicable. The school complies with health and safety requirements. The building, grounds, and facilities provide a safe and orderly environment. CSD is unable to verify whether the school meets the organizational performance requirements related to civil School Environment due to a lack of information related to monitoring the terms of the school's previous charter and because the authorizer has not established clear criteria for performance in relation to school environment.

Meets ☐	Does Not Meet ☐	Falls Far Below ☐	Not Applicable or Unable to Determine ☒

Appropriate Handling of Information
The school has made assurances that it is meeting organizational performance requirements related to appropriate handling of information including: The school maintains required information in STARS and submits in a timely manner. The school maintains the security of and provides access to student records under the Family Educational Rights and Privacy Act and other applicable authorities. The school keeps all records safe from fire and theft and stored in a retrievable manner. All student records are retained and disposed of pursuant to state requirements.

The school properly and securely maintains testing materials.

CSD is unable to verify whether the school meets the organizational performance requirements related to appropriate handling of information due to a lack of information related to monitoring the terms of the school's previous charter and because the authorizer has not established clear criteria for performance in relation to educational requirements.

Meets ☐	Does Not Meet ☐	Falls Far Below ☐	Not Applicable or Unable to Determine ☒

Governance

The school has made assurances that it complies with governance requirements including:

- All required School Policies
- The Open Meetings Act
- Inspection of Public Records Act
- Conflict of Interest Policy
- Anti-Nepotism Policy
- Governing Body Organization and Membership Rules (i.e., Bylaws)
- Required Committees (Finance and Audit) and submission of appropriate documentation
- Governing Body Mandated Trainings
- Governing Body Evaluates Itself
- Is the school holding management accountable
- The governing body receives regular written reports from the school leadership in regards to key indicators of the school's progress.
- The governing body provides a written annual evaluation of the head of school that holds the head of school accountable for performance expectations.

CSD is unable to verify whether the school meets the organizational performance requirements related to governance due to a lack of information related to monitoring the terms of the school's previous charter and because the authorizer has not established clear criteria for performance in relation to educational requirements.

Meets ☐	Does Not Meet ☐	Falls Far Below ☐	Not Applicable or Unable to Determine ☒

Application Part C. Looking Forward

CSD Analysis – Proposed Charter Goals			
Carinos de los Ninos has created two separate goals which gauge growth and proficiency in math, and reading. In addition, the school has submitted a goal measuring the success of the dual language program. CSD finds these goals meet standards as both goals are written in SMART format and offer a sufficient starting point for negotiations with the PEC should the school be granted renewal.			
Meets ☒	**Does Not Meet ☐**	**Falls Far Below ☐**	**Not Applicable ☐**