

CHARTER APPLICATION EVALUATION RUBRIC 2012: TEAM ANALYSIS

The Charter Application Evaluation Rubric (“Rubric”) will be used to determine whether the Application meets, partially meets, or does not meet the application requirements of law and the authorizer. It can also be used by the applicant to guide the writing of the Application. The reviewers must objectively review each indicator in order to provide an overall assessment of the Application components.

The Rubric will be used to determine whether the Application may be approved, approved with conditions, or denied. A chartering authority may deny an application if:

- The application is deemed incomplete or inadequate.
- The application does not propose to offer an educational program consistent with the requirements and purposes of the Charter Schools Act (NMSA 1978 §22-8B-6(K)(2011).
- The proposed head administrator or other administrative or fiscal staff was involved with another charter school whose charter was denied or revoked for fiscal mismanagement or the proposed head administrator or other administrative or fiscal staff was discharged from a public school for fiscal mismanagement.
- For a proposed state-chartered charter school, it does not request to have the governing body of the charter school designated as a board of finance or the governing body does not qualify as a board of finance.
- The application is otherwise contrary to the best interests of the charter school’s projected students, the local community or the school district in whose geographic boundaries the charter school applies to operate.

Please note the following definitions:

Incomplete:

- No information is provided in response to some or all of the prompts
- Prompts are met, but overall the responses lack meaningful detail or would require additional information to demonstrate an understanding of the key issue or concept to be addressed.
- Section not thoroughly explained and demonstrates lack of preparation.
- Information is inaccurate that reflects a fundamental misunderstanding of the key concept to be addressed by the section.

Inadequate:

- The response raises concerns about whether the applicant understands the request and the basic issue raised by the request.
- Responses raise substantial concerns about the applicant’s ability to meet the requirement in practice.
- The founder’s overall plan for the school is difficult to comprehend and/or presents an unrealistic plan for the operation of a school or any aspect of the school.
- The response is difficult to comprehend.
- The section does not align, or the reviewer cannot ascertain whether the response aligns with the overall plan articulated.

Please Note: If an applicant school’s response to one of the questions is labeled “incomplete” or “inadequate” it should receive a score of zero for that section.

I. EXECUTIVE SUMMARY

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
Executive Summary	The summary demonstrates a cohesive and comprehensive plan for the contemplated school and addresses all of the elements requested in the application.	The summary articulates a plan, but leaves out information that would explain some of the required elements for the executive summary.	The summary is confusing, incomplete and does not address most of the required elements for the executive summary.	No concerns are noted. p. 2
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	The model or focus of the proposed school is clearly stated.	The model or focus of the proposed school is not clearly stated.	A model or focus of the school is not provided.	No concerns are noted.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments			
	This section is adequate and complete. The targeted population is clearly identified as the school seeks to serve students who are neuro-diverse and at-risk due in large part to their special needs. The programmatic features are unique.			

Score: 4 out of 4 possible points

II. EDUCATION PLAN

- A. SCHOOL SIZE
- B. VISION
- C. MISSION

Evaluation Criteria. The vision and mission statements describe the purpose for the school and express the ideal, long-term impact, focus, scope and scale of the school.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
II.A. School Size	The applicant provides all of the required information.		The applicant does not provide all of the required information.	The projected ratio is 18-20 per classroom p. 4 TEAM SCORE: 2
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
II. A and B. Vision and Mission	The mission statement clearly states the purpose for and goal of the school, and explains how the school will reach that goal. The mission statement clearly translates into measurable and achievable goals, the selected curriculum, operations, and all aspects of the school.		A mission statement is stated but does not clearly translate into measurable and achievable goals, the selected curriculum, operations and all aspects of the school.	The mission, as stated, does not clearly translate into measurable and achievable goals and does not reference the selected curriculum and how it will best serve the targeted population. How the school will meet its mission and know how it will achieve school goals is also not clearly articulated.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	A coherent vision of what the school hopes to look like in the future is evident (long-term goals) and sustainable.		The vision is stated, but does not provide a clear picture of what the school will look like if it is achieving its goals.	No concerns are noted.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: The section is incomplete. The mission statement is unclear and lacks focus and direction. It also does not clearly translate into the clear educational goals and how these will be achieved throughout the term of the charter. In absence of a strong mission statement, it is difficult to understand all aspects of the school.			

Score: 4 out of 6 possible points

D. GOALS

Evaluation Criteria. The school has clearly stated ambitious, but attainable educational goals that are aligned with the school’s mission. The goals are specific, measurable (based on identified indicators and expected performance levels that can be measured by a reliable instrument).

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
II.D.(1) Student Academic Performance				TEAM SCORE: 0
	The school has appropriate and manageable student academic performance goals that are rigorous and reflect high expectations. Goals meet the stated Evaluation Criteria.	The school has goals that are measurable, but there may be too few or too many goals for the school to manage successfully or are insufficiently rigorous. Goals meet most of the stated Evaluation Criteria.	The school does not have measurable academic performance goals; or the goals do not meet the stated Evaluation Criteria.	The applicant did not follow the prompt for this section. For example, there should be a goal for academic performance. The applicant stated a goal for “Academic” and one for “Performance.” The Academic goal refers to an English Standards Based Assessment. It is unclear to what this refers to. The Performance goal states the name of another charter school. Goals for Fiscal Accountability and Professional Development are not required in this prompt. p. 5
				TEAM SCORE: 0
	The stated goals are clearly aligned to the vision and mission of the school.	The goals do not clearly tie to the school’s mission or vision.	The goals do not tie to the school’s mission or vision.	The goals, as written, do not clearly align with the vision or mission, primarily because neither references any performance-based goals and how these tie to the school.
				TEAM SCORE: 1
	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals are too broad or vague and do not lend themselves to monitoring progress.	Some goals are not time-bound, as mentioned above.
II.D.(2) Student Academic Growth				TEAM SCORE: 0
	The school has appropriate and manageable student academic growth goals that are rigorous and reflect high expectations. Goals meet the stated Evaluation Criteria.	The school has goals that are measurable, but there may be too few or too many goals for the school to manage successfully or are insufficiently rigorous and do not reflect high expectations. Goals meet most of the stated Evaluation Criteria.	The school does not have measurable academic growth goals; or the goals do not meet the stated Evaluation Criteria.	The goal for Growth does not appear rigorous enough for all students. The goal does not address the academic growth goals for all students, both special needs and not. Growth in years 1 and 2 is not addressed

	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The stated goals are clearly aligned to the vision and mission of the school.	The goals do not clearly tie to the school’s mission or vision.	The goals do not tie to the school’s mission or vision.	In the absence of a clear mission, it is difficult to ascertain whether the goals tie to it.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals are too broad or vague and do not lend themselves to monitoring progress.	The goals are not time-bound.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
II.D.(3) Addressing Achievement Gaps	The school has appropriate and manageable goals that address how the school will address achievement gaps in both proficiency and growth between student subgroups; and the goals meet the stated Evaluation Criteria.	The school has stated goals, that only partially describe how the school will address achievement gaps in both proficiency and growth between student subgroups, or that are insufficiently rigorous. Goals meet most of the stated Evaluation Criteria.	The school does not have measurable goals to address student achievement gaps in both proficiency and growth between student subgroups; or the goals do not meet the stated Evaluation Criteria.	The goals do not appear rigorous enough.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
	The stated goals are clearly aligned to the vision and mission of the school.	The goals do not clearly tie to the school’s mission or vision.	The goals do not tie to the school’s mission or vision.	The goal partially ties to the school-stated mission/vision
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals are too broad or vague and do not lend themselves to monitoring progress.	Two goals were developed to address the Achievement Gap, however, they are not time bound.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
II.D.(4) Attendance	The school has appropriate and manageable goals that address attendance and meet the stated Evaluation Criteria.	The school has goals that are measurable, but only partially address student attendance or are insufficiently rigorous. Goals meet most of the stated Evaluation Criteria.	The school does not have measurable goals to address student attendance or the goals do not meet the stated Evaluation Criteria.	The goal does not address attendance until year 3.

	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The stated goals are clearly aligned to the vision and mission of the school.	The goals do not clearly tie to the school's mission or vision.	The goals do not tie to the school's mission or vision.	In the absence of a clear mission, it is difficult to ascertain whether the goals tie to it.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals are too broad or vague and do not lend themselves to monitoring progress.	No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
II.D.(5) Recurrent Enrollment	The school has appropriate and manageable goals that address recurrent enrollment that are rigorous and reflect high expectations. Goals meet the stated Evaluation Criteria.	The school has goals that are measurable, but only partially address recurrent enrollment or are insufficiently rigorous. Goals meet most of the stated Evaluation Criteria.	The school does not have measurable goals to address recurrent enrollment issues; or the goals do not meet the stated Evaluation Criteria.	The goal is incomplete and is broad and vague.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The stated goals are clearly aligned to the vision and mission of the school.	The goals do not clearly tie to the mission or vision of the school.	The goals do not tie to the mission or vision of the school.	In the absence of a clear mission, it is difficult to ascertain whether the goals tie to it.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals are too broad or vague and do not lend themselves to monitoring progress.	The goal generally addresses maintaining the enrollment numbers with a waiting list. It is not measurable or time-bound as written.

	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
II.D. (6) College Readiness	The school has appropriate and manageable goals that address college readiness that are rigorous and reflect high expectations. Goals meet the stated Evaluation Criteria.	The school has goals that are measurable, but only partially address college readiness or are insufficiently rigorous and do not reflect high expectations. Goals meet most of the stated Evaluation Criteria.	The school does not have measurable goals to address college readiness; or the goals do not meet the stated Evaluation Criteria.	
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
	The stated goals are clearly aligned to the vision and mission of the school.	The goals do not clearly tie to the mission or vision of the school.	The goals do not tie to the mission or vision of the school.	
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals are too broad or vague and do not lend themselves to monitoring progress.	
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
II.D. (7) Graduation Rate	The school has appropriate and manageable goals that address graduation rates that are rigorous and reflect high expectations.	The school has goals that are measurable, but only partially address graduation rates or are insufficiently rigorous and do not reflect high expectations. Goals meet most of the stated Evaluation Criteria.	The school does not have measurable goals to address graduation rates; or the goals do not meet the stated Evaluation Criteria.	
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
	The stated goals are clearly aligned to the vision and mission of the school.	The goals do not clearly tie to the mission or vision of the school.	The goals do not tie to the mission or vision of the school.	
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A

	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals are too broad or vague and do not lend themselves to monitoring progress.	
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
II.D.(8) Growth for Lowest 25%	The school has appropriate and manageable goals that address the growth of the lowest 25% of students in reading and math that are rigorous and reflect high expectations. Goals meet the stated Evaluation Criteria.	The school has goals that are measurable, but only partially address the growth of the lowest 25% of students in reading and math, or are insufficiently rigorous and do not reflect high expectations. Goals meet most of the stated Evaluation Criteria.	The school does not have measurable goals that address the growth of the lowest 25% of students in reading and math; or the goals do not meet the stated Evaluation Criteria.	A goal for the lowest 25% is listed under the Achievement Gap. Growth is generally addressed, but not specifically in this requested academic performance area. This goal may be better placed in the Organizational Goal section.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
	The stated goals are clearly aligned to the vision and mission of the school.	The goals do not clearly tie to the mission or vision of the school.	The goals do not tie to the mission or vision of the school.	The tie to the mission/vision is not clearly evident.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals are too broad or vague and do not lend themselves to monitoring progress.	Progress in academic performance areas is difficult to understand is not fully known from reading the goal.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments:			
	Summary/Comments: This section is incomplete and inadequate for the following reasons: <ol style="list-style-type: none"> 1. Goals are general and many are not time-bound. 2. Several goals do not address achievement of all students. 3. In general, the goals do not clearly tie to the vision/mission statements. 4. As presented, most goals do not present a well-articulated picture of what the expectations are of all students, and how achievement and academic progress will be monitored. 5. The reference to another school in one of the goals lends itself to the lack of personalization for this school and student population. 6. The goals are not written with all required elements. 			

Score: 9 out of 36 possible points

E. ORGANIZATIONAL GOALS

Evaluation Criteria. The school has clearly stated ambitious, but attainable organizational goals that are aligned with the school’s mission. The goals are specific, measurable (based on identified indicators and expected performance levels that can be measured by a reliable instrument).

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
II.E Organizational Goals	The school has appropriate and manageable organizational goals that are rigorous and reflect high expectations.	The school has organizational goals that are measurable, but there may be too few or too many goals for the school to manage successfully or are insufficiently rigorous.	The school’s organizational goals are not measurable; or the goals do not meet the stated Evaluation Criteria.	TEAM SCORE: N/A
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
	The school’s stated organizational goals are clearly aligned to the vision and mission of the school.	The school’s stated organizational goals do not clearly tie to the school’s mission or vision.	The school’s stated organizational goals do not tie to the school’s mission or vision.	
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
	The goals are specific and measurable, attainable and time-bound.	The goals will not lead to a sufficient plan to monitor progress toward meeting them.	The goals do not lend themselves to monitoring progress.	
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: No organizational goals were stated.			

Score: 0 out of 0 possible points

F. CURRICULUM

G. GRADUATION REQUIREMENTS (If Applicable)

Evaluation Criteria: The school uses a clearly defined, research-based curriculum with the potential to raise the achievement of the intended student population and that is aligned with NM State Standards.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
				TEAM SCORE: 2
II.F.(1) Philosophy	The philosophical approach and curriculum framework are clearly presented and clearly aligns with the school's stated mission and goals.	The philosophical approach and curriculum framework are partially defined and/or the alignment with the school's stated mission and goals is unclear.	The philosophical approach and curriculum framework are not clearly presented and do not align with the school's stated mission and goals.	No concerns were noted. P. 6
				TEAM SCORE: 2
II.F.(2) Research/Data	Research provided on the proposed instructional practices supports the use of this philosophy or approach to achieve high student outcomes.	Research provided on the proposed instructional practices is partially relevant, limited, unreliable or not valid.	Research on the proposed instructional practices is not provided.	No concerns were noted.
				TEAM SCORE: 1
II.F.(3) Curriculum Description	A description of the curriculum is provided and reflects an organized, cohesive curriculum for all grade levels, and aligns with the school's mission and educational philosophy.	A description of the curriculum is provided, but only partially aligns with the school's mission and educational philosophy.	The description of the curriculum does not align with the school's mission and educational philosophy; or a description of the curriculum is not provided.	The applicant identifies several research-based curricular programs, however, the way these programs are presented in the application paint a confusing and unclear picture of how these programs will integrate to provide a concise and cohesive curricular framework for the school.
				TEAM SCORE: 2

II.F.(4) Curriculum Research	Clear research-based evidence of the success of the chosen curriculum when used with the target population is included.	Research-based evidence provided on the chosen curriculum is partially relevant, limited, unreliable, or not valid.	Research to support the chosen curriculum is not provided.	No concerns noted. p. 8
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
II.F.(5) Curriculum Overview	A Scope and Sequence and course offerings are provided. A timeline detailing curriculum development, including who will do that work, is provided.	Course offerings or Scope and Sequence are provided but do not sufficiently align with the school's mission and educational philosophy. A timeline describing curriculum development is provided but may provide insufficient detail.	The Scope and Sequence or course offerings are not provided; and/or a timeline outlining the curriculum development is not provided.	A timeline is presented with limited detail. p. 9
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
II.F.(6)(7) Development Timeline / Instructional Program	A clear plan is in place to develop the school's instructional program; responsible staff and deadlines are identified.	A limited plan is in place to develop the school's instructional program; responsible staff may be identified.	No plan is in place to develop the school instructional program; no responsible staff is identified.	This response lacks specific detail, such as specific staffing requirements. It does not provide a reference to the budget and staff person who will be supporting this activity. p. 13
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
II.F.(8) Alignment Timeline	There is sufficient evidence that the chosen curriculum is aligned with NM State Standards, or an adequate timeline for aligning the curriculum is provided.		There is no evidence that the chosen curriculum is aligned with NM State Standards, nor is a timeline for aligning the curriculum with NM State Standards provided.	No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A

