

School Location Within District Notification Form

The Charter Contract, was entered into by and between the New Mexico Public Education Commission, and **Altura Preparatory School**, effective 1 of **September, 2017**. **Altura Preparatory School** was approved for a **5-year** Charter Contract.

Altura Preparatory School requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

Charter Contract currently states:

SCHOOL NAME: Altura Preparatory School

ORIGINAL ADDRESS: 955 San Pedro Dr SE, Albuquerque, NM 87108

AUTHORIZED GRADE LEVELS: K-5

Notifies the Public Education Commission, Section 7 of the school's contract shall state beginning on:

EFFECTIVE DATE OF CHANGE: July 15, 2019

SCHOOL NAME: Altura Preparatory School

NEW PHYSICAL ADDRESS: 8650 Alameda BLVD NE, Albuquerque, NM 87122

AUTHORIZED GRADE LEVELS: K -5

Identify the new address at which the school will be operating, including the street address, city, state, and zip code.

Altura Preparatory School's School Location within District Notification is hereby submitted by, **Meaghan Hindman and Lissa Hines** on **June 5, 2019** and affirms the school meets the following eligibility criteria:

- Notification must be submitted and approved by the PEC prior to the physical move; and
- The school's governing board is in compliance with all reporting requirements.


Charter School Representative Signature

6/5/19
Date

Altura Preparatory School's School Location within District Notification was:

- Approved Denied

Chair, Public Education Commission

Date

Narrative

Rationale for Moving the School to a New Location

The current school building is under new ownership and the agreed upon square footage growth (negotiated with the prior landlord) to accommodate grade level growth is no longer an option.

In May 2018, Altura Preparatory School entered into a lease with Willow Village, LLC, through a strong partnership with the landlord. As a part of that lease, the school was given the opportunity to lease up to 25,000 square feet. Per the agreement, the landlord was to develop the space to meet e-occupancy standards and exceed the wNMCI average of the state, on mutually agreeable terms.

Our landlord passed away in late March 2019. In April 2019, Directors Meaghan Hindman and Lissa Hines met with the new ownership to discuss the school's future at Willow Village. In this meeting, the new owner was unwilling to commit to the previously agreed upon lease provision: the space needed to grow to 5th grade and fulfill the enrollment agreed upon in our charter contract. In order to reach our school's full growth to 396 students and grades K-5, we began to search for a space that would currently accommodate the school and accommodate the school into future years' growth.

We found a suitable facility with e-occupancy at 8650 Alameda Blvd NE: this is a facility that has been a charter school recently, with e-occupancy status and a passing wNMCI score at the current date. The facility also has the current square footage and additional outdoor space to house the school for future years to accommodate the planned growth that was not possible to accommodate in Willow Village.

The School feels that it is fortunate to have found a facility that currently meets so many of the needs of the program and planned growth, and that families thus far have responded positively to the potential change. (See below regarding communication to the school community.)

Identify the number of students displaced by the move and the plan to support those students

Altura Preparatory School currently enrolls 56 students. Of these students, 46 are planning to enroll for the 19-20 school year. 50 additional new students are already registered.

	Closer to 8560 Alameda	Closer to 955 San Pedro
Current Students	12	34
New Students	43	10
	55	44

As the school continues to enroll students for the 19-20 school year, the school has been sharing the likely location change, and transportation options for all families. We've had increased interest in the school since families have learned about the location change, both in the 87108 and nearby Southeast and Southwest Albuquerque zip codes, and from the 87109, 87112, 87123, and 87107 area codes. This has actually positively impacted the school's diverse population, a key component of our charter model and non-academic vision.

The school intends to provide transportation, with a route that departs from a Pre-kindergarten and Daycare (Eastern Child Development Center) near the 955 San Pedro location in the International District with one additional stop in mid-Albuquerque.



Communication of the planned move to the school community:

Given the short timeline, our goal was to provide parents with as much specific information about the move and transportation options. We individually called each family that is currently enrolled or has submitted enrollment or registration forms for 2019-20. We spoke with each family and answered questions, helped them plan routes to school, and noted names in similar areas to support carpools or bus stops.

Similarly, we've communicated with key partners to ensure that the programs that the school provides within the school continue to operate through the move and in the new school site. Our priority is, and has been, to ensure that all students have access to the high-quality programs that Altura Prep offers, regardless of the location of families and, now, of the school.

Over the summer, the school will share transportation and carpool options and the Altura Family Organization will support with organizing carpools.

How students are supported in identifying other educational options and enrolling in another school:

Families were asked to indicate over the phone, and then again in writing, their desire for transportation to the new site or their desire to seek another school option. Families that indicated they were opting to search for a new school option were supported via phone and in person and school personnel (Director(s) and Office Manager) assisted them with identifying schools that met their needs/desires. As of June 2, two families who were intending to return to the 955 San Pedro facility opted to attend schools closer to home. 26 students (new and returning) have opted into bus transportation provided by the school, to date. Other families of returning students have stated a commitment to driving (based on parents' work locations or other) or have already notified the school that they have coordinated a carpool.