

FIELD	STUDENT	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	U
3	SCHOOL YEAR DATE	K,R
4	STUDENT ID	K,R
46	REPEATING LAST YEAR	R
53		CR
66		CR
67	STUDENT STATUS	CR
68	LAST STATUS DATE	CR
91	DIPLOMA TYPE CODE	CR
167	SPED REFERRAL CODE (C, F or blank)	CR
188	HOME SCHOOLED INDICATOR	R

FIELD	STUDENT SNAPSHOT	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	R
3	SCHOOL YEAR DATE	K,R
4	STUDENT ID	K,R
10	CURRENT GRADE LEVEL (PK12)	R
14	BIRTH DATE	R
15	GENDER CODE	R
22	PRIMARY GUARDIAN NAME	R
27	ETHNIC CODE SHORT (H,A,B,H,P,C,M)	R
38	SPECIAL EDUCATION (Y/N)	CR
40	LEVEL OF INTEGRATION (Service Level)	CR
80	GIFTED PARTICIPATION CODE (Y/N)	R
83	SNAPSHOT DATE	K,R
88	DIRECT CERTIFICATION STATUS CODE	CR
111	HOMELESS STATUS CODE	R
112		R
113	ENGLISH PROFICIENCY CODE (ELL STATUS)	R
128		CR
131	FOOD PROGRAM ELIGIBILITY	R
144	HISPANIC ETHNICITY INDICATOR	
152	IMMIGRANT INDICATOR	R
166	DISPLACED HOMEMAKER	R
167	SPED REFERRAL CODE	CR

FIELD	SPECIAL EDUCATION SERVICES FACT*	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	K,R
3	SCHOOL YEAR DATE	K,R
4	STUDENT ID	K,R
5	SERVICE CODE	K,R
6		CR
8	SNAPSHOT DATE	K,R
11	SERVICE SIZE (I,G,IG)	R
12		R
13	SERVICE DURATION - NEW	R
14		R
15	INTEGRATED SERVICE STATUS (Y/N)	R
21		R
28	PRIMARY STAFF ID - NEW	CR

FIELD	SPECIAL EDUCATION SNAPSHOT	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	R
3	SCHOOL YEAR DATE	K,R
5	STUDENT ID	K,R
35	SNAPSHOT DATE	K,R
11	PRIMARY DISABILITY CODE	CR
12	SECONDARY DISABILITY CODE	CR
13	LAST IEP DATE	CR
14	LAST EVALUATION DATE	
18	SPECIAL EDUCATION TEACHER ID	CR
21	EXPECTED DIPLOMA TYPE (3,4,5)	CR
23	ALTERNATE ASSESSMENT (Y/N) - NEW	CR
26	BRAILLE INSTRUCTION (Y/N)	CR
28		CR
33	SPECIAL ED ENTRY DATE	CR
38		CR
39		CR
40		CR
41		CR
42		CR
43		CR
44	PRIMARY SETTING CODE (CHANGE)	CR
45		CR
59	PRIMARY AREA OF EXCEPTIONALITY (G,SE)	R
61		R

FIELD	PROGRAMS FACT	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	R
3	SCHOOL YEAR DATE	K,R
4	STUDENT ID	K,R
5	PROGRAMS CODE	K,R
6	BEGINNING DATE (SNAPSHOT DATE)	K,R
17	ORIGINAL PGM START DATE	CR
18	PARTICIPATION INFO CODE	CR

FIELD	SPECIAL EDUCATION EVENTS	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	R
3	SCHOOL YEAR DATE	K,R
4	STUDENT ID	K,R
5	EVENT TYPE CODE (CHANGE)	K,R
6	EVENT DATE	K,R
7	EVENT REASON CODE 1	CR
20	NON COMPLIANCE REASON	CR

FIELD	STAFF ASSIGNMENT	CODE
1	DISTRICT CODE	K,R
2	STAFF ID	K,R
3	ASSIGNMENT CODE	K,R
4	LOCATION CODE	K,R
5	SCHOOL YEAR DATE	K,R
6	ASSIGNMENT DATE	K,R
18	PERCENT TIME ASSIGNED	R

FIELD	ASSESSMENT FACT	CODE
1	DISTRICT CODE	K,R
2	TEST DESCRIPTION	K,R
3	ASSESSMENT SCHOOL YEAR DATE	K,R
4	ITEM DESCRIPTION CODE	K,R
5	TEST DATE	K,R
6	STUDENT ID	K,R
7	LOCATION CODE	R
17	STANDARD ACHIEVED CODE	CR
19	RAW SCORE	CR
45	SCORING MODEL CODE	CR

