

**Head Administrator or Charter Representative
Change Amendment Form**

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [], hereafter “the School”, effective [] of [], []. The School was approved for a [] Charter Contract.

The School requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

CHANGE OF:	HEAD ADMINISTRATOR	CHARTER REPRESENTATIVE	BOTH
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Charter Contract currently states:

ORIGINAL INDIVIDUAL ON FILE:

The School requests the Public Education Commission approve the following: changes to the charter contract

EFFECTIVE DATE OF CHANGE:

NEW INDIVIDUAL ON FILE AND CONTACT INFORMATION:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School’s Head Administrator or Charter Representative Change Amendment is hereby submitted by [] on [], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of the change being communicated or implemented; and
- The school’s governing board is in compliance with all reporting requirements.

Charter School Representative Signature _____
Date

The School’s Head Administrator or Charter Representative Change Amendment was:

- Approved Denied

Chair, Public Education Commission _____
Date