

Deputy Secretary of Identity, Equity, and Transformation Job Description

Purpose of Position

THIS POSTING WILL BE USED TO CONDUCT ONGOING RECRUITMENT AND WILL REMAIN OPEN UNTIL THE POSITION HAS BEEN FILLED.

Why does the job exist?

This position serves as the NMPED's lead for Identity, Equity and Transformation. The Deputy Secretary serves as the agency's lead for directing state policy on the effective implementation of the Charter School Division, Indian Education Division, Language and Culture Division and Special Education Division. The position also oversees the implementation of solutions for the Martinez and Yazzie (Martinez/Yazzie) Consolidated Lawsuit. The Deputy Secretary monitors the progress on the remedies of the decision, coordinates a variety of interagency activities and initiatives, drives the work through a lens of equity, and connects the work with external stakeholders, partners, and initiatives. Further, the Deputy Secretary navigates external and internal relationships to effectively engage relevant stakeholders while maintaining and communicating the goals of the PED's strategic goals, priorities and expectations.

The Deputy Secretary of Identity, Equity and Transformation is responsible for:

- Making recommendations on relevant policy matters to PED leadership team using relevant research, data, and law/regulation
- Serving as lead for Identity, Equity, and Transformation rule making and legislative recommendations
- Leading and coordinating collaboration with relevant stakeholders, such as Advisory Councils, Superintendents, Charter leaders, Tribal leaders, and others, including PED/ECECD/HED personnel
- Ensuring compliance with all applicable state and federal laws, regulations and guidance, with a specific focus on at-risk students
- Supervising, supporting, developing, and evaluating Charter School, Indian Education, Language and Culture and Special Education Division Directors
- Integration of systems to support the Martinez/Yazzie court decision across the NMPED through collaboration with other NMPED divisions and bureaus
- Facilitating and supporting agency advisory councils, including the advisory councils for Bilingual Multicultural Education (BME), Indian Education (IEA), Special Education (IDEA), Hispanic Education (HEA) and Charter Schools
- Disseminating the formal advisements from the advisory councils, including BME, IEA, IDEA, HEA, and Charter Schools.
- Collaborate with the Assistant Secretary of Indian Education, the Secretary, and LEAs to ensure enactment of the Indian Education Act
- Managing, monitoring, and leading cross-agency coordination of the implementation of the remedies to address the Martinez/Yazzie court decision and providing guidance and support to districts, charter schools, and state agencies on implementation as needed
- Advising the Secretary of Education on the progress of efforts to address the Martinez/Yazzie court decision, as well as informing and supporting broader, multi-sector implementation efforts
- Engaging and convening numerous stakeholder groups and constituencies on the implementation of remedies to address the Martinez/Yazzie court decision, including NMPED

staff and leadership, district and charter leaders, representatives of Tribes, Nations, and Pueblos, families of students, service providers, community leaders, and other stakeholders.

- Leading and supporting the Charter Schools Director to develop and shepherd policies to support the effective functioning and oversight of charter schools.
- Leading and supporting the Charter Schools Director to develop and implement programs and policies to support charter-district collaboration, information sharing, and innovation.

How does it get done?

Reporting to the Secretary of Education, the Deputy Secretary of Identity, Equity, and Transformation serves as a key member of the department's leadership team. Strong communication, writing, and management skills are required. An ability to navigate complex systems and complete projects with multiple moving parts while meeting deadlines is also required. The Deputy Secretary of Identity, Equity, and Transformation will be expected to work collaboratively across divisions, bureaus, other state agencies, and external organizations, and also to work independently when necessary to achieve the best results for the PED. Developing and maintaining positive, productive relationships with leaders and stakeholders across the state will be critical.

Excellent interpersonal skills and a positive teamwork-oriented and customer service attitude, as well as flexibility and adaptability, are necessary in this fast-paced environment.

Employment Requirements

Must possess/obtain and maintain a valid New Mexico Driver's License.

Working Conditions

Work is performed in an office setting with exposure to Visual/Video Display Terminal (VDT), extensive computer and phone usage. Some sitting, standing, bending and reaching may be required.

Supplemental Information

Benefits: Do you know what Total Compensation is? [Click here](#)

Agency Contact Information: Please send a cover letter and resume/CV to Dr. Allison Briceño, allison.briceno@state.nm.us

Bargaining Unit Position

This position is not covered by a collective bargaining agreement.