II.G.(1)(2) Graduation Requirements / Graduation Waiver	High school graduation requirements, if applicable, are clearly articulated, meet state requirements, support the mission of the school, and are rigorous and reflect high expectations.	High school graduation requirements are insufficiently described, or do not support the mission of the school, or are not rigorous and do not reflect high expectations.	High school graduation requirements are not provided; or they are provided but do not meet state requirements.	
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
	Waivers, if applicable, state what the waiver is and why school is seeking it.		Waivers, if applicable, are included but without explanation.	
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	<p>Summary/Comments: The lack of organization made this section confusing and challenging to receive a complete picture of how the curriculum will come together to provide the type of academic program stated in the application. As such, it is difficult to ascertain how all other elements, like staffing needs and curriculum alignment, will come together to create a cohesive academic program. Alignment between and integration of all the academic programs, the Common Core and New Mexico standards, is unclear as well. Several responses in this section are inadequate as the founder’s overall mission and plan for the school is difficult to comprehend.</p>			

Score: 11 out of 14 possible points

H. INSTRUCTION

Evaluation Criteria: The school identifies quality methods and strategies that have been demonstrated to be effective in meeting the needs of the targeted student population. For unique or innovative practices, the charter school applicant presents a compelling rationale for their effectiveness.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
II.H.(1) Instructional Strategies	The school's proposed instructional practices support and are aligned with the school's mission, vision and educational philosophy	The school's proposed instructional practices partially align with the school's mission, vision, and educational philosophy	The connection between the school's proposed instructional practices and the school's mission, vision, and educational philosophy has not been established.	The strategies that address students (or the target population) are listed in another section – however there is no mention to refer the reviewer to this other section. It is difficult to ascertain whether the practices listed are aligned with the vision/mission and educational philosophy. p. 11 TEAM SCORE: 1
II.H.(2) Effectiveness	Evidence of the effectiveness of the proposed methods/strategies with the target student population is included.	Evidence of the effectiveness of the proposed methods/strategies with the target student population is not clearly stated.	Evidence of the effectiveness of the proposed methods/strategies with the target student population is not provided.	The application makes a general statement about ASD and/or gifted students, however, instructional strategies for this "targeted population" are not addressed in a meaningful way. TEAM SCORE: 0
II.H.(3) Differentiated Instruction	The school describes how instruction will be differentiated based on identified student needs, and examples are provided.	The school describes how instruction will be differentiated to meet student needs, but there are no examples.	The school does not sufficiently describe how instruction will be differentiated to meet student needs, and there are no examples.	Other than mentioning scaffolding and a general statement about ASD and/or gifted students, this response does not fully present how the school will assure appropriate differentiation to meet the needs of all students. TEAM SCORE: 0
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is incomplete and unclear in several places. While most of the prompts are met, overall the responses lack meaningful detail and/or require additional information to demonstrate an understanding of the key issue to be addressed throughout the term of the charter. The responses fail to demonstrate the applicant's knowledge of instructing and differentiating practices for a challenging student population that the school wants to target. Full integration of all instructional practices and strategies that will help achieve the school vision/mission, as stated (again, the mission was unclear) is not achieved..			

Score: 1 out of 6 possible points

I. SPECIAL POPULATIONS

Evaluation Criteria: The school has plans in place to meet the legal requirements and individual needs of those determined to be special needs students (including gifted students), English Language Learners, at-risk students, or those students performing below grade level.

Topic	Ranking			Comments &References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
II.I.(1)(a) – (d) Special Education				TEAM SCORE: 1
	The school demonstrates a clear understanding of and capacity to meet all legal requirements regarding identifying, providing an appropriate continuum of services, and monitoring students that are receiving special education services, including students who are gifted.	The school demonstrates a partial understanding of and capacity to meet state and federal requirements regarding students receiving special education services, including students who are gifted.	The response does not demonstrate an understanding of and capacity to meet state and federal requirements regarding students receiving special education services, including students who are gifted.	This section, as written, does not follow the prompts, and is difficult to comprehend. The applicant states the school will be a “full-inclusion” school, and does not acknowledge the continuum of services that is legally required by federal and state statutes. In addition, the application states it will focus primarily of four categories of special education. Again, the school will need to address all areas of special education and fails to make mention of this. p. 14
				TEAM SCORE: 2
	The school has a plan in place to meet all legal requirements to regularly evaluate and monitor progress of special education students to ensure attainment of IEP goals.	The school has a partial plan in place to meet the needs of students with IEPs; but details are not provided.	The school has no stated process in place to monitor students with IEPs.	It appears that information in this section speaks of compliance as stated in New Mexico’s laws.
				TEAM SCORE: N/A
	The school provides a complete plan for graduating students with special education needs (if applicable) that is in compliance with Federal and State regulations.	There is an incomplete plan for graduating students with special education needs (if applicable).	The plan for graduating students with special education needs (if applicable) is not provided; or the plan provided is not in compliance with Federal and State regulations.	
			TEAM SCORE: 1	
The school has identified the appropriate staff and ancillary services to adequately meet the needs of special	The school has identified some of the staff needed to meet the needs of special education and ELL students. An	The school has not identified appropriate staffing to adequately address the needs of special populations; or the plan for how	Given the targeted population, it does not appear that two special education teachers would provide the high levels of services and support the targeted population will likely	

	education and ELL students, and provides an explanation for how they will be adequately budgeted.	explanation is provided indicating how they will be adequately budgeted.	they will be budgeted is not provided; or the budget does not appear adequate.	require.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
II.I(2) Students with 504 Plans	The school demonstrates understanding and capacity to meet all legal requirements regarding students with Section 504 Plans.		The school does not demonstrate understanding and capacity to meet all legal requirements regarding students with Section 504 Plans.	No concerns were noted. p. 32
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
II.I (3)(a)-(e) English Language Learners (ELL)	The school has a plan in place to identify and meet the needs of English Language Learners. Intervention strategies are fully described	The school has a partial plan in place to identify and meet the needs of English Language Learners. Intervention strategies are partially described.	The school has no plan in place to identify or meet the needs of English Language Learners.	No concerns were noted. p. 34
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	The school describes how instruction will be differentiated based on identified student needs and examples are provided.	The school describes how instruction will be differentiated to meet student needs, but there are no examples.	The school does not sufficiently describe how instruction will be differentiated to meet student needs, and there are no examples.	No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	The school has a plan in place to meet all legal requirements to regularly evaluate and monitor the progress of English Language Learners.	The school has a partial plan in place to meet the needs of English Language Learners; but details are not provided.	The school has no process in place to monitor the progress of English Language Learners.	No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0

	The budget reflects allocation(s) for resources, staffing, and training to serve the needs of ELL students.	The budget reflects some of the costs involved in addressing ELL students; however, sufficient detail is not provided.	The budget does not reflect costs involved in addressing the needs of ELL students.	The budget did not reflect costs relating to addressing the needs of ELL students. How the school would plan to pay for resources, staffing and training was not addressed.
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Evaluator Comments and Questions
 The application reviewer has opportunity to take notes on the application.

