

**Initial Rehabilitation Counseling, Pre K-12 License Checklist**

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| Licensee’s Name:        | File Number:       |
| Application Date:       | Issue/Review Date:       |
| Consultant’s Name:  | License Type: 605 |

**Documents Required:**

[ ]  Social Security number provided, (Copy of card needs to be provided, if social not placed on application)

[ ]  Valid Certified Rehabilitation Counselor certificate issued by the Commission on Rehabilitation Counselor Certification **OR**

[ ]  Official sealed transcripts with a Master’s degree conferred in rehabilitation counseling **OR**

[ ]  Official sealed transcripts with Master’s degree conferred in school counseling, vocational counseling or other related field (earned from a regionally accredited college/university)

[ ]  Verification of 1 year of experience in rehabilitation counseling **OR**

[ ]  15 semester hours in rehabilitation counseling course work

[ ]  Official sealed transcripts with a Bachelor’s Degree conferred in rehabilitation counseling (earned from a regionally accredited college/university) **AND**

 [ ]  Verification of 1 years of direct vocational rehabilitation job experience **OR**

[ ]  Official sealed transcripts with a Bachelor’s Degree conferred in school counseling, vocational counseling or other related field (earned from a regionally accredited college/university) **AND**

 [ ]  Verification of 2 years of direct vocational rehabilitation job experience **OR**

 [ ]  15 semester hours of credit in rehabilitation counseling in the areas of vocational/transition assessment, medical aspects of disability, psychosocial and/or psycho-cultural aspects of disability, case management in rehabilitation counseling, issues and practices in rehabilitation counseling, or placement aspects of rehabilitation counseling

**For office use only:**

[ ]  Email sent requesting:

[ ]  Level 1; 3 year license issued

Comments: