

**Math & Science Advisory Council (MSAC)**  
**4/10/2018**  
**Location: Santa Fe Public Schools (SFPS)**  
**B.F. Young Administration Building**

Participants

*Ms. Christy Krenek (CK)	*Ms. Gwen Warniment (GW)
*Mr. Joe Hastings (JH)	*Ms. Bernadine Cotton (BC)
*Mr. Scott Robbins (SR)	*Ms. Anna Suggs (AS)
*Ms. Kim Scheerer (KS)	*Ms. Yanira Vazquez (YV)
*Ms. Wanda Bulger-Tamez (WBT)	Ms. Cheri Kaufman (SK)
	* MSAC members

JH calls to order at 10:20 AM

Agenda Review

Introduction of Cheri Kaufman, visitor from Santa Fe Public Schools (Math/Science Coordinator). Discussion of new member recruitment and selection process.

Agenda is approved.

Review Minutes from 2/23/2018 MSAC Meeting

The minutes are updated to correct attendance and typographical errors.

The corrected minutes are then approved.

Introductions and Member Updates - What's going on in your life in STEM (Professional/Personal)?

Meeting Roles and Responsibilities are assigned

Recorder - SR

Time keeper - CK

Review MSAC Norms for Meeting Conduct

Discuss MSAC Governance

Group discusses a question regarding MSAC compliance with open governance requirements, the members present agree to pay future attention to the matter.

Discuss MSAC bylaws and the annual report. Members propose to limit write authority for the report to co-chairs and secretary. Proposal accepted by those present.

Discuss MSAC Leadership and the Recruitment of New Members

Leadership assignments are discussed in light of member availability. Members present agree to select KS and CK to serve as co-chairs for the upcoming term.

Members discuss new member recruitment and selection. Public Education Department (PED) representatives suggest that MSAC members forward the names of new member prospects to the PED for follow-up.

Members discuss the role of alternate MSAC members and refer to MSAC Governance document, “the Secretary will appoint new member from the same sector”. Members discuss the need to align promotion of alternates with sector vacancies. Members present agree to recommend that BC assume Felicitas’ remaining year as a regular member, AS will be nominated for a new term, PED will confirm.

Members agree to provide KS, CK, and SR with write access to “terms of service” document.

Action: PED representative recommends MSAC contact prospective members, and advance the names of prospective members to PED.

Action: MSAC co-chairs will send out Doodle poll to set up MSAC meetings for next year.

Members discuss communicating the MSAC Annual Report with the Secretary & Other Stakeholders

Action: MSAC will request a meeting with the Secretary. PED will facilitate the scheduling of a slot on the Secretary’s calendar.

Action: MSAC members will need to continue on report communication plan. The plan will consider additional audiences? MSAC members will reach out to their individual social networks to share the report as appropriate.

### PED Math and Science Bureau Update

Current budget and budget trends over the past 3 years is reviewed.

NM STEM Ready! Standards (NMSRS) - FAQ up on the web page with results of inventories sent out last year. New SBA coming up 2020. EOCs 2019 blended (end of course exams) current + NMSRS, 2020 NMSRS exclusive. Working on an updated timeline. Inventory data has been analyzed, summer institutes have been planned, working groups for mid school and high school implementation have been convened. Instructional materials reviewers have been identified and the Math and Science Bureau (MSB) will be training the reviewers on the new standards.

Many teachers signed up for Making Sense of Science teacher institutes this coming summer. Locations include Gallup, Cruces, and Nex+Gen academy during the weeks of June 11th - 22nd. The MSB will cover travel and lodging costs for educators, but some districts are also providing stipends for educators to attend. Courses focus on K-5 or 6-8.

STEM Symposium (06/01/2018) looking at the intersection of ELA, math, and science. The MSB is collaborating with other PED bureaus to provide a variety of sessions aligned to ELA, math, and science integration.

Math programs - MSB is reviewing the Pathways to Math Excellence pilot to decide whether or not to continue next school year. Taos Middle School recognized as a bright spot for implementation of the Math Innovation pilot.

Science standards implementation resources continue to be provided through the MSB website, including monthly webinars. The MSB is exploring some national grants...SEED grant and field test for open source science materials.

#### Lunch

CK provides an introduction to BF Young and what people do here in support of SFPS.

#### Discussion Following “Walk and Talk” Member Dyad Activity

Action: MSAC co-chairs and PED will negotiate different terms for setting the agenda for future MSAC meetings.

Discuss assessment and accountability as it relates to NGSS implementation (extended conversation).

Discussion about possible new members to fill current sector vacancies.

Action: Co-chairs will add the MSAC member sector mix to governance handout

Members take a few minutes to summarize their assessments of today’s meeting, “Sunshines and Blues” activity.

Meeting is adjourned at 3:55 pm.