

Enrollment Cap Amendment Request Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [_____], hereafter the School, effective [____] of [_____], [_____]. The School was approved for a [_____] Charter Contract.

The School's Charter Contract currently states:

ENROLLMENT CAP:

AUTHORIZED GRADE LEVELS:

The School requests consideration from the Public Education Commission (PEC) to change the terms of its Charter Contract, Section _____, as follows:

PROPOSED ENROLLMENT CAP:

ENROLLMENT CHANGE: INCREASE DECREASE

The School's Enrollment Cap amendment request is hereby submitted by [_____] on [_____], and affirms the school meets the following eligibility criteria:

- The school must confer with the PEC to convert to the 2019 contract template within 30 days of a vote on this request;
- The school's governing board is in compliance with all reporting requirements; and
- In the prior three (3) years, the school has:
 - o Received no lower than a "C" letter grade on the state report card (applicable for SY18 and prior) AND received no lower than the top 75% academic designation on the NM System of School Support and Accountability (applicable for SY19 and forward);
 - o Received an overall academic tier rating of Tier 1 or Tier 2 on the school's PEC approved Academic Performance Framework, for years in which a PEC Tier Level is available; and
 - o Has not had its board of finance revoked.
- If the fiscal year has started or will start prior to the request being considered by the PEC, the amendment request will be effective only in the subsequent fiscal year

Charter School Representative Signature

Date

The School's Enrollment Cap amendment request was reviewed and voted upon by the Public Education Commission and is hereby:

APPROVED

DENIED

Chair, Public Education Commission

Date