Evaluation	<p>Summary/Comments: The section does not fully follow and answer all the prompts, and is difficult to comprehend, which raises concerns about the applicant’s ability to meet the requirements in practice.</p> <p>While all the responses include legal compliance, the responses are not personalized to this particular school, the vision/mission, and educational program. Many sections do not fully provide information about the school level responsibilities of providing special education services. In addition, the budget plans did not adequately address providing resources, staffing, services and training for special population students.</p>
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Score: 12 out of 16 possible points

J. ASSESSMENT AND ACCOUNTABILITY

Evaluation Criteria: The school has appropriate assessments in place to evaluate student needs, the effectiveness of the educational program, and progress toward school goals. The school will use the assessment data to affect teaching and learning to improve student achievement, or meet other goals of the school.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
II.J.(1) Measuring Organizational Goals (if applicable)	A comprehensive list of assessments that will specifically measure organizational goals that align with the mission of the school is provided.	A partial list of assessment tools to measure organizational goals is provided. The assessment tools only partially align with the mission of the school.	A list of assessment tools to measure organizational goals is not provided; or the assessment tools do not align with the mission of the school.	TEAM SCORE: N/A No organizational goals were stated.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
II.J.(2) Assessments to Measure Academic Goals	A comprehensive list of assessment tools that measure academic goals is provided and align with the mission of the school. Grade levels to be assessed and anticipated schedule or frequency of assessing is provided.	A list of assessments is provided; however, the list only partially aligns with the mission of the school. The grade levels to be assessed and anticipated schedule or frequency of assessing is not sufficiently addressed.	A list of assessments is not provided, or the list of assessments do not align with the mission of the school; or the grade levels to be assessed, anticipated schedule or frequency of assessing is not addressed.	This prompt was not addressed.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
II.J.(1)(3)(4) Use of Assessments / Self-Monitoring	Strategies to monitor all students and to take appropriate corrective actions are clearly defined, including interventions and a plan to close the achievement gap between student subgroups.	A plan for taking corrective action is only generally described.	There is no evidence of a plan for corrective action, or the plan does not address what adjustments the school will make based upon grade-level or school-wide data.	This prompt was not addressed.

	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	<p><i>Remediation/At-Risk Students</i> The school demonstrates understanding and capacity to meet all legal requirements regarding identifying, providing an appropriate range of services, and monitoring students who are struggling. Student Assistance Teams and Response to Intervention strategies for the 3 tiers are fully described.</p>	<p><i>Remediation/At-Risk Students</i> The school has a partial plan in place that complies with legal requirements to identify and meet the needs of students who are struggling and to identify students with special needs. Student Assistance Teams and RTI are mentioned but details are not provided.</p>	<p><i>Remediation/At-Risk Students</i> The school does not provide a plan that complies with legal requirements; or the plan does not demonstrate the capacity to meet the needs of remedial or at-risk students.</p>	This prompt was not addressed.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	<p><i>School-Wide Practices</i> The school has provided a comprehensive plan to analyze data, identify school-wide practices that need to be changed, and implement the necessary adjustments in order to improve student outcomes.</p>	<p><i>School-Wide Practices</i> The school has described a plan to analyze data and identify school-wide practices in need of change; however, the plan does not include effective structures or processes for implementation.</p>	<p><i>School-Wide Practices</i> The school does not provide a plan.</p>	This prompt was not addressed.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1

II.J.(5)Reporting on Progress	The school provides a plan that explains how student assessment and progress will be appropriately communicated to parents, the school's Governing Council, the school's authorizer, and the broader community.	The school provides a plan, but it does not include communication of student assessment and progress to all identified parties.	There is no plan provided to communicate assessment results or student progress.	The plan only addresses student report cards and reporting to parents. It does not state how communication with other stakeholders will be achieved.
Evaluator Comments and Questions The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is incomplete and missing pertinent information, other than what is included in the last prompt.			

Score: 1 out of 10 possible points

III. ORGANIZATIONAL PLAN AND GOVERNANCE

A. GOVERNING BODY CREATION/CAPACITY

Evaluation Criteria: The composition of the Governing Body (“GB”) reflects a wide range of expertise, knowledge and experience, and demonstrates the capacity to oversee a successful school (i.e., assure student success, develop, implement, oversee the management of public funds, and oversee the school’s compliance with legal obligations)

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.A.(1) Governance Description	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2 No concerns were noted. p. 38
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
III.A.(2) Description of Founders’ Expertise	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2 No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2

II.J.(3) Description of Prospective Governance Expertise	GB members are listed with qualifications. Membership reflects (or will reflect) diverse experiences and skills necessary to oversee all aspects of the school.	GB membership reflects (or will reflect) some diversity of experience and skills.	GB membership reflects a lack of diverse experiences and skills, or no list is provided.	No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
III.A.(4) GB Selection of Members	The process described for selecting new GB members is focused on selecting leaders who have the skills necessary to govern the proposed school.	The process described for selecting GB members attends to the method of selection, but only vaguely addresses the qualifications for membership.	A plan to recruit GB with identified skill sets is not provided; or no specific needs or qualifications for GB members are listed.	More specific dates and details on the recruitment and selection process are needed.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: Overall, the section is complete with the exception of how new governing body members will be recruited based on expertise and skills.			

Score: 7 out of 8 possible points

B. GOVERNING BODY TRAINING AND EVALUATION

Evaluation Criteria: There is an ongoing and comprehensive plan for Governing Body trainings, evaluations, and continuous improvement and complies with state requirements.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.B.(1) Governance Training	There is a plan for GB training that complies with state requirements and is supported by the budget.		There is no plan for GB training, or the training does not comply with state requirements, or the plan is not supported by the budget.	TEAM SCORE: 2 No concerns were noted. This prompt was addressed in Appendix E
III.B.(2) Governance Evaluation	There is a plan for an annual self-evaluation of the GB that reflects that body's effectiveness and focuses on continuous improvement.	There is an incomplete or partial plan for an annual self-evaluation of the GB; or the plan as described appears insufficient.	There is no plan for evaluating the GB.	TEAM SCORE: 2 No concerns were noted.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: Although the responses did not follow the prompts in the Governance Section, the reviewers were able to find the information in another section. Thus, this section is largely complete and adequate.			

Score: 4 out of 4 possible points

C. LEADERSHIP AND MANAGEMENT

Evaluation Criteria: There is clear description about the roles and responsibilities of the Governing Body vs. those of the school’s administrator; administrator employment process; and structure of the board to provide rigorous oversight and support.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.C.(1) Monitoring	The provided plans describing the Governing Body demonstrate its capacity to monitor the operational, financial and academic success of the school, to ensure the school is meeting its mission and to sustain a quality school.		The provided plans describing the Governing Body do not demonstrate its capacity to monitor the operational, financial and academic success of the school, to ensure the school is meeting its mission and to sustain a quality school.	The response states the GC will monitor data and provides a template for a data dashboard, but does specifically address how the GC will use the data dashboard to assure performance of the students and the school. P. 44 - 46 TEAM SCORE: 1
III.C.(2)(3) Head Administrator Selection/ Evaluation	The administrator’s qualifications are clearly described. Evidence of a plan to hire and evaluate a highly qualified administrator is provided.	The administrator’s qualifications are described; however, there is no description of a process for hiring and evaluating the administrator.	The administrator’s qualifications are not described, and there is no description of a process for hiring and evaluating the administrator.	TEAM SCORE: 2 No concerns were noted.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is partially complete. A specific plan for monitoring the performance of the various aspects of the school (operational, financial and academic) to ensure it is meeting its mission and goals is not fully demonstrated. The data dashboard is an extremely useful tool, but how it will be implemented and used to drive changes at the oversight and monitoring levels are not fully clear.			

