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Program Services Fact Template NEW TEMPLATE

**Target Table(s):** PROGRAMS\_SERVICES\_FACT

**Data Submission Schedule:** 40D, 80D, 120D, EOY

**Grain:** One record per district / location / snapshot date / student / service

**Template Description**

This template tracks services received by students for the Community Schools Program (CSP); both Community Schools Act Programs as well as Title I funded Community Schools. It also tracks services received by students for the Extended Learning Time Program (ELTP).

**Load Sequences/Dependencies**

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| **Load Sequence/Dependencies** | **Optional** | **Lookup** |
| **1. STUDENT** | **N** | **N** |

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Program Services Fact Template

| **Field #** | **Length** | **Field Name** | **R/O/CR** | **Code** | **Definition** | **Business Rules** | **Valid Values/Example Data** |
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| **1** | **8** | **DISTRICT CODE** | **R** | **K,M** | **PED defined three character district code.** |  | **Example: 038** |
| **2** | **6** | **LOCATION CODE** | **R** | **K,M** | **PED defined three character location codes.**  |  | **Example: 100** |
| **3** | **10** | **SCHOOL YEAR DATE** | **R** | **K,M** |  | **All dates must be entered in ISO format** | **Example:** **YYYY-06-30** |
| **4** | **12** | **STUDENT ID** | **R** | **K,M** | **State issued student identification number.** |  | **Example: 100000009** |
| **5** | **20** | **SERVICE CODE** | **R** | **K,M** | **Service Codes align with various categories.** | **Enter the code of the service provided for either the Community Schools Program (CSP) and/or the Extended Learning Time Program (ELTP). If a student participated in BOTH programs during the reporting period, a minimum of 2 records would be submitted per student indicating the type of service received. In addition, a student may have received multiple services for a single program.** | See the [Service Code Set](#Service_PRovided_Type_Code) at the end of this document for a list of the valid values. |
| **6** | **10** | **SERVICE** **START DATE** | **R** | **K,M** | **Field indicating the report date.**  | **Use the ISO format.** | **YYYY-10-01 = 40D****YYYY-12-15 = 80D****YYYY-03-01 = 120D****YYYY-06-01 = EOY****YYYY-06-29=Summer** |
| **7** | **10** | **Not Collected** |
| **8** | **3,0** | **SERVICE FREQUENCY** | **R** | **U** | **Extended Learning Time (ELTP):**The number of days the student received Extended Learning Time within the reporting period. A one to two digit number not to exceed 10 days per student for the year. As an example, a student may have received 4 days of extended learning during the 40th day reporting period, and 6 days between the 40th and 80th day reporting period for a total of 10 days for the year. 4 days of ELTP would be reported at 40th day and 6 days at 80th day for a total of 10 days. | **Number of days the student received the Community School service and/or Extend Learning Time within the reporting period.** **Maximum 10 days of Extended Learning Time allowed per student.** | **A one to two digit number (no decimals).****Example: 4** |
| **9** | **4,0** | **SERVICE DURATION** | **R** | **U** | **If the school offered 10 days of the Extended Learning Time service within the reporting period, 10 would be entered.** | **Number of days the Community School service and/or Extended Learning Time was offered during the reporting period. A one to two digit number not to exceed the number of days within the reporting period** | **A one to two digit number (no decimals).****Example: 10** |
| **10-11** | **40** | **Not Collected** |
| **12** | **30** | **SERVICE PROVIDER NAME** | **CR** | **U** |  | **If the Community Schools Act school is providing the service, this field will be left blank because the school in field #2 is providing the service.** **If a Community Service Provider is providing the service, enter the name of the entity, not the individual’s name.** **Will not be populated for Extended Learning Time Programs (ELTP).**  | **Name of Community Service Provider Entity.****For example: PMS** |
| **13** | **30** | **Not Collected** |
| **14** | **30** | **Not Collected** |
| **15** | **20** | **Not Collected** |
| **16** | **20** | **SERVICE SETTING CODE** | **CR** | **U** |  | **A description of when the service occurs.****Required for Community School Programs (CSP) if the service occurred outside of the instructional day. Otherwise value is null.****Will not be populated for Extended Learning Time Programs (ELTP).** | **Valid Values:****BEFORESCHOOL****AFTERSCHOOL****WEEKEND****SUMMER****YEARROUND** |
| **17-20** | **63** | **Not Collected** |
| **21** | **20** | **PROGRAM CODE** | **R** | **K,M** | **Program Codes CSP and ELTP have been pre-loaded into the Programs Code table by PED IT. The Service Codes in field #5 define the services related to these programs; however, these Program Codes (CSP & ELTP) will NOT be submitted to PROGRAMS\_FACT as normal, but instead their detail services will be collected in this template.** | **Enter the Program Code associated with the Service Code (field #5). Note: The same Service Code may be used for different programs.****If ELTP then Service Code (field #5) must be ENRICHMENT, STEM-STEAM, HERITAGELANGINST, CCR, TUTOR, CREDITRECOVERY, REMEDIAL, MENTOR, ELD, COMMUNITY, DROPOUTPREVENTION, or POSITIVESCHCULTURE.** | **Valid Values:****CSP = Community School Program****ELTP = Extended Learning Time Program** |

**SERVICE CODES (field 5) for Community Schools Program (CSP)**

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| **Code** | **Community Schools Act Category** | **Description** |
| ENRICHMENT | Academic Programs | Enrichment |
| STEM-STEAM | Academic Programs | STEM-STEAM |
| HERITAGELANGINST | Academic Programs | Heritage Language Instruction |
| CCR | Academic Programs | College and Career Readiness |
| TUTOR | Academic Support | Tutoring |
| CREDITRECOVERY | Academic Support | Credit Recovery |
| REMEDIAL | Academic Support | Remedial Education |
| MENTOR | Academic Support | Mentoring Program |
| ELD | Academic Support | English Language Development |
| ECE | Early Childhood Education | Early Childhood Education |
| SOCIALWRK | Health and Wellness | Social Work-Social Services |
| COUNSELING | Health and Wellness | Counseling Services |
| HEALTH | Health and Wellness | Health Services |
| VISION-HEARING | Health and Wellness | Vision and Hearing Services |
| DENTAL | Health and Wellness | Dental Services |
| HOMEVISIT | Health and Wellness | Home Visits |
| COMMUNITY | Health and Wellness | Community-Service Learning |
| WRAP-AROUND | Health and Wellness | Wrap-around Services |
| DROPOUTPREVENTION | Health and Wellness | Drop-out Prevention Program |
| POSITIVESCHCULTURE | Health and Wellness | Positive School Culture Program |

**SERVICE CODES (field 5) for Extended Learning Time Program (ELTP)**

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| **Code** | **Extended Learning Time Category** | **Description** |
| ENRICHMENT | Academic Programs | Enrichment |
| STEM-STEAM | Academic Programs | STEM-STEAM |
| HERITAGELANGINST | Academic Programs | Heritage Language Instruction |
| CCR | Academic Programs | College and Career Readiness |
| TUTOR | Academic Support | Tutoring |
| CREDITRECOVERY | Academic Support | Credit Recovery |
| REMEDIAL | Academic Support | Remedial Education |
| MENTOR | Academic Support | Mentoring Program |
| ELD | Academic Support | English Language Development |
| COMMUNITY | Health and Wellness | Community-Service Learning |
| DROPOUTPREVENTION | Health and Wellness | Drop-out Prevention Program |
| POSITIVESCHCULTURE | Health and Wellness | Positive School Culture Program |

**Note:** The Extended Learning Times Service Codes are a subset of the Community Schools Service Codes.