Course License Discrepancy Report Logic 2019-20

Start

1.) Select all Course Instructor records for appropriate School Year and Report Period into memory

2.) Select first/next Course Instructor record (clear status variables; Skip Dummy Staff IDs 555555555, 777777777 & 888888888)

   2A.) Does staff member have 94 Gifted, 93 or 93S (SLP), 95 or 95S (RSP as Caseload Teacher), 97 (General SPED), 101 (Corrections Facility Teacher), 104 (Home School/Family School Teacher) or 106 (SPED-Alternative/Family School Teacher) assignment code at same district & location as course instructor record (and for same reporting period)?

   - Yes → Go to Step 9 (page 2)
   - No → Go to Step 9 (page 2)

3.) Lookup Course certification requirements in Course Certification Requirement table based on first 4 characters of Course Code Long

   4.) # of records returned from Course Certification Requirement table?

      - 1 or multiple

5.) Load certification requirement record(s) into memory

6.) Do a lookup to Staff Certifications table based on Staff ID. Load all staff certification record(s) into memory

   7.) # of certification records returned for staff member?

      - 0 (discrepancy Exists) → P 1 of 3
      - 1 or multiple

8.) Insert record into course discrepancy table with Staff ID, Course Code, School Year, Status of “No License Found”, etc.

Note: When checking licenses check both “regular” licenses and the HOUSSE, etc. endorsement equivalents

Dummy Staff IDs are omitted:
555555555 Religious Studies
777777777 Dual Credit/Concurrent Enrollment
888888888 Distance Learning/Online
Computer Course
Course License Discrepancy Report Logic

9.) Select first/next certification requirement record

10.) Does staff member have required License Type/Level? (Yes/No)

11.) Set temp status variable to "No Valid License"

12.) Is License Type/Level current? (Yes/No)

13.) Set temp status variable to "License Expired"

14.) Is License Type/Level = Approved, Approved Waiver, Reinstated, Reprimand or Pending? (Yes/No)

15.) Set temp status variable to certification status (e.g., "License Revoked"***)

16.) Is an Endorsement Required? (Yes/No)

17.) Does staff member have appropriate endorsement attached to License Type/Level? (Yes/No)

18.) Set temp status variable to "Lacks Endorsement"

19.) Is Course taught in Bilingual Ed Program? (Fld60 CourseInstructSnap=BEP and CrsCdNot 1062-1067)? (Yes/No)

20.) Does staff member have appropriate BILINGUAL endorsed teaching lic (endorsement code = 67) for matching License Type/Level? Exception: Doesn't apply to 520 Lic. (Yes/No)

21.) Set temp status variable to "Lacks Bilingual Endorsement"

22.) Go to Step 2 (page 1)

23.) Do more certification requirement records exist? (Yes/No)

24.) Determine actual status. Hierarchy is:
   1. Lacks Bilingual Endorsement
   2. Lacks Endorsement
   3. License Revoked, etc.
   4. License Expired
   5. No Valid License

25.) Exit loop, insert record into course discrepancy table with Staff ID, Course Code, School Year, Enrollment Period Num and status variable

20.5 Clarification. Since the 520 Native Language and Culture Certificate is NEVER issued with a 67 Bilingual Endorsement, it skips this requirement.

20.5 Has 520 Lic? (Yes/No)

20.5) Clarification. 520 license will not be found in Course License Requirement Table as a valid license for teaching many courses, such as 3rd hour of Social Studies (core course) in Bilingual Ed Program. As long as they have the appropriate teaching license to teach the course, then the 67 Bilingual endorsement is not required and the 520 Native Language and Culture Certificate will suffice in lieu of the 67 Bilingual Endorsement on their teaching license. In other words, the course may be taught in their native language (520 implies) and does not have to be taught in Spanish, which is what the 67 Bilingual endorsement implies.

20.5) Has 520 Lic? (Yes/No)

***Full list of Statuses: Results in license discrepancy:
- License Revoked
- License Cancelled
- License Suspended
- License Denied
- License Inactive
- License Pending
- Disapproved Waiver
- License Voluntary Surrender
- License Forced Surrender

OK status won't result in license discrepancy:
- Approved Waiver
- Conditional
- Reprimand
- Reinstated
- Ethics Case
- License Case
- Prosecution Pending
- Open Investigation
- Warning
*This page only applies to state-funded Bilingual Education Programs (defined as BEP in Course Instructor) for courses 1062 & 1063.

Instead of creating separate Course Codes for ESL & ELD in BEP and Not In BEP, separate logic is handled here for determining licensure for IN BEP. Not in Bilingual Education Program (Not BEP) are defined in Course License Requirement Table.

*Check BEP (Bilingual Education Program) for special licensure requirements

- Is field #60 (Course Special Pgm Cd) in Course Instructor Snapshot = BEP?

  - Y: Is 4-digit Course Code = 1062 ESL/ELD?

    - Y: ElemLic requires Bilingual or TESOL endorsement; SecondaryLic requires TESOL.

    - N: No errors found for BEP check. Return back to p2

    - N: Has TESOL (27) endorsement?

      - Y: Set temp status variable to "Lacks Endorsement"

      - N: Has Bilingual (67) or TESOL (27) endorsement?

        - Y: Set temp status variable to "No Valid License"

        - N: ElemLic 200/208? N

          - Y: Lic requires TESOL AND LangArts endorsements; 200/208 Elem K-8 requires TESOL endorsement only.

          - N: TESOL(27)? N

            - Y: TESOL(27) AND LangArts(20) endorsements?

              - Y: Set temp status variable to "Lacks Endorsement"

              - N: Set temp status variable to "No Valid License"

            - Y: ElemLic 200/208?

              - N: Lic 300/308,350,500/505?

                - N: TESOL(27) AND LangArts(20) endorsements?

                  - Y: Set temp status variable to "Lacks Endorsement"

                  - N: Set temp status variable to "No Valid License"

                - Y: Set temp status variable to "Lacks Endorsement"

              - Y: Set temp status variable to "Lacks Endorsement"

            - Y: TESOL(27)? N

              - Y: TESOL(27) AND LangArts(20) endorsements?

                - Y: Set temp status variable to "Lacks Endorsement"

                - N: Set temp status variable to "No Valid License"

              - N: Has TESOL (27) endorsement?

                - Y: Set temp status variable to "Lacks Endorsement"

                - N: Has Bilingual (67) or TESOL (27) endorsement?

                  - Y: Set temp status variable to "No Valid License"

                  - N: No errors found for BEP check. Return back to p2

    - N: Is 4-digit Course Code = 1063-1067 EngLangArts ELD?

      - Y: Lic requires TESOL AND LangArts endorsements; 200/208 Elem K-8 requires TESOL endorsement only.

      - N: Has TESOL (27) endorsement?

        - Y: Set temp status variable to "Lacks Endorsement"

        - N: Set temp status variable to "No Valid License"

- N: Return back to p2 to continue processing.

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