

**Food or Transportation Services Notification Form**

The Charter Contract, was entered into by and between the New Mexico Public Education Commission, and **[SCHOOL NAME]**, effective **[DAY]** of **[MONTH]**, **[YEAR]**. **[SCHOOL NAME]** was approved for a **[YEAR TERM]** Charter Contract.

**[SCHOOL NAME]** requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

|  |
| --- |
| Charter Contract currently states: |
| **ORIGINAL SERVICES OFFERED:** |
| Notifies the Public Education Commission, Section \_\_\_\_\_\_\_ of the school’s contract shall state beginning on: |
| **EFFECTIVE DATE OF CHANGE:** |
| **REQUESTED CHANGE TO SERVICES OFFERED:** |

**[SCHOOL NAME’S]** Food or Transportation Services Notification is hereby submitted by, **[CHARTER SCHOOL REPRESENTATIVE]**, on **[DATE]**, and affirms the school meets the following eligibility criteria:

[ ]  If adding food or transportation services, notification must be submitted to the PEC within 30 calendar days of the change being implemented.

[ ]  If terminating food or transportation services, notification must be submitted in time for the notification to appear on the PEC’s agenda prior to the change being implemented.

[ ]  The school’s governing board is in compliance with all reporting requirements.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Charter School Representative Signature Date

**[SCHOOL NAME’S]** Food or Transportation Services Notification was:

[ ]  Approved [ ]  Denied

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair, Public Education Commission Date