

**Initial School Counselor, Pre K-12 License Checklist**

|  |  |
| --- | --- |
| Licensee’s Name:        | File Number:       |
| Application Date:       | Issue/Review Date:       |
| Consultant’s Name:  | License Type: 600 |

**Documents Required:**

[ ]  Social Security number provided, (Copy of card needs to be provided, if social not placed on application)

[ ]  National Certified School Counselor credential issued by the National board for certified counselors **OR**

[ ]  Licensed professional mental health counselor (LPC) or licensed professional clinical mental health counselor (LPCC) issued by the New Mexico Counseling & Therapy Practice Board **AND**

[ ]  Official sealed Master’s degree from a regionally accredited college or

 university in counseling **AND**

[ ]  A minimum of 6 semester hours of graduate credit in school counseling course work

**OR**

[ ]  Official sealed transcripts of Master’s degree conferred from a regionally accredited college or university that has 36-42 graduate hours in school counseling to include a practicum in a school setting.

[ ]  Passage of the Content Knowledge Assessment in School Counseling

 **For office use only:**

[ ]  Email sent requesting:

[ ]  Level 1; 3 year license issued

Comments: