

**Initial Educational Diagnostician, Pre K-12 License Checklist**

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| Licensee’s Name:        | File Number:       |
| Application Date:       | Issue/Review Date:       |
| Consultant’s Name:  | License Type: 900 |

**Documents Required:**

[ ]  Social Security number provided, (Copy of card needs to be provided, if social not placed on application)

[ ]  Official sealed transcripts Bachelor’s and Master’s Degree from a regionally accredited college or university

[ ]  30 graduate hours (which may be completed as part of the Master’s degree) in educational diagnosis or school psychology program and include:

[ ]  Internship

[ ]  Hold a valid NM teaching license, counseling license, or a licensure in an ancillary area **OR**

[ ]  Verification of 3 years of experience in one or a combination of the following areas:

* + Work in community-based programs serving developmentally disabled children/adults
	+ Mental health related to educational diagnosis
	+ Clinical practice related to educational diagnosis
	+ Vocational evaluation; teaching.

[ ]  Pass Content Knowledge Assessment (CKA) in Educational Diagnostician **OR**

[ ]  Hold National Certification from National Association of School Psychologist (NASP) or from the Council for Educational Diagnostician Services (CEDS).

**For office use only:**

[ ]  Email sent requesting:

[ ]  Level 1: 5 year license issued

Comments: