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SECRETARY OF EDUCATION

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2018 Charter School Renewal – Southwest Preparatory Learning Center

PED RECOMMENDATION

The PED recommends a **renewal term of five (5) years with the following conditions:**

- Implement a continuous improvement plan such as NM DASH to improve *current standing* and *lowest performing (Q1) student achievement* resulting in a letter grade of at least a “C” in the category on the A-F School Grading Report during each year of its contract (2019-2020 through 2023-2024).
- Receive an unmodified audit devoid of: (a) material weakness and significant deficiency findings and (b) repeat findings at any classification level one year prior to and during the term of its contract (Audit reports released during 2019-2020 through 2022-2023).

Summary of Performance

Academic. The school performed well in the majority of categories of the A-F School Grading Report in 2018. However, low achievement in *current standing* (specifically overall reading proficiency) and *improvement of lower performing students (Q1)* was observed. The school did not have school-specific goals. The school’s Overall School Grade was a B during its current contract year, 2017-2018.

Financial. See conditions section below.

Organizational. During the 2017-2018 school year, the school received two (2) “*Falls Far Below Standard*” ratings in the area of business management and oversight. Note that the school received a formal special education complaint in 2017-2018 in which “*non-compliance has been corrected*” (see case No. C1718-33). The case was closed July 3, 2018.

Conditions. The school met all conditions placed upon it by its authorizer which states that including (a) receiving “*an unmodified audit opinion*” and (b) working with “*CSD to address the concerns about ELL services...*”

Renewal Application - Southwest Preparatory Learning Center

PART A: Data analysis provided by CSD

Please see Part A - Summary Data Report based on data from Current Charter Contract term.

PART B: Progress Report provided by the School

Please see Part B for the school’s self-report on the progress of meeting the academic performance, financial compliance and governance responsibilities of the charter school, including achieving the goals, objectives, student performance outcomes, state standards of excellence and other terms of the charter contract, including the accountability requirements set forth in the Assessment and Accountability Act during the Current Charter Term.

Chart 1. Evaluation Ratings of the School’s Progress Report, as confirmed at the renewal site visit		
Section	Indicator	Final Rating
ACADEMIC PERFORMANCE		
1.a	Department’s Standards of Excellence— A-F School Letter Grades	<i>Demonstrates Substantial Progress</i>
1.b	Specific Charter Goals	<i>Not applicable</i>
FINANCIAL COMPLIANCE		
2.a	Audit	<i>Demonstrates Substantial Progress</i>
2.b	Board of Finance	<i>Demonstrates Substantial Progress</i>
CONTRACTUAL, ORGANIZATIONAL, AND GOVERNANCE		
3.a	Material Terms	<i>Meets the Standard</i>
3.b	Organizational Performance Framework	<i>Demonstrates Substantial Progress</i>
3.c	Governance Responsibilities	<i>Meets the Standard</i>

The ratings above, based on the rubric in the renewal kit, are also listed in the margin below. In addition, the Performance Framework results for the last school year (2017-2018) are provided in Appendix A.

1) Academic Performance

*Demonstrates
Substantial
Progress*

a) Department’s Standards of Excellence - A-F Letter Grades

Schools that have maintained a C or better letter grade over the term of the contract AND have not earned a D or F in any indicator of the letter grade in the past two years do NOT complete this Section.

Academic Performance Framework 1a: Overall NM School Grades: B

*Not
Applicable*

b) School Specific Charter Goals

Schools that have met all of their school specific goals in each year of the contract term do NOT provide a narrative.

2) Financial Compliance

*Demonstrates
Substantial
Progress*

a) Audit

Schools that have received no material weakness, significant deficiency, or repeat audit findings in each of the annual audits during the term of the contract do NOT complete this Section.

Organizational Performance Framework 2a and 2b

*Demonstrates
Substantial
Progress*

b) Board of Finance

Schools that have maintained all Board of Finance authority during the entire term of the contract do NOT complete this Section. If required to complete this section, provide a narrative explaining the

actions taken (improved practices and outcomes).

c) **Additional Financial Information**

Financial Performance Framework #1-8: Self-Assessment Survey

3) Contractual, Organizational, and Governance Responsibilities

Meets the Standard

a) **Charter Material Terms**

All schools must provide a response for this section of the application.

Organizational Performance Framework 1a: Material Terms

- "Sponsor" teacher for all students
- 24/7 access to grades, progress, percentage completion and attendance data through PowerSchool, an online data management system
- Spanish class for all students
- Active Leadership Team that facilitates leader-teacher data analysis meetings

Demonstrates Substantial Progress

b) **Organizational Performance Framework**

Schools that do not have any repeated "working to meet" ratings or any "falls far below" ratings on the most recent organizational performance framework evaluation do NOT complete this Section.

