



# NM Pepper Account Registration & Activation



Fall 2018

## Pepper Overview Information

- Pepper accounts are available to ALL New Mexico educators across the state
- The best place to request an account, learn about Pepper overall, get more information about the NM Pepper project, find other courses you have access to, etc. is the NM Pepper page – [bit.ly/nmpepper](http://bit.ly/nmpepper)
- In addition to the required ECOT training, there are 26 other online Professional Development courses available to educators across the state

Getting a Pepper account is a 2-step process – **Requesting** your account and **Activating** your account

## Requesting/Registering for your Pepper Account

The best way to register for a Pepper account is by going to the NM Pepper site at [bit.ly/nmpepper](http://bit.ly/nmpepper) and completing the required fields.

The screenshot shows the registration page for the New Mexico Literacy and Leadership Professional Development (NMPED) Pepper platform. The page includes the NMPED and pepper logos, a title, a paragraph about the platform, a list of key benefits, and a registration form. The form has fields for First Name, Last Name, Email address, District/REC, and Role, followed by a REGISTER button. A red arrow points to the First Name field.

**NMPED** Public Education Department

**pepper** Professional Learning

### New Mexico Literacy and Leadership Professional Development

New Mexico Public Education Department (PED) is pleased to provide educators with online access to content to bolster your knowledge and application of strategies focused on high-quality early literacy in your school. After completing your registration for an account, online modules will be available to you on Public Consulting Group's (PCG) interactive and collaborative professional learning platform called Pepper™.

Pepper is a vibrant online community where New Mexico educators have anytime, anywhere access to rigorous, high quality, New Mexico specific content, designed by the PED in collaboration with PCG on a wide range of educational topics.

Key benefits of the Pepper platform include:

- Dynamic online learning communities
- Embedded ELL content
- Mobile device accessible
- Robust resource library
- 26 courses to choose from!

Learn More Contact Us

Register for your free professional development account today!

Already have an account? [Click here to login.](#)

First Name

Last Name

Email address

District/REC

Role...

REGISTER

We will not share your email. Read our [privacy policy](#).

Once you've requested a Pepper account, the PCG-Pepper team will set up your account & send you a registration email with the subject line:

***"Information Regarding the ECOT/KOT – from NMPED".***



A district- or school-level administrator can also set up access for all staff by sending an Excel or .csv file to Pepper Support ([PepperSupport@pcgus.com](mailto:PepperSupport@pcgus.com)). We will then do a 'bulk load' of a group of users (in lieu of having individual educators request access on their own).



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## Activating your Pepper account

The registration email that you receive from Pepper will include an *embedded activation link* that is unique to the person the email is sent to.

Once you click on that link, you'll be taken directly into Pepper – into the account activation page. Once there, you will complete required fields to build your Pepper profile. This includes:

- First Name / Last Name
- Choosing a secure Password
- Setting up a UserName
- School
- Grade Level
- Uploading a picture to personalize your account



The activation link in the email *will not work for any person other than the person it was sent to*, so do not forward the email or copy the link to share with colleagues. Instead – direct them to the NM Pepper page at [bit.ly/nmpepper](http://bit.ly/nmpepper) to request their own Pepper account.

The screenshot shows the Pepper account registration page. At the top is the Pepper logo and a navigation bar with links: Communities, Courses, People, PD Planner, Reports, Tools, and Messenger. Below the navigation bar is a large banner with the word "WELCOME" and the text "register below to create your account". The banner is split into two images: a stylized building on the left and a person's hand typing on a laptop on the right. Below the banner, there is a registration form with the following fields and instructions:

Please complete the following fields to register for an account.  
Required fields are noted by **bold text and an asterisk (\*)**.

**E-mail**

**Password \***

The password should consist of following characters: A-Z, a-z, 0-9 and one of the following special characters ~!@#%&\*& and must be 8-16 characters long.

**Public Username \***

Cannot be the same as Password. Will be shown in any discussions or forums you participate in.

**First Name \***

Needed for any certificates you may earn

**Last Name \***

Needed for any certificates you may earn

Once you've completed the required fields, you'll select *Create My Account* & be taken directly to the Pepper dashboard. **Note:** The next time you login to Pepper, you will go to [www.PepperPD.com](http://www.PepperPD.com) & enter your credentials there. Your UserName is the email address you registered with.



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## Finding & Enrolling in Coursework

When you login to Pepper, you will land on the Pepper Dashboard. The easiest way to access the coursework available to NM educators is to look on the right side of the page for the two sections: **My Current Courseload** and **Recommended Courses**.

