**STATE PURCHASING DIVISION OF THE**

**GENERAL SERVICES DEPARTMENT AND**

**PUBLIC EDUCATION DEPARTMENT**

**Request for Proposals (RFP) for**

**Grade 3-8 and High School General Populations Assessments in Language Arts and Mathematics**

**Amendment No. 4**

**RFP# 90-924-19-24665**

**Released Jun 3, 2019**

**Proposal Original Due Date:**

**Jul 15, 2019, 12:00 PM NMT (New Mexico Time)**

**Proposal Amended Due Date:**

**Jul 16, 2019, 12:00 PM NMT (New Mexico Time)**

Request for Proposal Number ***90-924-19-24665*** is amended as described herein:

|  |  |  |
| --- | --- | --- |
| **Event** | **Responsible party** | **Due date (and time)** |
| Issue RFP | State Purchasing Division | Jun 3, 2019 |
| Acknowledgment of receipt | Potential Offerors | Jun 10, 2019 COB |
| Submit written questions | Potential Offerors | Jun 11, 2019, 12:00 PM NMT |
| Respond to written questions | Procurement Manager | Jun 18, 2019, 12:00 PM NMT |
| Submit proposals | Offerors | Jul 16, 2019, 12:00 PM NMT |
| Evaluate proposals\* | Evaluation Committee | Jul 16, 2019 - Aug 5, 2019 |
| Notify Finalist Offeror(s)\* | Procurement Manager | Jul 29, 2019 |
| Provide oral presentation(s)\* | Finalist Offerors | Aug 2, 2019 |
| Submit best and final offers\* | Finalist Offerors | Aug 5, 2019, 10:00 AM NMT |
| Identify Selected Offeror(s)\* | Evaluation Committee | Aug 5, 2019 |
| Notify Selected Offeror(s)\* | Procurement Manager | Aug 6, 2019 COB |
| Begin contract negotiations\* | PED and Selected Offeror(s) | Aug 7, 2019 |
| End contract negotiations\* | PED and Selected Offeror(s) | Sep 3, 2019 |
| Sign contract(s)\* | All Required State Offices and Selected Offeror(s) | Sep 4, 2019 |
| Notify all Offerors of signing\* | Procurement Manager | Sep 4, 2019 |
| Award contract(s)\* | State Purchasing Division | Sep 4, 2019 |
| Protest deadline\* | Offerors | 15 days after notice of signing |
| Contract start\* | State Purchasing Division and Selected Offeror(s) | Sep 4, 2019, 12:00 PM NMT |

* Change Submit Proposals date in Table 10 on page 12 of the RFP:
  + Submit Proposals
    - From: July 15, 2019, 12:00 PM NMT
    - To: July 16, 2019, 12:00 PM NMT
* Correct the number of copies required in III.B.1 on page 22
  + From: “One (1) ORIGINAL, five (5) HARD COPIES and five (5) electronic copies of the proposal containing ONLY the Technical Proposal each on a separate USB flash drive”
  + Amendment No. 2: “One (1) ORIGINAL, seven (7) HARD COPIES and five (5) electronic copies of the proposal containing ONLY the Technical Proposal each on a separate USB flash drive”
  + Amendment No. 4: “One (1) ORIGINAL, five (5) HARD COPIES and seven (7) electronic copies of the proposal containing ONLY the Technical Proposal each on a separate USB flash drive”

Amendment No. 4 is also on the GSD/SPD website at:

<https://www.generalservices.state.nm.us/statepurchasing/active-procurements.aspx>

**Offerors must acknowledge receipt of this Amendment.**