



**Raices del Saber Xinachtli Community School
Las Cruces, NM**

November 30, 2018

Charter School Division
Jerry Apodaca Building
Options for Parents/Charter Schools Division
300 Don Gaspar, Room 301
Santa Fe, New Mexico 87501

Dear Public Education Commissioners:

On behalf of Raíces del Saber Xinachtli Community School, the Governance Board is seeking an extension on their request for approval as a Board of Finance at the upcoming meeting of the Public Education Commission on December 11-14, 2018.

The reason we are requesting an extension is that we sent our Board of Finance Package based on the information provided in the Implementation Year Checklist which was as follows:

According to NMSA § 22-8-38; NMAC § 6.80.4; PEC Policy, the requirement for the Board of Finance Application is to timely obtain standing as an approved Board of Finance no more than 120 days after receiving written notification of the approval of the new application.

Raíces received written notification of our charter approval from the PEC on September 13, 2018. This suggests our Board of Finance application should be approved by January 11, 2019. However, when we read the cover page accompanying the instructions for the forms and information to be included in the package, we discovered that it said the application must be submitted by November 23.

An electronic copy of the completed BOF application was sent to Laurel Pierce on November 27 and a Fed-X with the original signatures was sent November 28. The electronic copy was sent 10 working days before the first day of the PEC December meeting as we were instructed to do at the November 5 CSD Charter School Training. Therefore, we are asking that an extension on the November 23 deadline be approved so that the PEC can take our application under consideration at the December 2018 PEC Meeting.

Thank you for your consideration on this matter.

Sincerely,

Lucia V. Carmona
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cc: Patricia Gipson, Chair of the New Mexico Public Education Commission
Laurel Pierce, Technical Assistance, Training and Support Program Specialist Charters School
Division