The screenshot shows the Pepper Dashboard interface. The top navigation bar includes links for Communities, Courses, People, PD Planner, Reports, Tools, Messenger, and a user profile icon labeled 'Me'. The main content area is divided into several sections. On the left, there's a 'Trending Topics' section with a welcome message and a 'My Communities' section listing 'America Has a Teacher Shortage' and 'APS - Hollis Innovation Academy'. The central 'My Feed' section shows a post from Kaitlynn Edwards. On the right, the 'NM PED Public Education Department' section contains two highlighted areas: 'My Current Courseload' and 'Recommended Courses'. The 'My Current Courseload' section lists 'Focus on Foundational Reading Skills | NMM1' and 'Early Childhood Observation Tool Training: Refresher | ECOT-R'. The 'Recommended Courses' section lists 'Universal Design for Mathematics Learning | POW110' and 'Administrator's Role-Supporting Family Engagement | NMR2L9'.

## My Current Courseload

This section represents courses or workshops you have enrolled in or have already started. To access these, simply click on the course name. To see all courses in this section, click on *View All* for a full list.

You can see more details about your progress in coursework you are already enrolled in by clicking on the **My Course Progress** tab in the middle of the page.


On this page, you can do the following:

- View your progress in each of the courses in which you are enrolled
- Review your total time spent in Pepper
- View & print Completion Certificates for courses you've completed.

The screenshot shows the 'My Course Progress' tab selected. It displays a 'Courses In Progress' section with three courses: 'Focus on Foundational Reading Skills | NMM1' (0% progress, 0 minutes spent), 'Early Childhood Observation Tool Training: Refresher | ECOT-R' (0% progress, 1 hour, 16 minutes spent), and 'Early Childhood Observation Tool Training: Preschool | ECOT-P' (10% progress, 1 hour, 20 minutes spent). To the right, a 'My Stats' section shows 'Total Time (YTD): 5 Hours, 0 Minutes', 'Course Time (YTD): 5 Hours, 0 Minutes', 'PD Time (YTD): 0 Minutes', and 'Last Logged In: 09/05/2018'. Below the progress section, a 'Completed Courses' section shows 'Early Childhood Observation Tool Training: Kindergarten | ECOT-K' with a time spent of 7 hours, 22 minutes. A 'More' link is visible at the bottom right of the progress section.

## Recommended Courses


This section includes all coursework that you have been given permission to access/enroll in. Click on [View All](#) to see the full list of coursework available to you.



**NM Building a Strong Foundation**

PCG Education


NMM0  
PreK-3



**Advanced Word Recognition and Fluency**

PCG Education


NMM2  
PreK-3  
Prerequisite Recommended



**Developing Academic Language**

PCG Education


NMM3  
PreK-3  
Prerequisite Recommended



**Increasing Reading Comprehension**

PCG Education


NMM4  
PreK-3  
Prerequisite Recommended



**Setting the Context for PreK-3 Literacy**

PCG Education


NMR2L1  
PreK-3



**Understanding Early Language and Literacy for ELLs**

PCG Education


NMR2L2  
PreK-3  
Prerequisite Recommended



**PreK-3 Instruction in Literacy Foundational Skills**

PCG Education


NMR2L3  
PreK-3  
Prerequisite Recommended



**PreK-3 Instruction in Reading Comprehension and Language**

PCG Education

NMR2L4  
PreK-3  
Prerequisite Recommended



**PreK-3 Instruction in Writing, Speaking, and Listening**

PCG Education

NMR2L5  
PreK-3  
Prerequisite Recommended

Courses are organized by grade-band, i.e., PreK-3, K-5, K-12. If you see a course you are interested in, simply click on the blue band with the course name to view the Course Details.

COURSE DETAILS



**PreK-3 Instruction for English Language Learners in Reading, Writing, Speaking & Listening**

*PreK-3 Instruction for English Language Learners in Reading, Writing, Speaking & Listening addresses the listening, speaking, reading, and writing needs of second language learners. While they share many of the same literacy needs as their English proficient peers, and benefit from good instruction and a strong curriculum, DLLs require culture and language considerations in all aspects of their instructional program.*

**ABOUT THIS COURSE**

*PreK-3 Instruction for English Language Learners in Reading, Writing, Speaking & Listening will explore equitable promising practices that lead to academic success. Topics addressed include instructional strategies for promoting literacy development, as well as English and home language development, for Dual Language Learners in the classroom.*



Public Focus. Proven Results.™

Course Code:	NMR2L6
Course Release:	Jun 15, 2016
Estimated Effort:	75 Minutes

**Suggested Prerequisites:**

Participants should complete Module 1: *Setting the Context for PreK-3 Literacy* before taking this module.

It is also highly recommended that participants complete all modules in the *PreK-3 Literacy for School Leaders* series sequentially.

[Sign Up & Start Course](#)

On the *Course Details* page you can:

- Read more about the course
- Learn about the Course Author
- Review the Estimated Effort
- View a detailed course outline

When you are ready to start the course, simply click on **Sign Up & Start Course** – and it will be added to the **My Current Courseload** section on your Pepper Dashboard.