

Name of Proposed School HEALTH LEADERSHIP HIGH SCHOOL  
Date of Team Analysis: August 13, 2012

Team Members:

Karen Ehlert, Charter Schools Division (Team Lead)

Sandy Beery, Charter School Head Administrator

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CAPACITY INTERVIEW TEAM ANALYSIS SCORE SUMMARY

CAPACITY INTERVIEW SECTION	POINTS RECEIVED	APPLICANT SCHOOL'S POSSIBLE POINTS
12 STANDARD QUESTIONS	24	24
3 INDIVIDUALIZED QUESTIONS	6	6
OVERALL SCORE	30	30

<b>Educational Plan</b>	1. Describe a typical day for a student in your school. Please be as concise and specific as possible; consider the teachers, the materials, the class, the parents, ancillary staff, etc.
<b>Score: 2</b>	<b>Comments:</b> A thorough description of a typical day was presented by the applicant team. The description was in alignment with the philosophy and educational plan described in the application.
<b>Educational Plan</b>	2. What is your plan if the school's actual enrollment population is different from the targeted population you originally intended to serve?
<b>Score: 2</b>	<b>Comments:</b> The applicant team's response demonstrated capacity through experience in clearly "branding" a school during outreach/marketing to attract the target population. Community engagement was discussed as a very important factor.
<b>Governance</b>	3. Please explain the delineated roles and responsibilities of, and the relationships between, the founders, the governing body, and the school's administration during the transitional period between the planning year and the first year of operations. Describe how those relationships evolve over the full term of the charter.
<b>Score: 2</b>	<b>Comments:</b> The applicant team's response demonstrated capacity through experience and understanding of the relationships between the founder, the governing body and the school's administration. The response also included a focus on the capacity of the governing body members and educating members to oversee finances, compliance and policies.
<b>Governance</b>	4. How does the school's governing body exercise its oversight and accountability? What does the governing body have oversight of?
<b>Score: 2</b>	<b>Comments:</b> The applicant team's response demonstrated a full understanding of governing body oversight and accountability in regard to academic performance, finance and compliance to ensure the vision of the school is carried out.
<b>Facility</b>	5. Describe your plan for acquiring a facility and ensuring that the facility meets educational occupancy standards required by applicable New Mexico construction codes. Whose responsibility is it to carry out this major piece of opening a charter school?
<b>Score: 2</b>	<b>Comments:</b> The applicant team's response indicated that they have identified a geographical area and have engaged the services of an architectural firm that has experience with both school and healthcare facilities. The team expressed confidence in procuring the funding that will be needed.

<b>Facility</b>	6. If you cannot find a building that meets PSFA approval, what is your next steps plan?
<b>Score: 2</b>	<b>Comments:</b> The applicant stated the wisdom of “never leaving yourself with only one option”. The team is experienced in finding facilities.
<b>Finance</b>	7. How are you going to open your school without federal start-up funds?
<b>Score: 2</b>	<b>Comments:</b> The applicant team’s response demonstrated experience with fundraising. The applicants stated that they have four funders committed as soon as the application is approved. They also intend to raise supporting funds from the healthcare industry itself.
<b>Finance</b>	8. If something in your budget is not working as planned, for instance, you do not get the desired enrollment numbers for the first year, what will be your plan of action?
<b>Score: 2</b>	<b>Comments:</b> The applicant team’s response demonstrated experience with membership projections and indicated that they have intentionally under-projected membership until they have secured other operational revenues.
<b>Policies and Procedures</b>	9. If your school requires a change to the original charter contract what is the process for your governing body to address that change?
<b>Score: 2</b>	<b>Comments:</b> The applicant team’s response demonstrated experience in this area and provided a informed plan of action if a change becomes necessary.
<b>Policies and Procedures</b>	10. What role do policies have in the operation of a school? What triggers the need for a policy?
<b>Score: 2</b>	<b>Comments:</b> The applicant team’s response demonstrated a clear knowledge and understanding of the role of policies in the operation of a school as well as requirements for policy development.
<b>Policies and Procedures</b>	11. What do you anticipate your process will be for developing policies? How will you ensure that your policies and procedures are not only compliant, but current and effective?
<b>Score: 2</b>	<b>Comments:</b> The applicant team’s response demonstrated capacity in the area of policy development, including process, compliance, ongoing review for relevance and effectiveness and alignment with the vision of the school.
<b>Planning Year</b>	12. What major challenges to you anticipate during the planning year as you work to open a new school? How do you envision organizing yourselves to carry out

	the tasks required to open a school?
<b>Score: 2</b>	<b>Comments:</b> The applicant team’s response demonstrated their experience in the opening of a charter school. Discussion included backwards planning from the opening day, managing community input, funding and facilities.
<b>Review Team’s Individualized Question</b>	13. Clearly describe any differences that will exist between the evening program (re-engagement) and the day program regarding curriculum and instruction, assessments administered (state required & short-cycle), attainment of credit, enrollment and lottery procedures, staffing and meeting the needs of special populations.
<b>Score: 2</b>	<b>Comments:</b> The applicant team’s response provided a clear description of the similarities and differences between the day program and the re-engagement evening program. A distinct clientele will be served by each program; however the curriculum and support provided will be very similar.
<b>Review Team’s Individualized Question</b>	14. One of the central goals of the NM Center for School Leadership (the Professional Development Center at ACE) is to replicate the ACE Leadership model in other industries like health care. Please discuss the relationship between the Center, ACE Leadership and the proposed Health Leadership High School in terms of funding and overall operation.
<b>Score: 2</b>	<b>Comments:</b> The applicant team provided an overview of the Center and described it as an incubation center providing professional development, mentoring and support for the new school. The membership fees are scaffolded over time and range from \$0 to \$50,000 with the revenue going back to the Center. An MOU will be developed.
<b>Review Team’s Individualized Question</b>	15. Health Leadership High School will be based on the ACE Leadership High School model in Albuquerque. ACE performance data is presented on page 3 of the application to demonstrate the soundness of the model. However, the school received an F rating from the Public Education Department. Please discuss why Health Leadership High School should be approved when it is a replication of an F-graded school.
<b>Score: 2</b>	<b>Comments:</b> The applicant team provided a detailed analysis of the School Grades received, both the preliminary grade of D and the final grade of F. The team noted strengths within the Report Card analyses and also noted that, between the preliminary grade and the final grade, ACE Leadership High School was reclassified as a SAM school and evaluated with different criteria. The school has been in operation for two years.