Organizational Performance Framework 1b-1g, 4a-4c, and 5a-5c

Any OCR complaints or formal special education complaints, identify those, provide all communication related to those, and describe the current status in Appendix, referenced in narrative by name. List complaints: The school received a CAP closure letter received 7/13/18 that states "The SEB [Special Education Bureau] has reviewed the documentation submitted by the Southwest Preparatory Learning Center and has determined that all findings of non-compliance have been corrected."

Meets the Standard

c) **Governance Responsibilities**

All schools must provide a response for this section of the application.

Organizational Performance Framework 3a and 3b

X

PART C: Financial Statement

A financial statement that discloses the costs of administration, instruction and other spending categories for the charter school that is understandable to the general public that allows comparison of costs to other schools or comparable organizations and that is in a format required by the department.

PART D: Petitions of Support

X

- 1) A petition in support of the charter school renewing its charter status signed by not less than sixty-five percent of the **employees** in the charter school, with certified affidavit as Appendix B.

Number: 18 out of 18 Percentage: 100 %

X

- 2) A petition in support of the charter school renewing its charter status signed by at least seventy-five percent of the **households** whose children are enrolled in the charter school, with certified affidavit as Appendix C.

Number: 171 Percentage: 87 %

PART E: Description of the Charter School Facilities and Assurances

A description of the charter school facilities and assurances that the facilities are in compliance with the requirements of Section 22-8B-4.2 NMSA 1978.

- X 1) A narrative description of its facilities
- X 2) Attach _____ facility plans or X the school’s Facility Master Plan
- X 3) Attach a copy of the following
 - a) copy of the building E Occupancy certificate(s) from City of Albuquerque number 0410324
(same as Southwest Secondary Learning Center)
 - X b) letter from PSFA (dated 2018) with the facility NMCI Score 12.48% indicating that the school meets the requirements of Subsection C of 22-8B-4.2 NMSA 1978 (if the charter school is relocating or expanding to accommodate more students).
(same as Southwest Secondary Learning Center)
- 3) Provide assurances that the facilities are in compliance with the requirements of Section 22-8B-4.2 NMSA 1978, including subsections A, C, and D. A template is available from the PEC’s website.
 Public (Cert A) Private (Cert B) Foundation (Cert C)
School provided a copy of the lease agreement.

 X **PART F: Amendment Requests**

OPTIONAL: Identify any amendments the school would like to have considered as part of the renewal process to be considered by the PEC as changes to the material terms that would become effective as part of the new contract.

Number of proposed amendments submitted by school for new contract: 0

Number of prior Amendment Requests on file with CSD: 5

- Amendment request to expand to serve 4th grade APPROVED 4/13/18.
- Amendment request to change the school name APPROVED 12/9/16.
- Amendment request to expand to serve grades 7 and 8 APPROVED 12/9/16.
- Amendment request to add an additional Education Program, technology Smart Lab for grades 7 and 8 APPROVED 12/9/16.
- Amendment request to change the school’s original mission APPROVED 6/13/14.

attached **School Response to CSD Preliminary Analysis**

<input checked="" type="checkbox"/>	Southwest Preparatory Learning Center (SPLC)	2017-2018
	Category I. Academic Performance Framework	
<input type="checkbox"/>	I-A.00 (1a) NM A-F School Grading System	Meets (or Exceeds) Standard
<input type="checkbox"/>	I-A.01 (1b) Mission Specific Indicators	Not Applicable
<input type="checkbox"/>	I-A.02 Optional Supplemental Indicators (school specific items in charter)	Not Applicable
	Category II. Financial Performance Framework	
<input type="checkbox"/>	II-A.00-06 (#1-8) Operating Budget/Audits/Periodic Reports/Expenditures/Reimbursements/Audit Reviews/Meals	Meets (or Exceeds) Standard
	Category III. Organizational Performance Framework	
<input type="checkbox"/>	III-A.00 (1a) Educational Plan: material terms of the approved charter application	Meets (or Exceeds) Standard
<input type="checkbox"/>	III-A.01 (1b) Education Plan: applicable education requirements	Meets (or Exceeds) Standard
<input type="checkbox"/>	III-A.02 (1c) Education Plan: protecting the rights of all students	Meets (or Exceeds) Standard
<input type="checkbox"/>	III-A.03 (1d) Educational Plan: protecting the rights of students with special needs (IDEA, 504, gifted)	Working to Meet Standard
<input type="checkbox"/>	III-A.04 (1e) Educational Plan: protecting the rights of English Language Learners (Title III)	Working to Meet Standard
<input type="checkbox"/>	III-A.05 (1f) Educational Plan: complying with the compulsory attendance laws	Meets (or Exceeds) Standard
<input type="checkbox"/>	III-A.06 (1g) Educational Plan: meet their recurrent enrollment goals	Working to Meet Standard
<input type="checkbox"/>	IV-A.00 (2a) Business Management & Oversight: meeting financial reporting & compliance requirements	Falls Far Below (or Does Not Meet) Standard
<input type="checkbox"/>	IV-A.01 (2b) Business Management & Oversight: following generally accepted accounting principles	Falls Far Below (or Does Not Meet) Standard
<input type="checkbox"/>	V-A.00 (3a) Governance and Reporting: complying with governance requirements	Meets (or Exceeds) Standard
<input type="checkbox"/>	V-A.01 (3b) Governance and Reporting: holding management accountable	Meets (or Exceeds) Standard
<input type="checkbox"/>	VI-A.00 (4a) Employees: meeting teacher and other staff credentialing requirements	Meets (or Exceeds) Standard
<input type="checkbox"/>	VI-A.01 (4b) Employees: respecting employee rights	Meets (or Exceeds) Standard
<input type="checkbox"/>	VI-A.02 (4c) Employees: completing required background checks	Meets (or Exceeds) Standard
<input type="checkbox"/>	VII-A.00 (5a) School Environment: complying with facilities requirements	Meets (or Exceeds) Standard
<input type="checkbox"/>	VII-A.01 (5b) School Environment: complying with health and safety requirements	Working to Meet Standard
<input type="checkbox"/>	VII-A.02 (5c) School Environment: handling information appropriately	Meets (or Exceeds) Standard
	Category: Organizational Performance Framework	
<input type="checkbox"/>	School Specific Terms: data on any terms specified in the school's Performance Framework	Meets (or Exceeds) Standard



