

**Information Tech Coordinator-Endorsement Licensure Checklist**

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| Licensee’s Name:        | File Number:       |
| Application Date:       | Issue/Review Date:       |
| Consultant’s Name:  | License Type:       |

**Coursework Accepted or Degree Conferred in instructional technologies or related field:**

All Computer Courses:

**Alternative Pathway**

[ ]  Technical Alternative Technology IT Form (Portfolio)

**Documents Required**

[ ]  Official sealed transcripts-(24-36 semester hours), 12 semester hours of which must be upper division credit

[ ]  Passage of exam (out of state prior to being in the state of NM) OR

[ ]  Current Teaching License from Out of State or Country which reflects endorsement area in which educator is applying for

**For office use only:**

[ ]  Email sent requesting:

[ ]  Endorsement Added

Comments: