

Student Success & Wellness Bureau
Administrative Review Corrective Action Plan

Name of School Food Authority:	Bernalillo Public Schools	
School Site(s) reviewed:	Bernalillo High School	1
	W.D. Carroll Elementary	١
Date of On-Site Review:	6, February, 2018	
Date Corrective Action Plan	5, March, 2018	
Was provided to SFA:		
Date your Corrective Action Plan	4, April, 2018	
Response is due to NMPED:		

COMMENDATIONS

PERFORMANCE STANDARD 1

SFA is classified under Community Eligibility Provision. SFA showed all documentation regarding the established percentages with regard to their Identified Student Percentages or ISP.

SFA had proper documentation of their Public Release

SA verified that the FNS-742 Report had been conducted in a timely manner

PERFORMANCE STANDARD 2

SFA is in compliance with required meal components and quantities as per NSLP regulations.

Production records continuously maintained as required

Two types of fluid milk offered at each meal service

GENERAL AREAS

SFA Wellness Policy in compliance with USDA regulations

SFA in compliance with Civil Rights and Professional Standards training

Potable water available and free

Other areas of Technical Assistance (NOT requiring Corrective Action)

- SFA was provided with TA in the area of Edit Checks
- SFA was provided TA with posting menus so students can identify what is being served for the meal period.
- TA was provided at W.D. Carroll Elementary when the fruit component ran out another fruit option was provided.



Student Success & Wellness Bureau
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The following pages address the findings that were identified during your Administrative Review. For each finding you will be presented with the following:

- A summary of the regulation / requirement
- The finding, and details specific to the SFA regarding the finding
- The Code of Federal Regulations citation number or alternate resource citation

- Suggested guidance for the SFA in order to achieve compliance
- SFA area for reply to state how, when and by whom corrections will be made

Please provide a detailed response to each finding in the spaces provided

Finding #1

The SFA has excess cash of \$529,805.79 in their general fund that must be lowered.

Technical Assistance Provided

During the review, the Maintenance of the Nonprofit School Food Service Account was discussed with the SFA. This is a restricted account in which all of the revenue from all food service operations conducted by the SFA principally for the benefit of school children is retained and used only for the operation of improvement of the nonprofit school food service.

Regulation / Citation Summary

SFA's must be able to monitor and track the use of the nonprofit school food service's net cash resources and limit the net cash resources in order not to exceed three months average operating costs in accordance with §210.9 and §210.14

SFA Suggested Guidance for Compliance

To come into compliance with the requirements SFA must develop a spending plan and submit to SA for approval. The SFA has until June 30th 2019 to execute spending plan and bring down the balance of their account.

SFA Response



Student Success & Wellness Bureau
Administrative Review Corrective Action Plan

Finding #2

The SFA is selling items that do not meet the Smart Snacks nutrition standards for foods during the school day, with regard to the General Standard for Competitive Food.

Technical Assistance Provided

During the review, Smart Snacks nutrition standards were discussed with the SFA. The SFA must ensure that all competitive items sold meet the general standard for competitive foods. The SFA should review Smart Snack requirements online

at: http://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smart-snacks

Regulation / Citation Summary

Smart Snacks interim final rule: To be allowable, a competitive FOOD item must: (1) meet all of the proposed competitive food nutrient standards; and (2) be a grain product that contains 50% or more whole grains by weight or have whole grains as the first ingredient*; or (3) have as the first ingredient* one of the non-grain main food groups: fruits, vegetables, dairy, or protein foods (meat, beans, poultry, seafood, eggs, nuts, seeds, etc.); or (4) be a combination food that contains at least ¼ cup fruit and/or vegetable; or (5) contain 10% of the Daily Value (DV) of a nutrient of public health concern (i.e., calcium, potassium, vitamin D, or dietary fiber). Effective July 1, 2016 this criterion is obsolete and may not be used to qualify as a competitive food. *If water is the first ingredient, the second ingredient must be one of items 2, 3 or 4 above.

SFA Suggested Guidance for Compliance

To come into compliance with the requirements for Smart Snacks, the SFA must provide an assurance that the appropriate staff understand these requirements, and the SFA must put a plan in place to ensure future compliance. Please submit the assurance and plan, which must indicate that all competitive items sold are now in compliance with Smart Snacks rules. Please include the date in which all non-approved items were removed and the person by position who will oversee that these items are not sold.

SFA Response



Student Success & Wellness Bureau
Administrative Review Corrective Action Plan

Signature of Reviewer:	Date:	
Signature of Nutritionist	Date:	
Signature of SFA		
Representative:	Date:	

If you have any questions, feel free to contact me at your convenience. Thank you.

Name of Reviewer: Jerome Armijo. Health Educator

Student Success & Wellness Bureau

120 S. Federal Place, Suite 207

Santa Fe, NM 87501 Phone: 505-827-1465

Email: Jerome.Armijo@state.nm.us

Please insert your detailed responses, save, print, sign, and scan/email or mail the signed copy to your Reviewer at the address above by the due date indicated. Thank you.