Score: 3 out of 4 possible points

D. ORGANIZATIONAL STRUCTURE OF THE SCHOOL

Evaluation Criteria: The school’s organizational chart and accompanying descriptions clearly delineate and justifies the roles and responsibilities and lines of authority and reporting within the school.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.D.(1) Organizational Structure	The school’s organizational chart and narrative description clearly reflect the relationship between administrative, teaching, and support staff.	The organizational chart and narrative description identifies staff, but the relationships are not clear.	The organizational chart is not provided; or the chart or narrative does not demonstrate an understanding of appropriate relationships between staff.	<p>TEAM SCORE: .5</p> <p>The organizational chart is provided, however, the relationships between all staff are not clear. The lack of narrative limits the understanding of how the roles of the school staff, GC and administration will evolve over the length of the charter.</p> <p>p. 47</p>
III.D.(2) Job Descriptions	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	<p>TEAM SCORE: 2</p> <p>The descriptions appear in several other parts of the application and appendices, which made it difficult to grasp a fuller picture of all key staff and their roles in the school.</p>
III.D.(3) Staff Evaluation	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	<p>TEAM SCORE: 1</p> <p>A statement stating that evaluations will align with the state personnel act is mentioned, however, a tie to student performance and the school’s mission are not included and remain unaddressed.</p> <p>Personnel policies – Appendix E</p>
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	<p>TEAM SCORE: 0</p>

III.D.(4) Staffing Plan	The staffing plan demonstrates a sound understanding of staffing needs and appears viable and adequate for effectively implementing the educational program/curriculum.	The staffing plan is provided but does not demonstrate enough support to effectively implement the educational program/curriculum.	The staffing plan is not adequate to support effective implementation of the educational program/ curriculum.	A staffing plan is not provided.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The staffing plan is aligned with the budget and projected enrollment.	The staffing plan partially aligns with the budget and projected enrollment.	The staffing plan does not align with the budget and projected enrollment.	There was no staffing plan provided to align with the budget.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
III.D.(5) School Day/Year	The school calendar and schedule demonstrates compliance with state requirements and are sufficient to ensure successful implementation of the educational program/ curriculum.	The school calendar and schedule do not comply with state requirements, or are not sufficient to ensure successful implementation of the educational program/ curriculum.	The school calendar and schedule are not provided.	There is mention of a modified stretch calendar in a previous section, but no specific information is provided.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
III.D.(6) Professional Development Plan	A plan for Professional Development is provided that supports the implementation of the school’s educational plan, mission, and goals, and meets state requirements.	A partial plan for Professional Development is provided that partially supports the implementation of the school’s educational plan, mission, and goals; or the development plan does not meet state requirements.	No Professional Development Plan is provided.	No specific information is given pertaining to professional development, other than a general statement about aligning PD to the mission of the school. p. 96 – Personnel Policies and Appendix E
	Evaluator Comments and Questions			
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments:			
	This section is very unorganized which made it was difficult for the reviewers to find each complete answer to each of the prompts. Overall, this section contains general statements but lacks specific details that give a sense of the overall governance and management of the school that would support successful implementation of the school’s vision/mission and academic program, student outcomes, and effective teaching and learning. Certain other prompts and pertinent information (such as a staffing plan) renders this section incomplete.			

Score: 3.5 out of 14 possible points

E. EMPLOYEES

Evaluation Criteria: The school provides an explanation of the relationship between the school and the employees, establishes policies; including an employee discipline and grievance processes.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.E.(1) Employer/Employee Relationship	The school provides a clear description of the terms of employment for all classes of employees and how the school will address employees' recognized representatives.		The school does not provide a clear description of the terms of employment for all classes of employees and how the school will address employees' recognized representatives.	No concerns are noted. Appendix E (also imbedded in the Governance Section of the application)
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
III.E.(2) Personnel Policies	Personnel policies and procedures are provided and there is a plan to ensure that the policies align with the mission of the school and comply with all applicable federal and state regulations; or there is a defined plan for developing these policies.		Personnel policies and procedures are not provided and there is no plan for ensuring policies will be developed and that they will align with the school's mission and comply with applicable federal and state regulations.	No concerns are noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
III.E.(3) Staff Discipline Process	A staff discipline process is provided that is clear and follows an appropriate route for due process.		There is no staff discipline process provided that is clear and follows an appropriate route for due process.	No concerns are noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
III.E.(4) Grievance Process	An employee grievance process is provided that is clear and follows appropriate legal guidelines.		An employee grievance process is not provided.	No concerns are noted.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: The information provided in this section is adequate and complete and aligns with applicable state laws and regulations.			

Score: 8 out of 8 possible points

F. COMMUNITY/PARENT/EMPLOYEE INVOLVEMENT IN GOVERNANCE.

Evaluation Criteria: The applicant provides a clear process for including the community, parents and employees in the governance of the school and a stated process for receiving and responding to concerns.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.F.(1) Community involvement.	The plan clearly describes meaningful parental, professional educator, and community involvement in the governance and operation of the school and includes how their involvement will help to advance the school's mission and vision.	There is a partial plan to involve parental, professional educator, and community in the governance and operation of the school.	There is no description of parental, professional educator, and community involvement in the governance and operation of the school.	<p>There is no response to this prompt</p> <p>p. 97</p>
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
III.F.(2) Complaint Resolution	The applicant provides a plan to receive and process concerns and complaints from the community and parents that assures a timely and meaningful response from the school administration and/or the GB.	A plan to receive and process concerns is provided, but it does not address how the concerns will be resolved by the school administration and/or the GB.	No plan to address community and/or parent complaints is provided.	This prompt was not addressed.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	<p>Summary/Comments: This section is missing information and is incomplete.</p>			

Score: 0 out of 4 possible points

G. STUDENT POLICIES

Evaluation Criteria: The applicant understands the legal requirements for student discipline which is demonstrated by providing a student discipline policy that is in accordance with the Student Rights and Responsibilities rule of the NMPED.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.G.(1) Student Discipline Policy	There is a description of the Student Discipline Policies that complies with the Student Rights and Responsibilities set forth in the Public Education Department rules and regulations. An explanation is provided of how the school will take into account the rights of students with disabilities.	There is a partial description of Student Discipline Policies that complies with the Student Rights and Responsibilities set forth in the Public Education Department rules and regulations. A partial explanation is provided of how the school will take into account the rights of students with disabilities.	There is no description of the Student Policies or the policies provided; or the description does not comply with the Public Education rules and regulations.	<p style="text-align: center;">TEAM SCORE: 2</p> No concerns were noted. p. 97 and Appendix F1
III.G.(2) Alternative Placements	The application and/or student discipline policy describes how the school will address alternative educational settings for eligible students who are long term suspended or expelled that is consistent with the Students' Rights and Responsibilities.	The application and/or student discipline policy describes how the school will address alternative educational settings for eligible students, but fails to demonstrate an understanding of the school's legal obligations.	The application does not address alternative educational settings for eligible students.	<p style="text-align: center;">TEAM SCORE: 2</p> No concerns were noted. p. 97 and Appendix F1
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is complete and adequate and addresses applicable laws and regulations.			

Score: 4 out of 4 possible points

H. STUDENT RECRUITMENT AND ENROLLMENT

Evaluation Criteria: Outreach activities to increase awareness of the school to families are in place. Lottery and Enrollment policies reflect compliance with state statutes, and are fair and equitable.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.H.(1) Student Recruitment	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	The school has a comprehensive outreach and recruitment plan that is likely to be effective in attracting students from the targeted population. The recruitment /enrollment timelines presented are reasonable.	The school has an outreach and recruitment plan, but it may not be effective in attracting students from the targeted population; or the timelines for recruiting/enrolling students do not appear reasonable.	The school does not provide an outreach and recruitment plan that markets to the targeted population.	No concerns are noted. p. 96 - 97
III.H.(2) Lottery Process	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The lottery procedures are clearly explained and comply with state statutes. Tentative dates are provided.	The lottery procedures are partially explained. Tentative dates may or may not be provided.	The lottery procedures are not explained or do not comply with state statutes. Tentative dates are not provided.	The prompt was not addressed.
III.H.(3) Enrollment Process	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	The school has a clear description of the enrollment process that is in full compliance with state statutes.	The school has an enrollment process that is in partial compliance with statutes.	No description of the enrollment process is provided; or the enrollment process is not in compliance with statutes.	No concerns are noted. p. 97
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
	The school has described conditions for dis-enrollment of students that comply with legal and state requirements.		Conditions identified for dis-enrollment of students are not stated or do not comply with legal and state requirements.	This prompt was not addressed.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is incomplete. Two of the prompts lack information.			

