

SAMPLE INDIAN POLICIES AND PROCEDURES

The attached sample Indian Policies and Procedures (IPPs) are provided to assist school districts in the formulation and implementation of IPPs that are appropriate to local circumstances.

Please bear the following in mind:

1. Current regulations require specific procedures for each of the eight listed "Policies"
2. Regulatory citations are provided (e.g. [34 CFR 222.94(a)(I)]), but are not required as part of the IPPs
3. Depending on the make-up of the local tribal organization(s), school districts should attempt to enlist the assistance of a broad representation from the Indian community. Examples given include, but are not limited to, the Title IX Parent Committee, an IPP Committee made up of concerned parents and/or Tribal officials, and the staff of local Indian Education Centers.
4. Modifications to school programs and services should be made in conjunction with on-going or anticipated school reform activities.
5. Questions or concerns can be addressed to the Impact Aid staff.

INDIAN POLICIES AND PROCEDURES (IPPs) ANYTOWN SCHOOL DISTRICT

It is the intent of the Anytown School District that all American Indian children of school age have equal access to all programs, services, and activities offered in the school district.

It is the intent of the Anytown School District to fully comply with all requirements of Title VIII (Impact Aid Program) of the Elementary and Secondary Education Act of 1965 (formerly Public Law 81-874), and to that end, the Governing Board has adopted as policy these Indian Policies and Procedures (IPPs). The IPPs by intent and by Board action supersede all previous Board action and are intended to bind the Governing Board, administration, and staff of the District.

POLICIES AND PROCEDURES:

1. POLICY

Tribal officials and parents of Indian children shall be provided an opportunity to comment on the participation of Indian children on an equal basis in all programs and activities offered by the Anytown School District. [34 CFR222.94 (a)(I)]

PROCEDURES

1.1 The Anytown School District Superintendent and/or principal and/or Anytown Title IX Indian Education Parent Committee and/or IPP Committee will meet two or three times annually with Tribal officials, parents of Indian children, Indian Education Parent Committee members and staff. The purpose of these meetings shall be to inform and to address comments and concerns regarding Indian children's equal participation in the educational programs of the District.

Generally, at least the following meetings will occur annually:

1. Anytown Title IX Indian Education Parent Committee & General Membership meeting in October,
2. Board of Education public hearing on Title VIII (Impact Aid) Indian policies and procedures, (Usually held in January)
3. Board of Education public hearing on the new or continuing Title IX program, (Usually in March but may vary per Federal guidelines)
4. Other meetings may be organized by the Title IX Parent Committee and/or requested by Tribal officials and/or parents of Indian children.

2. POLICY

The District will annually assess the extent to which Indian students are participating on an equal basis in the educational programs and activities of the District. [34 CFR 222.94(a)(2)]

PROCEDURES

2.1 The Superintendent and/or principal, in conjunction with the Title IX Parent Committee and/or the IPP Committee, will review school data and comments with the Tribal officials, Indian Education Parent Committee, Indian community, and staff regarding the assessment and extent of Indian student's participation and progress in the educational programs and services of the District.

3. POLICY

The District shall seek input from the Title IX Parent Committee and/or the IPP Committee, when necessary, in order to modify educational programs and services when progress is not being made, or there appears to be a lack of equal participation for Indian students. [34 CFR 222.94(a)(3)]

PROCEDURES

3.1 When assessment data indicate Indian students do not participate on an equal basis with non-Indian students, or make appropriate progress, the Title IX Parent Committee and/or the IPP Committee will be asked to recommend a plan or suggestions to modify the educational programs or services in order to attain equal participation or appropriate progress. Recommendations will be presented to the Anytown School District Board for action.

4. POLICY

The following materials will annually be disseminated to Tribal officials and Indian parents:

- Title VIII Application;
- Evaluation of programs assisted with Title VIII funds;
- Program plans and information related to the education programs of the School District.
- Assessment data for Indian students and non-Indian students in the District.

Adequate time and opportunity will be provided Tribal officials and/or the Title IX Parent Committee and/or the IPP Committee and Indian parents to present views and comments regarding the disseminated documents. [34 CFR 222.94(a)(4)]

PROCEDURES

- 4.1 The complete Title VIII application will be sent to Tribal officials (and the Indian Education Center, if appropriate), and a summary prepared for all Indian parents in conjunction with the January Title VIII public hearing.

Review of new or continuing programs is an on-going process of the Board of Education. Agendas will be regularly forwarded to Tribal officials. An annual summary will be provided at the January Title VIII public hearing.

Additional information is available upon request.

- 4.2 A Board meeting will be held, usually in January, for the discussion of the disseminated material as part of a regular Board of Education agenda. Tribal officials and Indian parents and staff will be notified at least ten (10) days prior to the meeting. Notice will be posted in the school's District Office and School Offices and will be sent to the Tribal Council (and Education Center) for posting.

5. POLICY

The District shall solicit information from Tribal officials and Indian parents on Indian views, including those regarding the frequency, location, and time of meetings. [34 CFR 222.94(a)(5)]

PROCEDURES

- 5.1 At the Board meeting described in Procedure 4.2 above, members of the Indian community will be afforded the opportunity to comment and suggest alternatives to the regularly scheduled times, locations, and frequency of pertinent meetings.

6. POLICY

The District shall notify Tribal officials and Indian parents of the locations and times of meetings.

PROCEDURES

- 6.1 Tribal officials, Indian parents, the Title IX Indian Parent Committee, the IPP Committee and Indian Education Center staff will be notified as to the location and times of meetings in the same manner as that provided for the January Board meeting. Notice will be posted in the school's District Office, at School Offices, and will also be sent to the Tribal Council and the Tribal Education Center for posting.

7. POLICY

The District shall actively consult and regularly involve the Title IX Parent Committee and/or the IPP Committee as well as interested Tribal officials and Indian parents in the planning and development of educational programs assisted with Title VIII funds. [34 CFR 222.94(a)(7)]

PROCEDURES

7.1 The Title VIII application will be made available for review by the Title IX Parent Committee and/or the IPP Committee and other interested members of the Indian community prior to the public meeting generally held in January

A School Board meeting to discuss equal participation of Indian students will generally be held in January.

The Title IX Parent Committee and/or the IPP Committee and interested Indian parents and Tribal officials will review assessment data to develop or modify educational programs or services to allow participation of Indian students on an equal basis. These findings and recommendations will be presented to the Board of Education in March, or as required by Federal guidelines.

Members of the Indian community, Tribal officials, members of the Parent Committee and/or the IPP Committee and staff will be notified of modifications to programs or services as stipulated in Procedure 4.1.

8. POLICY

The District shall provide specific procedures for assessing the effectiveness of Indian community input regarding the participation of Indian children in the District's education programs and activities and the development and implementation of the IPPs, and for modifying the District's IPPs based on this input.

PROCEDURES

8.1 The Title IX Parent Committee and/or the IPP Committee and District staff will review parent and student input and surveys prior to the preparation of the Title IX program grant. Information regarding this input will be discussed at the public hearing for the new Title IX grant and/or at the public hearing in January regarding Title VIII.

APPROVED BY:

Tribal Official

Dated

Title IX Parent Comm. Rep./IPP Comm. Rep.

Dated

Superintendent, Anytown School District

Dated

Board President, Anytown School District

Dated