

## Web EPPS Checklist

- Obtain login credentials if needed
- Check that the correct school year is selected
- Ensure that the PEC Authorized Performance Review & Accountability tool is in “Submitted” status
- Ensure you are listed as an LEA Submitter
- Check to see if any indicators are marked Concern Identified
- Provide any and all Requested Follow-Up
- Update the Governing Board on the status of the annual review throughout the process
- Share the final report with the Governing Board