Score: 4 out of 8 possible points

I. LEGAL COMPLIANCE.

Evaluation Criteria. Legal compliance with the Open Meetings Act and Inspection of Public Records Act and conflicts of interest law are explained.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.(1) Conflict of Interest	The Conflict of Interest Policy is provided and demonstrates an understanding of the issue and requirements of the law.		The Conflict of Interest Policy is not provided or does not comply with requirements.	<p style="text-align: center;">TEAM SCORE: 1</p> <p>A general statement is made stating that the school will comply with all requirements; however, the details of how they will comply are not included, which makes it difficult to ascertain whether the applicant fully understands the letter and spirit of the legal requirements.</p> <p>Appendix B</p>
				TEAM SCORE: 1
III.(2) Transparency	There is an explanation of how the school will comply with the Open Meetings Act (agendas posted 24 hours in advance, quorums, executive or closed session procedures, etc.) and Inspection of Public Records Act (meeting minutes, accessibility to public records, etc.)	There is a partial explanation of how the school plans to comply with the Open Meetings Act and Inspection of Public Records Act.	There is no explanation of how the school plans to comply with the Open Meetings Act and Inspection of Public Records Act.	<p>A general statement is made stating that the school will comply with all requirements; however, the details of how they will comply are not included.</p> <p>Appendix B</p>
	<p>Evaluator Comments and Questions</p> <p>The application reviewer has opportunity to take notes on the application.</p>			
Evaluation	Summary/Comments:			
	This section is incomplete and requires more detail as to how the school will comply with the requirements. The lack of specific information makes it difficult to fully know if the applicant understands all of the legal requirements that the GC must meet as a public body.			

Score: 2 out of 4 possible points

J. EVIDENCE OF PARTNERSHIP/CONTRACTOR RELATIONSHIP (If Applicable).

Evaluation Criteria. The application describes any third party relationships that will have a legal impact on the school if entered after approval. A copy of any and all proposed agreements is attached.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.J.(1). Third Party Relationships	The application describes in sufficient detail all third-party relationships that are considered integral to accomplishing the mission and vision of the school and demonstrates an understanding of the legal implication of the relationship to the school.	The application partially describes third-party relationships, but does not tie the relationship to the school’s mission and vision. The applicant does not demonstrate the legal implications of the proposed relationship.	The application mentions important third-party relationships but does not describe how the relationship is tied to the mission and vision of the school or provide an explanation of the legal relationship of that third-party to the school.	TEAM SCORE: N/A
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: N/A
III.J.(2) Proposed Agreement	A proposed formal agreement or memorandum of understanding between the school and the prospective third-party is provided.		No proposed agreement or memorandum of understanding between the school and the prospective third-party is provided.	
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is not applicable.			

Score: 0 out of 0 possible points

K. WAIVERS.

Evaluation Criteria. Waiver requests are presented clearly and demonstrate alignment with the school’s mission and educational plan.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
				TEAM SCORE: N/A
III.K.(1)(2) (3) Waivers	The school has provided a list of state laws or policies for which a waiver is requested, including a rationale for why the waiver is being requested.		The school has provided a list of state laws or rules for which a waiver is requested; however, the rationale for the waiver is not included.	
				TEAM SCORE: N/A
	(This is to be completed only by schools seeking local district authorization.) The school has provided a list of authorizer policies for which a waiver is requested including a rationale for why the waiver is being requested.		(This is to be completed only by schools seeking local district authorization.) The school has provided a list of authorizer policies for which a waiver is requested; however, the rationale for the waiver not included.	
				TEAM SCORE: N/A
	The requested waivers align with the school’s proposed autonomy and its mission, and that alignment is clearly described.	The waivers align with the school’s proposed autonomy, but no clear alignment of the requested waivers with the school’s mission is described.	The requested waivers do not align with the school’s mission.	
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is not applicable.			

Score: 0 out of 0 possible points

L. TRANSPORTATION AND FOOD

Evaluation Criteria: The school considers the transportation and food services for the students and develops adequate plans to address those needs.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
III.L.(1)Transportation	The school states whether or not it plans to offer transportation to its students. If yes, the school has provided a clear description of how transportation will be provided that is supported by the proposed budget.	The school has stated whether or not it plans to offer transportation to its students. If yes, the school has provided only a partial description of how student transportation will be provided. The plan is supported by the budget.	The school has not stated whether or not it plans to offer transportation to its students. Or, if stated, the school does not provide a description of how student transportation needs will be met; or the plan is not supported by the budget.	The statement is made that if applicable, the school will provide transportation at no cost to the student. No funding was set aside for transportation. p. 99
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
III.L.(2)Food Services	The school states whether or not it plans to offer food services to its students. If yes, the school has provided a clear description of how food services will be provided that is supported by the budget.	The school states whether or not it plans to offer food services to its students. If yes, The school has provided a partial description of how student food services will be provided. The plan is supported by the budget.	The school has not stated whether or not it plans to offer food services to its students. Or, if stated, the school does not provide a description of how the food services will be met; or the plan is not supported by the budget.	The school will contract with a local food service provided. Federal funding is mentioned. p. 99
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is partially complete. Transportation will be provided if required; however, the budget does not support these costs. Food services will be provided and supported through the applicable Federal programs (Student Nutrition programs) as appropriate.			

Score: 3 out of 4 possible points

M. FACILITIES

Evaluation Criteria: The proposed description of the facility and plan for proposed capital outlay needs provides sufficient detail to demonstrate capacity for implementation and support of the school program.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
III.M.(1) Projected Facility Needs	The applicant has attached appropriate documentation from the Public School Facilities Authority (PSFA) director that demonstrates the applicant's proposed capital outlay needs are in alignment with New Mexico public school facility requirements.		The applicant did not attach appropriate documentation from the PSFA director that demonstrates the applicant's proposed capital outlay needs are in alignment with New Mexico public school facility requirements.	TEAM SCORE: 2 No concerns were noted.
III.M.(2) Facility Plan	The application provides evidence that efforts have been made to begin a search for an appropriate facility in the desired geographic location.	The application provides some evidence that school facility requirements must be met, but no efforts have begun to locate an appropriate facility in the desired geographic location.	The application does not provide evidence that the school has begun to consider it facility needs.	TEAM SCORE: 2 No concerns were noted.
III.M.(3) Projected Facility Costs	A detailed description of the school's proposed capital outlay needs, including projected requests for capital outlay assistance, is provided, and is sufficient to support the school program. The school provides a realistic projection for facility maintenance, repair and equipment needs.	A detailed description of the school's proposed capital outlay needs, including projected requests for capital outlay assistance, is provided but may not be sufficient to support the school program. The school identifies facility maintenance, repair and equipment needs, but does not provide for these costs in the projected budget.	A description of the school's proposed capital outlay needs, including projected requests for capital outlay assistance, is not provided or is not sufficient to support the school program.	TEAM SCORE: 2 No concerns were noted.

Evaluator Comments and Questions	
The application reviewer has opportunity to take notes on the application.	
Evaluation	Summary/Comments: This section was complete and adequate.