SOUTHWEST
PREPARATORY
LEARNING
CENTER

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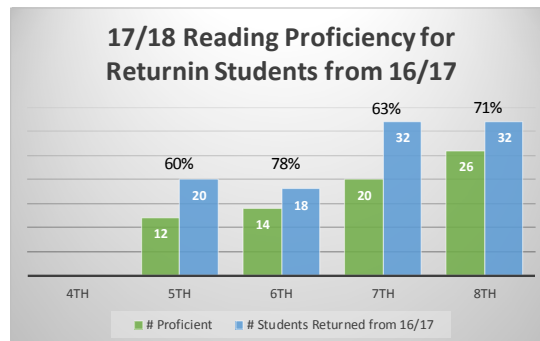
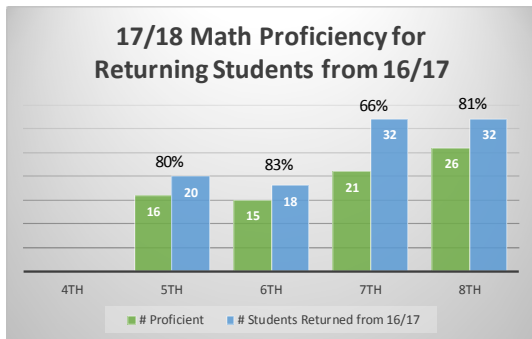
SOUTHWEST PREPARATORY LEARNING CENTER RESPONSE TO CSD's 2019 PRELIMINARY ANALYSIS

Dear Public Education Commission, Charter School Division and Site Visit Team,

Thank you for the opportunity to respond to Southwest Preparatory Learning Center's Preliminary Analysis of our Renewal Application and Site Visit. The information found in SPLC's preliminary analysis was clear and accurate. However, in a couple of subcategories there are thoughts I would like to leave you with as you review the report. I will list them in the order they appear in the report and will try to be brief.

1b. **"The CSD Team has rated this indicator as "not applicable" because the school did not have any mission-specific goals for this renewal period."**

SCHOOL RESPONSE: This is an accurate statement as the school met with PEC on May 31, 2018 to update our contractual agreement for July 1, 2017 through June 30, 2019. The agreement was signed June 6, 2018 without charter specific goals. However, as charter specific goals were part of our previous contract, the school compiled data on our mission specific goals and uploaded that information to WebEPSS prior to May 31, 2018. That data, has some significant findings about the performance of our FAY students. It clearly tells us, every year, that students that have been with the school for a year or more are more proficient in mathematics and reading. Please see the two graphs below:



2a. **Schools that have received no material weakness, significant deficiency, or repeat audit findings in each of the annual audits are rated as "meets standard". The CSD team has rated this indicator as "demonstrates substantial progress" because while SPLC received one repeated significant deficiency related to payroll in 2017, the school has since drafted new policies to address the issue.**

SCHOOL RESPONSE: Because the contract term for SPLC was two years, the information from only one (1) audit is included in the preliminary report. A single audit does not provide a clear, comprehensive view of fiscal management of the school. We will be asking for a five (5) year renewal this term.

Again, thank you for the opportunity to respond to our Preliminary Analysis of Renewal Application and Site Visit.

Sincerely,
Robert M. Pasztor, Head Administrator