This page doesn’t require anything more on their license (than what’s stated in the License Requirement Table) to be considered Highly Qualified for Course Code and subject.

Not HQT Reason Codes:
- 2 – Does not have Regular Ed License
- 3 – Does not have Special Ed license for Self Contained class
- 6 - License predates Testing, File ID is less than 202814. (Only applies to 200/208 Elem or 400/408 SpEd Lic, and Elem/Intervention course codes.)
- 7 – Does not have HOUSSE or NMTA or 24 Semester Hours or NBPTS endorsement
- 8 – Does not have License and or Endorsement required for the Course
- 9 - Does not have Bilingual Endorsement required for the Course
- 10 – License Requirements for the Course cannot be found
- 11 - No Staff Snapshot record for primary teacher
*Check BEP (Bilingual Education Program) for special licensure requirements

Is field #60 (Course Special Pgm Cd) in Course Instructor Snapshot=BEP?

Y  

Is 4-digit Course Code = 1062 ESL/ELD?

Y

ElemLic requires Bilingual or TESOL endorsement; SecondaryLic requires TESOL.

Lic requires TESOL AND LangArts endorsements; 200/208 Elem K-8 requires TESOL endorsement & HQ in LangArts.

Not HQT (8)

SecondaryLic? 300/308,350/500/505?

N

ElemLic? 200/208,250/252,400/408?

N

Not HQT (8)

Has TESOL (27) endorsement?

Y

Not HQT (8)

Has Bilingual (67) or TESOL (27) endorsement?

Y

Not HQT (8)

No errors found for BEP check. Skip HQ Endorsement Equivalent Check. Go to “Check for SpEd Students in Classroom” p1.

N

Keep 200/208 Lic with blank endorsement

Return back to p1 to continue processing.

Y

Is 4-digit Course Code = 1063-1067 EngLangArts ELD?

N

ElemLic requires TESOL AND LangArts endorsements; SecondaryLic requires TESOL endorsement & HQ in LangArts.

Lic 300/308,350,500/505?

N

Not HQT (8)

ElemLic 200/208?

Y

Not HQT (8)

TESOL(27) AND HQ LangArts(20)?

Y

Not HQT (8)

TESOL(27) AND LangArts(20) endorsements?
Highly Qualified Teacher Summary

Does Assigned Course have Licensing Requirements? → Yes/No

Yes → Does Teacher have Proper Course License? → Yes/No

Yes → Are ALL students in classroom SpEd? → Yes/No

Yes → Teacher Designated as Highly Qualified

No → Does Teacher have proper SpEd License? → Yes/No

Yes → Does Teacher have proper Bilingual Endorsement? → Yes/No

No → NOT HQT

Yes → Is Course designated a Bilingual Course? → Yes/No

Yes → Teacher Designated as Highly Qualified

No → Teacher Designated as NOT HQT

- Include NCLB Core Courses Only.
- Exclude Pos Cd 93/95/93s/95s/101/104/106.
- Exclude Substitute Teachers.
- Include Organizational School Types of Public or Charter only.
- Exclude PK only schools.
Note: PK students should only be present in ELEM schools.
- Exclude classes w/all gifted students
- Exclude Dummy Staff IDs 555555555 (Religious Studies), 777777777 (Dual Credit/Concurrent Enrollment), 888888888 (Distance Learning/Online Computer Course)