

## **Form F Webinar Q and A:**

Q: Instruction on a standard does not necessarily happen at one time in a school year. Would you prefer to have the citation to be at the culmination of a standard or in the process of instruction?

A: It will depend on the content of the standard in relation to your materials. It is up to your correlations team to identify the best place within the materials to cite the standard to show it addresses the standard.

Q: Is there a preference if you submit both print and digital?

A: It is up to the publisher to determine what material to cite from being sure that the review set matches the Form F and the Form E.

Q: If we submit digital materials, will we place a hyperlink in the cell?

A: A hyperlink can be placed in the cell that coincides with the standard or criterion or you can supply the digital path to the location in the materials.

Q: Do the three pages allowable within the citation need to be a range, or can they be three separate pages?

A: The 3 page limit should be a range and not 3 separate pages.

Q: If our curriculum is available in both print and digital, will both be approved if we only submit citations from print?

A: If the print and digital materials are exact duplicates, then yes, they will both be adopted if one is found to be Recommended or Recommended with Reservations.

Q: How do we cite the materials if we submit print and digital materials?

A: There should be one citation per cell. You may put a citation for the print material in one cell/standard and the next cell/standard could be a hyperlink if you are submitting both print and digital.

Q: Could you clarify what the reviewers will be looking at to score column H "Student Edition," if publishers are completing Column D "Teacher Edition"?

A: The reviewers will be citing from any student facing material for a citation, score and evidence for column H.

Q: Was the HQIM video submitted with the initial Form E submission or is this a third one?

A: It is NOT a third one. If you provided a video link on the Form E already, then you are all set for that HQIM Review website video.