



Request for Application (RFA) for More Rigorous Intervention (MRI)

Champion & Provide Choice
Revised May 2018

Title I Sec.1003 [a]

Every Student Succeeds Act
CFDA Number: 84.010A

Deadline to Submit RFA:
February 12, 2018

This is only a Request for Application (RFA) and does NOT constitute an award. Should this RFA result in an award, the LEA Superintendent/Charter Director will be notified by an official award letter. Only upon receipt of an award letter, signed by Secretary Designate Ruszkowski, may the LEA/charter school submit a Budget Adjustment Request (BAR).

New Mexico Public Education Department
300 Don Gaspar Ave,
Santa Fe, NM
87501

Champion & Provide Choice
Application Cover Sheet

LEA Information	
LEA Name	Albuquerque Public Schools
LEA NCES ID #	350006000061
Superintendent	Raquel Reedy
Superintendent email	reedy@aps.edu
Mailing Address	6400 Uptown Blvd. NE Albuquerque, NM 87110

Amount the LEA is requesting from Title I School Improvement 1003[a] funds	
July 1, 2018 to June 30, 2019	\$ 600,500
July 1, 2019 to June 30, 2020	\$ 252,500
Total Funds	\$ 853,000

I. Application Narrative Champion & Provide Choice

1. Describe how the LEA will establish an infrastructure, approve by NMPED that clearly articulates:

- i. How the LEA will clearly communicate with parents regarding the options available for their child/children, including outlining changes to the current website to make it more family friendly

Response:

- Notification to individual families of Hawthorne will be communicated through parent letters to each individual student indicating the ability to transfer from Hawthorne due to the consecutive “F” grades.
- Notification to individual families will take place weekly in June and July, through our SchoolMessenger system to notify families options of staying at Hawthorne for the extended school year/day, as well as information regarding the ability to transfer to other schools. These messages will also include information on the School Choice Expos.
- APS held a community meeting at Hawthorne on May 15th, 2018 to talk to parents about options for their students. This meeting included information regarding transferring to other schools.
- Please note APS did hold an expo October 26, 2017 for families with information regarding school choice and representatives from traditional, magnet, and charter schools. The prior expo will be used as the model.
- The school website is currently being redesigned.

- ii. How the LEA will fully support the receiving schools

Response:

- Schools receiving students on transfer from Hawthorne will receive notification from the Student Service Center.
- Additional teacher allocation for receiving schools over projected enrollment will be provided.

- iii. How the LEA will provide support to all higher-performing schools in promoting their school community as an option

Response:

- The school choice expos will provide families information on other schools, including charter schools. The Expo will include information from all higher-performing schools and these schools will be invited to the school choice expos.
- Stipends will be paid for teachers showcasing their higher-performing school at the school choice expos.
- Higher performing schools will be highlighted on the website and at the school choice expos.

2. The LEA will co-host four school choice expos between now and the first day of first day of the 2018-19 school year to provide information to parents, families

and community members regarding the process and system for school choice (“School Choice System”).

- i. Identify the dates and locations for these events (they must be hosted at or near Hawthorne Elementary School and families must be given the clear and immediate right for their child to attend another school).

Response:

The LEA will co-host four school choice expos. However, it is unclear from this application with whom the LEA will co-host the expos.

The dates and locations for these expos will be:

- June 20th 10:00am-11:30am Highland High School
- June 26th 11:00am-12:30pm Highland High School
- July 12th 6:00pm – 7:20pm Community Center
- July 20th 9:00am – 11:00am Hawthorne Elementary School

- ii. Describe how Citywide school options will be presented in partnership with NMPED and other partners.

Response:

Please note APS did hold an expo October 26, 2017 for families with information regarding school choice and representatives from traditional, magnet, and charter schools. The prior expo will be used as the model.

A list will be available at the expo with names of all elementary schools in APS and the 2016-17 school grade. The Champion and Provide Choice application form will be available at each expo. Representatives from the APS Student Service Center will be on site to provide immediate transfer information based on the available slots. Charter schools will be invited and may have representatives that can provide their enrollment information.

APS requests a list from NMPED with the other city options and the school grade for charter schools. Upon receipt of this list schools will be invited to attend the expo. All schools participating will have a table with information on their school.

- iii. Describe how these expos will be advertised and messaged to Hawthorne families.

Response:

Expos will be advertised through the District SchoolMessenger system which will communicate with families through email and phone in both English and Spanish. Postcards will be sent to families of current Hawthorne students.

3. By June 6, 2018, APS will provide NMPED with a list of schools that current Hawthorne students may attend for NMPED to approve.

List of schools that current Hawthorne students may attend is attached.

