The School District Operating Budget is submitted through the Operating Budget Management System (OBMS). The budget documents below must be submitted electronically through email except for the *PED901B-10 Approval of Operating Budget* which requires 2 original signature pages and must be mailed or hand-delivered to your assigned budget analyst. Additionally, for 2020-2021, please also email a scan of your signed copy of the *PED901B-10 Approval of Operating Budget*.

* **2020-2021 Public School Operating Budget**: Must be submitted through OBMS.
* **2019-2020 Estimated SEG**: Must be submitted electronically through e-mail.
* **2020-2021 PED 910B-5**:Provided by your Budget Analyst
* **2020-2021 PED 910B-7:** *Proposed Operational Cash Balance Worksheet*:Must be submitted electronically through e-mail.
* **2020-2021 PED 901B-10** *Approval of Operating Budget*: **2 Originals Including Signatures are Required!**Must be mailed NO later than June 20th.
* **2020-2021 Worksheet IV & V**: Must be submitted electronically through e-mail.
* **2020-2021 925B 1-4:** *Estimated Average Salary Increases:* Must be submitted through email.
* **2020-2021 School Calendar & Calendar Check**: Must be submitted electronically through email.
* **2020-2021 Governing Board Policies** (Include school year) emailed
* **2020-2021 Salary Schedules**: Include teachers and ALL other School Board approved

salary schedules e-mailed.

Please indicate the following on the Teacher Salary Schedules:

* + Additional increments paid
	+ Out-of-district experience allowed
	+ Status of collective bargaining
	+ Prior year salary schedule, if collective bargaining is not complete
* **2020-2021 Article 10A & Article 8 Certification** (scan and email with budget documents)
* PLEASE DO NOT COMBINE THE 2020-2021 SALARY SCHEDULES WITH THE 2020-2021 GOVERNING BOARD POLICIES
* PLEASE ENSURE YOU SUBMIT YOUR REQUIRED PROGRAM APPLICATIONS (INCLUDING EDUCATION PLAN) PER PED INSTRUCTIONS. THE NEW EDUCATION PLAN IS PART OF YOUR OPERATING BUDGET SUBMITTAL AND IS REQUIRED TO GENERATE AT-RISK UNITS.