Score: 6 out of 6 possible points

IV. BUSINESS PLAN

A. BUDGET

Evaluation Criteria: The school budget is based on realistic revenue and expenditure projections, valid assumptions, and supports the mission and educational program of the school.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
IVA(1)910B5 Worksheet	The applicant has provided a completed 910B5 State Equalization Guarantee (SEG) Computation Revenue Estimate Worksheet using appropriate values and computations for each year of the 5-year budget plan.	The applicant has provided a completed 910B5 State Equalization Guarantee (SEG) Computation Revenue Estimate Worksheet for each year of the 5-year budget plan; however, there are minor mistakes in the computations.	The applicant did not provide a completed 910B5 State Equalization Guarantee (SEG) Computation Revenue Estimate Worksheet for each year of the 5-year budget plan, or the worksheet provided contains substantial errors, demonstrating a lack of understanding about New Mexico public school funding.	TEAM SCORE: 1
IVA(2) 5-Year Budget Plan	A five-year budget that aligns with the school's 5-year growth plan, including staffing, facilities, educational program and mission of the school is provided, and demonstrates the financial capacity to support the school program.	A five-year budget is provided; however, it only partially aligns with the staffing, facilities, educational program or mission of the school.	The budget provided does not adequately address staffing, facilities, educational program or the school mission; or a budget is not provided.	TEAM SCORE: 0
IVA(3) Budget Narrative	The budget narrative is provided that explains basic assumptions, how those were determined based on reliable sources, and identifies priorities that are consistent with the school's mission, educational program, staffing and facility.	A limited budget narrative explanation is provided. Budgetary assumptions are flawed, or there is minimal connection to the school's mission, educational program, staffing or facility.	Little or no detail is provided in the budget narrative, OR there is no connection to the school's mission, educational program, staffing or facility.	TEAM SCORE: 1

	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
IVA(4) Strategies for Budget Control	The school provides a description of what budget adjustments will be made to meet financial budget and cash-flow challenges. The adjustments are viable and realistic.	The school provides a description of what budget adjustments will be made to meet financial budget and cash-flow challenges; however, the adjustments may not be viable or realistic.	The school does not provide a description of what budget adjustments will be made to meet financial budget and cash-flow challenges, or the description of the adjustments is not viable or realistic.	No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
IVA(5) Salary Schedule (Appendix)	A proposed salary schedule is provided for key staff, including teachers and administrators that complies with state requirements.		A proposed salary schedule for key staff is provided; however, the salaries for teachers and administrators do not comply with state requirements.	No concerns were noted.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments:			
	This section was primarily complete and adequate. The narrative required more information to make it fully complete.			

Score: 6 out of 10 possible points

B. FINANCIAL POLICIES AND OVERSIGHT, COMPLIANCE AND SUSTAINABILITY

Evaluation Criteria: Financial policies are in place that reflect generally accepted accounting practices, including compliance, adequate oversight and reporting.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	
VB(1)(2) Financial Policies and Internal Controls	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	Financial policies and internal controls are included, are sufficient, and comply with requirements and financial best practices. The policies demonstrate the financial capacity to support the school program.	The financial policies and internal controls are provided, but are deficient or do not comply with generally accepted accounting principles and financial best practices. The information provided does not demonstrate that the applicant understands New Mexico public school finance laws.	The school does not describe or address the financial policies.	No concerns were noted. p. 102
IV.B.(3) Financial Personnel	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
	The school has identified the appropriate staff to perform financial tasks, and the staff positions are supported in the organizational structure and in the budget. Qualifications and responsibilities for those positions are provided.	The school has identified staff to perform financial task that is supported by the organizational structure and budget; however, qualifications and responsibilities are not provided.	The school's organizational structure or budget does not provide enough staff support to conduct business services.	No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2

IV.B.(4) Financial Oversight	A description of how the GB will provide proper legal and fiscal oversight is provided, including a description of required audit and finance committees. Clearly stated financial controls demonstrate an understanding of the required GB oversight and financial reporting.	A description of GB oversight is provided, however, the plan lacks important specifics and/or a clear recognition of the legal and financial obligations of a charter school.	There is no clear plan for financial oversight and/or the applicant demonstrates substantial weakness in understanding the fiscal oversight obligations of the GB.	No concerns were noted.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
IV.B.(5) School Sustainability	The school has provided clear evidence that it has considered the sustainability of the school by describing long-range goals and strategies that will help build the school's capacity in areas such as governance, finance/budget, facilities, community relationships, student enrollment, charter compliance, 501(c)3, mission and vision, and performance objectives.	The school has provided some evidence that it has considered the sustainability of the school by describing long-range goals and strategies that will help build the school's capacity in areas such as governance, finance/budget, facilities, community relationships, student enrollment, charter compliance, 501(c)3, mission and vision, and performance objectives.	The school has provided no evidence that it has considered the sustainability of the school by describing long-range goals and strategies that will help build the school's capacity; or the evidence provided calls into question the long-term sustainability of the school.	No concerns were noted.
Evaluator Comments and Questions The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: This section is adequate and complete.			

Score: 8 out of 8 possible points

V. EVIDENCE OF SUPPORT

Evaluation Criteria. The applicant demonstrates community support for the proposed school through community partnerships, business relationships, and resource agreements. The school clearly describes all community outreach activities designed to reach a broad audience. The application demonstrates not only a sufficient community interest in the school, but also a sufficient demand for the school’s proposed program or model. Aggregate data for prospective students are provided.

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 2
V.A. Outreach Activities	The application describes all outreach activities and future outreach plans. Described outreach activities are designed to reach a broad audience and are sufficient to ensure that all students have an equal opportunity for to enroll.	The application provides a description of outreach activities; however, the described outreach activities may not reach a broad audience and, thus, not provide all students with an equal opportunity to enroll.	The application provides no description of outreach activities, nor does it provide any evidence that the school developers have conducted any exploratory community outreach.	No concerns were noted. p. 122
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
V.B. Evidence of Support	The applicant has provided sufficient evidence of community support for the school by providing data regarding interest demonstrated by the targeted population or other evidence of support (not just anecdotal).	The applicant has provided limited evidence of community support for the school or that there are, in fact, students and/or families interested in enrolling.	The school has not provided evidence that there is actual community and student support for the proposed school.	Three letters of support are provided.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0

V.C. Community Ties	The application provides a description of ties to the community and evidence of an understanding of the community and student needs that the school intends to serve.		The application does not demonstrate ties to the local community and/or any evidence that it is familiar with the community and student needs that the school intends to serve.	No direct ties to the community, other than 3 letters of support, are evident.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0
V.D. and F. Community Relationships <i>Optional evidence of support.</i>	The applicant demonstrates that it has developed networking relationships and/or other resources or agreements with community persons or entities. (This differs from the formal partnership agreements that are integral to the school's operations, as described in Section III.J(1) of this application.) Letters or other documentation of support are provided.			No formal community relationships are evident.
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 0

V.E. Uniqueness of Proposed School	<p>The applicant provides evidence that if there are public schools that serve the same grade levels in the geographic area in which the school plans to locate, the school can demonstrate that its education plan is unique or substantially different and thus is able to provide a needed option for students and families.</p>		<p>The applicant identifies at least one other public school serving the same grade levels in the geographic area in which the school plans to locate; but is unable to demonstrate the uniqueness of its education plan or provide other evidence of need in the targeted community.</p>	<p>The applicant identified one private school in Albuquerque that serves students with ASD or dual exceptionalities. They did not address public schools that serve the same grade levels with students with ASD/dual exceptionalities. Evidence of need in the targeted community was not supported.</p>
<p>Evaluator Comments and Questions The application reviewer has opportunity to take notes on the application.</p>				
Evaluation	<p>Summary/Comments: This section is incomplete, and does not demonstrate community support or efforts to partner with like-minded institutions.</p>			

Score: 3 out of 10 possible points

VI. REQUIRED APPENDICES

Topic	Ranking			Comments & References
	Meets—2 <input type="checkbox"/>	Partially meets—1 <input type="checkbox"/>	Does not meet—0 <input type="checkbox"/>	TEAM SCORE: 1
VI. Appendices	The application contains all of the required appendices.	The application contains the most significant appendices, but omitted others.	The application omits the appendices; or the appendices it includes are not the most significant ones.	See statement below.
Evaluator Comments and Questions				
The application reviewer has opportunity to take notes on the application.				
Evaluation	Summary/Comments: Some of the information required in the appendices is imbedded within the application itself while others are attached. Therefore, it is difficult to ascertain how complete this section is.			

