



STATE OF NEW MEXICO
 PUBLIC EDUCATION DEPARTMENT
 300 DON GASPAR
 SANTA FE, NEW MEXICO 87501-2786

Authorization to Release Copy of FBI Background Check Report

Please Type or Print Clearly Incomplete forms will not be processed.

A legible copy of your photo ID is required for processing

(Valid ID Types: US state vehicle operator's license, valid passport or valid US military ID)

Date _____

Name: _____ Gemalto-Cogent Registration# _____

Must be for reason "TEACHER LICENSURE" to be valid for PED

PED License # (if known): _____ SS# (full) _____

I hereby authorize NMPED Backgrounds to release a copy of my background results directly to me for review purposes.

Information to be sent via (check one):

Mail E-mail Fax

Please make sure below instructions are clear and legible.

 Name

 Mailing Address

 City, state, zip

Email: _____ Fax #: _____

By signing below, I understand that I take full responsibility of the report copy and will not hold NMPED liable for how I choose to use the results.

X _____

Applicant's Written Signature **(Copy will NOT be released without a Signature) E-signatures are not accepted.**

Return Completed Form & Legible ID Copy to:

Mail: NM Public Education Department, Licensure Background Checks, 300 Don Gaspar Rm 103, Santa Fe, NM 87501

Fax: 505-827-5820

Scan & emailed to: stephaniej.lujan@state.nm.us

PLEASE NOTE – EFFECTIVE OCTOBER 5, 2009: A copy of an FBI Criminal History Report will not be released to an individual without a valid, legible, photo ID that bears the requestor's signature.

Effective October 1, 2019 NM PED will not release a copy of the Background check report to any agency or school, as the report is no longer valid for employment purposes.