

Math and Science Advisory Council Meeting
October 13, 2020
12:00-2:30 pm

MINUTES approved on 01/15/2021

1. Call to Order 12:08p: roll call of remote participants.

Present MSAC Members:

Wanda Bulger-Tamez	Mollie Parsons
Glenda Leonard	Dave Dooling
Tanya Rivers	Marcia Barton
Anna Suggs (joined at 12:45)	

Absent: Scott Robbins

Present MSB Staff: Shafiq, Christy, Jennifer, Yanira

2. (12:12) **Approval of Minutes and Agenda.** from previous two meetings (Sept. 11, 2020 and Sept. 23, 2020). Minutes from September 11, 2020 were reviewed. Dave made a motion to adopt the minutes as written, Mollie seconded. The minutes for September 11 were unanimously approved as written. Minutes from September 23, 2020 were reviewed, and unanimously approved as written. The agenda was reviewed and approved.

3. (12:20) **Request MSB to send membership letter and application request to listserv.** Discussion on MSB sending recruitment letter and application links. MSAC requests that the MSB review the MSAC's April recruitment letter and modify as needed for different list serves. The MSAC unanimously approved the motion.

4. (12:35) **Review/Approve draft sections of 2019-2020 Report**

The MSAC reviewed the Computer Science, Math, and Science data and MSAC commentary for each section of the report. Changes and clarifications were made in each section. The MSAC then reviewed the priorities and introduction section. The MSAC then approved these draft sections of the 2019-2020 report with additional word crafting by a unanimous vote. Next steps, the report will be polished according to the template. Christy will finish that process by Monday to have the report to Yanira by Tuesday, 10/20 (the deadline is really important).

5. **Talking Points with Secretary Meeting**

- a. Report Priorities
- b. 22-15E-6. Mathematics and science proficiency fund.

Meeting has been requested.

6. **Planning Next Steps**

a. Timeline for 20-21 Report

Wanda shares the proposed timeline for 2021 meeting schedule. This document will be emailed to the group for ideas.

Meeting adjourned at 2:30p.