Score: 1 out of 2 possible points

Score Summary

Section Number	Description	Elements	Possible	Score
I	EXECUTIVE SUMMARY			
		Element 1	2	2
		Element 2	2	2
		Section Total	4	4
II.	EDUCATION PLAN			
		II.A. School Size	2	2
		II. C. Mission	2	0
		II. B. Vision	2	2
		Section Total	6	4
		II.D.(1) Student Academic Performance Goals, Element 1	2	0
		II.D.(1) Student Academic Performance Goals, Element 2	2	0
		II.D.(1) Student Academic Performance Goals, Element 3	2	1
		II.D.(2) Student Academic Growth Goals, Element 1	2	0
		II.D.(2) Student Academic Growth Goals, Element 2	2	0
		II.D.(2) Student Academic Growth Goals, Element 3	2	0
		II.D.(3) Addressing Achievement Gap, Element 1	2	1
		II.D.(3) Addressing Achievement Gap, Element 2	2	1
		II.D.(3) Addressing Achievement Gap, Element 3	2	1
		II.D.(4) Attendance, Element 1	2	1
		II.D.(4) Attendance, Element 2	2	0
		II.D.(4) Attendance, Element 3	2	2
		II.D.(5) Recurrent Enrollment, Element 1	2	0
		II.D.(5) Recurrent Enrollment, Element 2	2	0
		II.D.(5) Recurrent Enrollment, Element 3	2	0
		II.D.(6) College Readiness, Element 1 (If Applicable)	2 – OR – 0	
		II.D.(6) College Readiness, Element 2 (If Applicable)	2 – OR – 0	
		II.D.(6) College Readiness, Element 3 (If Applicable)	2 – OR – 0	
		II.D.(7) Graduation Rate, Element 1 (If Applicable)	2 – OR – 0	
		II.D.(7) Graduation Rate, Element 2 (If Applicable)	2 – OR – 0	
		II.D.(7) Graduation Rate, Element 3 (If Applicable)	2 – OR – 0	

	II.D.(8) Growth for Lowest 25%, Element 1	2	1
	II.D.(8) Growth for Lowest 25%, Element 2	2	1
	II.D.(8) Growth for Lowest 25%, Element 3	2	0
	Section Total	36	9
	II.E. Organizational Goals, Element 1 (Optional)	2 – OR – 0	
	II.E. Organizational Goals, Element 2 (Optional)	2 – OR – 0	
	II.E. Organizational Goals, Element 3 (Optional)	2 – OR – 0	
	Section Total	0	0
	II.F.(1) Curriculum Philosophy	2	2
	II.F.(2) Curriculum Philosophy/Approach Research/Data	2	2
	II.F.(3) Curriculum Description	2	1
	II.F.(4) Curriculum Research	2	2
	II.F.(5) Curriculum Overview	2	1
	II.F.(6) & (7) Curriculum Development Timeline & Instructional Program	2	1
	II.F.(8) Curriculum Alignment Timeline	2	2
	II.G.(1) & (2) Graduation Requirements / Graduation Waiver, Element 1	2 – OR – 0	
	II.G.(1) & (2) Graduation Requirements / Graduation Waiver, Element 2	2 – OR – 0	
	Section Total	14	11
	II.H.(1) Instructional Strategies	2	1
	II.H.(2) Instructional Effectiveness	2	0
	II.H.(3) Differentiated Instruction	2	0
	Section Total	6	1
	II.I.(1)(a) – (d) Special Populations: Special Education, Element 1	2	1
	II.I.(1)(a) – (d) Special Populations: Special Education, Element 2	2	2
	II.I.(1)(a) – (d) Special Populations: Special Education, Element 3	0	0
	II.I.(1)(a) – (d) Special Populations: Special Education, Element 4	2	1
	II.I.(2) Students with 504 Plans	2	2
	II.I.(3)(a) – (e) Special Populations: English Language Learners, Element 1	2	2
	II.I.(3)(a) – (e) Special Populations: English Language Learners, Element 2	2	2
	II.I.(3)(a) – (e) Special Populations: English Language Learners, Element 3	2	2
	II.I.(3)(a) – (e) Special Populations: English Language Learners, Element 4	2	0
	Section Total	16	12
	II.J.(1) Measuring Organizational Goals, If Applicable	0	0
	II.J.(2) Assessments to Measure Academic Goals	2	0
	II.J.(1)(3)(4) Use of Assessments / Self Monitoring	2	0

		II.J.(1)(3)(4) Use of Assessments / Remediation & At-Risk Students	2	0
		II.J.(1)(3)(4) Use of Assessments / School-Wide Practices	2	0
		II.J.(5) Reporting on Progress	2	1
		Section Total	10	1
III	ORGANIZATIONAL PLAN & GOVERNANCE	III.A.(1) Governance Description	2	2
		III.A.(2) Description of Founders' Expertise	2	2
		III.A.(3) Description of Prospective Governance Expertise	2	2
		III.A.(4) GB Selection of Members	2	1
		Section Total	8	7
		III.B.(1) Governing Body Training & Evaluation: Training	2	2
		III.B.(1) Governing Body Training & Evaluation: Evaluation	2	2
		Section Total	4	4
		III.C.(1) Leadership & Management: Monitoring	2	1
		III.C.(2)(3) Leadership & Management: Administrator Selection/Evaluation	2	2
		Section Total	4	3
		III.D.(1) Organizational Structure	2	.5
		III.D.(2) Job Descriptions	2	2
		III.D.(3) Staff Evaluation	2	1
		III.D.(4) Staffing Plan, Element 1	2	0
		III.D.(4) Staffing Plan, Element 2	2	0
		III.D.(5) School Day / Year	2	0
		III.D.(6) Professional Development Plan	2	0
		Section Total	14	3.5
		III.E.(1) Employer/Employee Relationship	2	2
		III.E.(2) Personnel Policies	2	2
		III.E.(3) Staff Discipline Process	2	2
		III.E.(4) Grievance Process	2	2
		Section Total	8	8
		III.F.(1) Community Involvement	2	0
		III.F.(2) Complaint Resolution	2	0
		Section Total	4	0
		III.G.(1) Student Discipline Policy	2	2
		III.G.(2) Alternative Placements	2	2
		Section Total	4	4

		III.H.(1) Student Recruitment	2	2
		III.H.(2) Lottery Process	2	0
		III.H.(3) Enrollment Process, Element 1	2	2
		III.H.(3) Enrollment Process, Element 2	2	0
		Section Total	8	4
		III.I.(1) Legal Compliance: Conflict of Interest	2	1
		III.I.(2) Legal Compliance: Transparency	2	1
		Section Total	4	2
		III.J.(1) Evidence of Partnership: Third Party Relationships (If Applicable)	0	0
		III.J.(2) Evidence of Partnership: Proposed Agreement (If Applicable)	0	0
		Section Total	0	0
		III.K.(1)(2)(3) Waivers, Element 1	0	0
		III.K.(1)(2)(3) Waivers, Element 2 -- DISTRICT AUTHORIZATION ONLY)	N/A	
		III.K.(1)(2)(3) Waivers, Element 3	0	0
		Section Total	0	0
		III.L.(1) Transportation (If Applicable)	2	1
		III.L.(1) Food Service (If Applicable)	2	2
		Section Total	4	3
		III.M.(1) Projected Facility Needs	2	2
		III.M.(2) Facility Plans	2	2
		III.M.(3) Projected Facility Costs	2	2
		Section Total	6	6
IV	BUSINESS PLAN	IV.A.(1) 910B5 Worksheets	2	1
		IV.A.(2) 5-Year Budget Plan	2	0
		IV.A.(3) Budget Narrative	2	1
		IV.A.(4) Strategies for Budget Control	2	2
		IV.A.(5) Salary Schedule (Appendix)	2	2
		Section Total	10	6
		IV.B.(1)(2) Financial Policies and Internal Controls	2	2
		IV.B.(3) Financial Personnel	2	2
		IV.B.(4) Financial Oversight	2	2
		IV.B.(3) School Sustainability	2	2
		Section Total	8	8
V	EVIDENCE OF SUPPORT			
		V.A. Outreach Activities	2	2

		V.B. Evidence of Support	2	1
		V.C. Community Ties	2	0
		V.D. & F. Community Relationships (Optional Evidence of Support)	2	0
		V.E. Uniqueness of Proposed School	2	0
		Section Total	10	3
VI	REQUIRED APPENDICES			
		VI. Appendices	2	1
		Section Total	2	1