Response:

- This list will be provided by June 6, 2018
- 4. By June 13, 2018, APS will make public a list of schools that current Hawthorne students may attend on the APS website and shared with widely. The list must be approved by NMPED and will be published by both parties.

Response:

- This list will be provided by June 13, 2018
 - i. Provide link where this list will be posted on the APS website.

<http://www.aps.edu/schools/transfers>

- 5. Describe the process that the LEA will develop to ensure the school will have weekly school choice communications to families. This should always include access to applications for high performing charter schools.
 - i. Provide the dates that the communication will be sent

Response:

June 8th, June 15th, June 22nd, June 29th, July 6th, July 13th, July 20th

The District does not have applications to high performing charter schools, but may include their lottery information in the newsletter. The District requests a list of these charter schools to include from the NMPED. Once the charter schools are identified applications can be requested from the charter schools. Please note most charter schools have completed their lottery for the 2018-19 school year.

- ii. Describe how the communications will to ensure access for all Hawthorne families.

Response:

The families will receive information via SchoolMessenger, the District system used to communicate information both by email and phone. This system is routinely used by schools to communicate with families and families are familiar with the system.

- iii. By June 13, 2018, provide an example of the weekly school choice communication

Response:

This will be provided by June 13, 2018.

- iv. Provide a detailed explanation about how families from failing schools, and especially this school, will get priority in the transfer process.

Response:

The school will include this information on their weekly newsletters to families. The District does not have applications to high performing charter schools, but may include their lottery information in the newsletter. However, most lotteries

have been completed for the 2018-19 school year. The District requests a list of these charter schools to include from the NMPED. Once the charter schools are identified applications can be requested from the charter schools.

Students who live in the attendance area of a school which has received an “F” rating for two of the last four school years can request a transfer and have second priority when requesting a transfer to a school with a higher rating.

6. Describe the process the district will use to match students from Hawthorne to higher-performing schools based on student and family preferences.

Response:

It must be noted that the District began conducting student transfers for Hawthorne families beginning January 1st for the 2018-19 school year. Families have been notified through individual letters, newsletters, and meetings that their school has received an “F” grade and students in the attendance zone for Hawthorne are placed as a priority in the transfer process. At this point in the school year, the District will continue to match students to other schools and provide transportation, based on the space available for the 2018-19 school year. There will be a point person in the Student Service Center to help families from Hawthorne be matched to a higher-performing school. The list of school within 5 miles from Hawthorne (along with the school grade for each school) will be available through the Service Center, at the school, and on the website. However, students may request a transfer to any school in the District that has the space available for the 2018-19 school year.

At the School Choice Expos, District representatives will be available to speak with families and provide information based on the families preferences.

7. Describe the process for ensuring that APS will facilitate the transfer and transportation (at no cost to the family) of any student, for their entire elementary school experience, who attended Hawthorne Elementary School in the 2017-18 school year and elects to attend a different school within the district in any subsequent years.

Response:

APS will provide a bus for students to be transported to school sites across the city. Parents will deliver their students to a central location for pick up at a pre-arranged time. Students will be transported to their various schools. Students will be picked up as close to dismissal time as possible and returned to the pickup/drop off location. Parents will collect their students at a prearranged time.

8. By June 13, 2018 APS will provide PED a copy of the Parent Choice to Attend Hawthorne form to be used in the open enrollment process that clearly states parents are electing to send their child to a school that even when there are other, higher-performing school choices available, that they are aware of those other options.

Parent Choice to Attend Hawthorne form is attached.

Response:

This will be provided by June 13, 2018

9. Describe how the LEA will ensure, as a part of the ongoing open enrollment process, by July 15, 2018; the school will collect the Parent Choice to Attend Hawthorne.

Response:

This will be provided by July 15, 2018

10. Describe how APS will track all parent choices and school enrollment.

Response:

APS will track all school enrollment and parent choices through a database housed in Student Information Systems. These data will include parents' choice in and out of Hawthorne and school enrollment of all schools.

11. Describe how the district will survey all families about their satisfaction and the reason for their choices. By June 13, 2019, APS must provide all information to NMPED, having obtained any and all necessary permissions to do so.

Response:

The District will survey all families at the end of the 2018-19 about their satisfaction with their school and the reason for their choice to stay or transfer out of Hawthorne. This survey will include families who transferred out of Hawthorne and those whose families stayed at Hawthorne. The survey will include approval from families for the information to be shared with NMPED. The survey will be provided to NMPED by June 13, 2019.

II. Budget

APS must submit a plan to NMPED detailing actions and proposed costs by May 30, 2018 for review, not to exceed \$675,000.00 per year.

The district should apply for Title I 1003[a] funds to support the reasonable and necessary costs associated with Championing and Providing Choice for families at Hawthorne Elementary School.

Respond:

Please see attached budget.