**STATE PURCHASING DIVISION OF THE**

**GENERAL SERVICES DEPARTMENT AND**

**PUBLIC EDUCATION DEPARTMENT**

**Request for Proposals (RFP) for**

**Grade 3-8 and High School General Populations Assessments in Language Arts and Mathematics**

**Amendment No. 1**

**RFP# 90-924-19-24665**

**Released Jun 3, 2019**

**Proposal Due Date:**

**Jul 15, 2019, 12:00 PM NMT (New Mexico Time)**

Request for Proposal Number ***90-924-19-24665*** is amended as described herein:

* Correct the heading in I.E.3 on page 10 of the RFP
  + From: “statues”
  + To: “statutes”

|  |  |  |
| --- | --- | --- |
| **Event** | **Responsible party** | **Due date (and time)** |
| Issue RFP | State Purchasing Division | Jun 3, 2019 |
| Acknowledgment of receipt | Potential Offerors | Jun 10, 2019 COB |
| Submit written questions | Potential Offerors | Jun 11, 2019, 12:00 PM NMT |
| Respond to written questions | Procurement Manager | Jun 18, 2019, 12:00 PM NMT |
| Submit proposals | Offerors | Jul 15, 2019, 12:00 PM NMT |
| Evaluate proposals\* | Evaluation Committee | Jul 16, 2019 - Aug 5, 2019 |
| Notify Finalist Offeror(s)\* | Procurement Manager | Jul 29, 2019 |
| Provide oral presentation(s)\* | Finalist Offerors | Aug 2, 2019 |
| Submit best and final offers\* | Finalist Offerors | Aug 5, 2019, 10:00 AM NMT |
| Identify Selected Offeror(s)\* | Evaluation Committee | Aug 5, 2019 |
| Notify Selected Offeror(s)\* | Procurement Manager | Aug 6, 2019 COB |
| Begin contract negotiations\* | PED and Selected Offeror(s) | Aug 7, 2019 |
| End contract negotiations\* | PED and Selected Offeror(s) | Sep 3, 2019 |
| Sign contract(s)\* | All Required State Offices and Selected Offeror(s) | Sep 4, 2019 |
| Notify all Offerors of signing\* | Procurement Manager | Sep 4, 2019 |
| Award contract(s)\* | State Purchasing Division | Sep 4, 2019 |
| Protest deadline\* | Offerors | 15 days after notice of signing |
| Contract start\* | State Purchasing Division and Selected Offeror(s) | Sep 4, 2019, 12:00 PM NMT |

* Change Responsible Parties in Table 10 on page 12 of the RFP:
  + Respond to Questions
    - From: SPD Assigned Buyer
    - To: Procurement Manager
  + Notify Finalist Offeror(s)\*
    - From: State Purchasing Division
    - To: Procurement Manager
  + Notify Selected Offeror(s)\*
    - From: SPD Assigned Buyer
    - To: Procurement Manager
  + Begin contract negotiations\*
    - From: State Purchasing Division
    - To: PED
  + End contract negotiations\*
    - From: State Purchasing Division
    - To: PED
  + Sign contract(s)\*
    - From: State Purchasing Division
    - To: All Required State Offices
  + Notify all Offerors of signing\*
    - From: State Purchasing Division
    - To: Procurement Manager
* Specify method of delivery for Acknowledgment of Receipt in II.B.2 on page 12
  + From: “should hand deliver via email”
  + To: “should deliver via email”
* Correct person receiving Acknowledgment of Receipt in II.B.2 on page 12
  + From: “SPD Assigned Buyer”
  + To: “Procurement Manager”
* Correct person receiving written questions in II.B.3 on page 13
  + From: “SPD Assigned Buyer”
  + To: “Procurement Manager”
* Correct person receiving organizational references in IV.D.2 on page 31
  + From: “SPD Assigned Buyer”
  + To: “Procurement Manager”
* Correct reference to location of Organizational Reference form in IV.D.2 on page 31
  + From: “Erro! Reference source not found
  + To: “Appendix E”
* Correct service groups that need to respond to Table 17 in IV.H.3 on pages 43-51
  + From: “Applicable to service groups(s) A3, A4, A5, 6, A7, D2, AND D4”
  + To: “Applicable to service groups(s) A3, A4, A5, A6, A7, D2, AND D4”
* Correct link in Word Prediction of Table 17 in IV.H.3 on page 50.
  + From: “(please provide URL)”
  + To: “[https://nm.mypearsonsupport.com/resources/training-resources/AFA/NM19\_AF&Amanual\_Body\_and\_Appendices.pdf.](https://nm.mypearsonsupport.com/resources/training-resources/AFA/NM19_AF&Amanual_Body_and_Appendices.pdf.%20) “
* Correct service groups that need to respond to Table 18 in IV.H.3 on page 51
  + From: “Applicable to service groups(s) A3, A4, A5, 6, A7, D2, AND D4”
  + To: “Applicable to service groups(s) A3, A4, A5, A6, A7, D2, AND D4”
* Correct service groups that need to respond to IV.I Documentation on page 52
  + From: “Applicable to service groups(s) A3, A4, A5, 6, A7, D2, AND D4”
  + To: “Applicable to service groups(s) A3, A4, A5, A6, A7, D2, AND D4”
* Correct service groups that need to respond to IV.I.1 Proprietary documentation on page 52
  + From: “Applicable to service groups(s) A3, A4, A5, 6, A7, D2, AND D4”
  + To: “Applicable to service groups(s) A3, A4, A5, A6, A7, D2, AND D4”
* Corrected contact information for recipient of Acknowledgment of Receipt, Appendix A, on page 130
  + From: Kimber Sanchez c/o/ Travis Dutton-Leyda

IT Procurement Specialist

RE: Grade 3-8 and High School General Populations Assessments in Language Arts and Mathematics (RFP #90-924-19-24665)

General Services Department

State Purchasing Division

1100 St. Francis Dr.

Joseph M. Montoya State Building, Room 2016

Santa Fe, NM 87505

* To: Kimber Sanchez

RE: Grade 3-8 and High School General Populations Assessments in Language Arts and Mathematics (RFP #90-924-19-24665)

[kimber.sanchez@state.nm.us](mailto:kimber.sanchez@state.nm.us)

* Corrected contact information for recipient of Organizational reference questionnaire, Appendix E, on page 153 and 154
  + From: Kimber Sanchez c/o/ Travis Dutton-Leyda

IT Procurement Specialist

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[kimber.sanchez@state.nm.us](mailto:kimber.sanchez@state.nm.us)

Fax: 505-827-6689

Amendment No. 1 is also on the GSD/SPD website at:

<https://www.generalservices.state.nm.us/statepurchasing/active-procurements.aspx>

**Offerors must acknowledge of this receipt of this Amendment.**