

**Reading-Endorsement Licensure Checklist**

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| --- | --- |
| Licensee’s Name:        | File Number:       |
| Application Date:       | Issue/Review Date:       |
| Consultant’s Name:  | License Type:       |

**Coursework Accepted or Degree Conferred in:**

[ ]  All reading courses with RDG prefix:

[ ]  Literacy courses that are reading methods coursework:

**Documents Required-Beginning Teachers**

[ ]  Official sealed transcripts - (24-36 semester hours) **AND**

[ ]  Passage of CKA in Reading, passing score 240

**Documents Required-Adding on an Endorsement to a teaching license**

[ ]  Official sealed transcripts - 24-36 semester hours (12 hours must be upper division) **OR**

[ ]  Passage of CKA Reading exam, passing score 240

<http://www.nmta.nesinc.com/TestView.aspx?f=HTML_FRAG/NM013_TestPage.html>

[ ]  Current Teaching License from Out of State or Country which reflects endorsement area in which educator is applying for

**For office use only:**

[ ]  Email sent requesting:

[ ]  Endorsement Added

Comments: