



# Troops to Teachers Services and Responsibilities

## Counseling and Advising

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**(After** completing the online application/registration at <http://proudtoserveagain.com/>

**During the initial counseling session, the advisor will:**

- Provide information on state licensure requirements
- Provide information on specific licensure programs
- Inform the applicant of stipend and bonus opportunities
- Provide the applicant with school district contacts as requested

**After the personalized counseling session, the applicant is responsible for:**

- Enrolling in a licensure program or courses leading to licensure
- Networking (substitute teaching or volunteering) with school districts (with assistance from TTT NM Office)
- Seeking employment and working with TTT NM Office employment referral services
- Coordinate with the national office regarding eligibility for [financial assistance](#)

## Employment Referral Services

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The **TTT NM Office** will:

- Provide resources for resume and cover letter
- Provide recommendations for employment preparation when applicable
- Assist in the job search and help establish school district connections when possible
- Support spouse outreach to local school districts

The **applicant** is responsible for:

- Being proactive in their job search and preparation
- Securing employment
- Reporting any employment to the TTT New Mexico Office
- Coordinate financial eligibility with the national office for bonus offerings



**Contact New Mexico Troops to Teachers with any eligibility/registration questions.  
1-720-646-0952 or [faris\\_r@cde.state.co.us](mailto:faris_r@cde.state.co.us)**