FIELD	STUDENT INFRACTION	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	R
3	SCHOOL YEAR DATE	K,R
4	STUDENT ID	K,R
5	INFRACTION DATE	K,R
7	INFRACTION CODE	K,R
14	EVENT IDENTIFIER	K,R
15	INFRACTION COMMENT	O
19	WEAPON CODE	R
20	VICTIM1 TYPE	CR
26	CRIMINAL CHARGE CODE	R
28	INFRACTION COST	R
29	DRUG RELATED INDICATOR	R
30	ALCOHOL RELATED INDICATOR	R
31	GANG RELATED INDICATOR	R
32	HATE RELATED INDICATOR	R
33	SERIOUS BODILY INJURY	R

FIELD	STUDENT INFRACTION RESPONSE	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	R
3	SCHOOL YEAR DATE	K,R
4	STUDENT ID	K,R
5	RESPONSE DATE	K,R
7	RESPONSE CODE	K,R
11	EVENT IDENTIFIER	K,R
12	RESPONSE COMMENT	O
13	RESPONSE DURATION	CR

PRIMARY SETTING CODE CROSSWALK (CHANGE)		
New Code	Old Codes	Old Codes
HH	EC04,SA04,SA18	SA01,SA14
SS	EC05,EC06,EC14,SA05,SA06,SA12,SA15	SA02
RF	EC07,EC08,EC18,SA07,SA08	SA03,SA17
SPL	EC16	EC22,EC26,EC28,EC30
SC	EC17	EC23,EC31
CF	SA09,SA21	EC24,EC27,EC29,EC32
PPPS	SA10,SA19	EC25,EC33

COLOR CODE LEGEND
New and/or changes
Mandatory fields for Spec Ed
Events: Exiting, Transfer of Rights, Communication needs, CEIS referral to SE, Medicaid/Insurance Billing.
Indicators: 11-Consent to Evaluate, 12 - Part C to B and 13 - Post Secondary Measurable Goals.
Indicator 7-ECO, EC Program 3Y,4Y, BUS
CEIS - (Mandatory/Voluntary)
Strikethrough indicates "discontinued"
Graduation Requirements (EOY,SUM)
Disciplinary Removals (all periods)

CODE LEGEND	
K	Key Field (Not Updateable)
R	Required field
CR	Conditionally Required
O	Optional

FIELD	SCHOOL ENROLLMENT	CODE
1	DISTRICT CODE	K,R
2	LOCATION CODE	K,R
3	SCHOOL YEAR DATE	K,R
4	STUDENT ID	K,R
5	ACTIVITY DATE	R
6	ENROLLMENT DATE	K,R
7	ENROLLMENT CODE	K,R
	Appx D.11; D1-err; D2- diff state ID	

Graduation/Pathway Options	Template	Indicator 1 Business Rules
Expected Diploma Type Code (pathway option)	Special Education Snapshot	For grades 9-12 enter the course of study or graduation options. 3-Career Readiness, 4-Ability, 5-Standard. The IEP team may not change options downward after the 20th day in the final year.
Transition IEP Status	Spec Ed Events	Event Type Code 13 = <u>Returning senior</u> who has a current IEP with written prior notice that will receive a conditional certificate of transition. CONTINUING IEP – MUST BE IN SCHOOL. Event Type Code 14 = <u>Returning senior</u> who has a current IEP with prior written notice that student will receive a conditional certificate of transition – TRANSITION MAY/MAY NOT BE IN SCHOOL
Diploma Type Code	Student #91	If 1, then "EXIT" SE Event must exist. If 2 - Coursework completed, then an appropriate TRANSITION IEP STATUS event code (13/14) required.
Last Status Date	Student #68	Required if diploma type code is 1 or 2.
Student Status	Student #67	Required if diploma type code is 1 or 2.
Event Type Code	Spec Ed Events	Required if diploma type code = 1
Event Reason Code	Spec Ed Events	Used only if Event Type Code = 1,

Early Childhood Assessments	Template	Indicator 7 Business Rules
Test Description	Assessment Facts	EARLY CHILDHOOD assessments are required for all 3Y/4Y children in program at least six months.
Item Description	Assessment Facts	ENTRY (BEHAVIOR, LANGUAGE ACQUISITION, SOCIAL EMOTIONAL) test is required if enrolled within 30 days from the end of school year. Must be administered within 30 days of orig program start date in current school year. Submit EXIT (BEHAVIOR, LANGUAGE ACQUISITION, SOCIAL EMOTIONAL) tests at least 6 months from ENTRY assessment dates.
Standard Achieved Code	Assessment Facts	If ENTRY test, leave blank. Required for all EXIT tests.
Orig Program Start Date	Programs Fact	Required for 3Y/4Y preschoolers. Use date when child entered the program at the beginning of the current school year.
School Enrollment Code	School Enrollment	Withdrawal record required, if EARLY CHILDHOOD assessment was not completed due to child's withdrawal from the district.

Parental Consent for IDEA Eligibility	Template	Indicator 11 Business Rules
Parental Consent	SE Event - Event Type Code (ETC) 30	Date when parental consent for INITIAL Evaluations was received. This includes preschoolers referred by Part C for eligibility determination. <i>If no initial evaluation were done please notify your assigned EA by email.</i>
Initial Evaluation Completion Date	SE Event - ETC31	Initial Evaluation must be completed within 60 days. Please allow for weekends and holidays. If 60 timeline is not met a non compliance code must be entered. See Stars manual, vol 2, appendix D.10
Eligibility Determination (32 - Yes or 33 - No)	SE Event-ETC32/33	Submit eligibility determination (YES or NO) is now CONDITIONALLY REQUIRED for all Initial Evaluations
Non-Compliance Code	SE Event 30	Required if 60 day timeline is not met. Submit using any of these event type codes: 30, 31, 32 or 33.
Initial IEP Date	SE Event - ETC34	Initial IEP date is REQUIRED, if student was determined eligible and IEP was developed.

Early Childhood Part C to B Transition	Template	Indicator 12 Business Rules
Special Ed Referral Code	Student, field #167	"C" is required in STUDENT template, if referred by Part C and who turns 3 years old during the current school year.
Date Referral Received	SE Event - ETC18	Required only for 3Y/4Y children who turn 3 years old during the current school year and were referred by Part C
Date 90 day conference was held	SE Event - ETC20	actual date the conference was held
IEP Placement	SE Event - ETC22	date when IEP was developed
Eligibility Determination 21-YES, 24- NO	SE Event-ETC21/24	date of eligibility determination (YES OR NO)
IEP Implementation	SE Event - ETC23	date when IEP was implemented

Post Secondary Transition Goals	Template	Indicator 13 Business Rules
Event Type Codes (ETC)	SE Event -ETC 40 only	Required for students who turn 14 or older during the school year. Code 40 now incorporates all events associated with SPP 13 Secondary Transition Goals (Formerly 40 to 56). No record implies non-compliance.

SE Events: 1 - Special Education Exit; 2 - Transfer of Rights; 3- SpecEd Services Revocation ; 4 - Communication Consideration for D or HH, 5 - Communication Needs for B or VI; 6 - CEIS referrals to SE; 9- Medicaid Revocation; 10 Onetime Consent and/or 12 Annual - Medicaid or Private Insurance; 13 - Continuing IEP; 14 Transition IEP; 18-24 Part C to B Transition; 31-34 Initial Evals; 40 - Indicator 13 PS Transition Goals.

How to submit SPEECH ONLY students
 Student Snapshot.[Spec Education] = Y; SE Snapshot.[Primary Disability Code] = SL; Student Snapshot.[Level of Integration] = Service Level = 1 or 2; Staff Assignment: 95/95S = SLP or SLP Clinical Fellow Acting as a Caseload Manager; No related services (eg SS); Preschoolers must be enrolled in Programs Fact.[Program ID] = 3Y/4Y

Reporting Dates: YYYY-10-01=40D; YYYY-12-15=80D; YYYY-03-01=120D; YYYY-06-01=EOY; YYYY-06-29=SUMMER (Open upon request)

STARS HELP DESK: 505.827.7935 Jared Vigil at jared.vigil@state.nm.us SEB Main Office: 505.827.1457 website: http://ped.state.nm.us/ped/SEB_index.html

TECHNICAL ASSISTANCE: 505-827-6499 Anita Curtis or anita.curtis@state.nm.us

STARS REPORTS for SE are located in ...Verify/District and Location/Special Education Reports folder