

# COVID-19 Safe Practices Walkthrough



Date:	1/13/2021	
District:	Artesia Public Schools	
School:	Hermosa Elementary	
District Contact Name	James T. Phipps / Asst. Supt. Operations	<i>District Signature: James T. Phipps</i>
Fire Marshal Signature	Brendan Harvey	<i>Fire Marshal Signature: BH</i>
<b>Current Status</b>	<b>Use Drop</b>	
<b>Down</b>	<b>Safe Practice</b>	<b>Notes</b>
Fully Implimented	Multi-ply cloth <b>masks</b> available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps	All staff members and students who were present were wearing masks appropriately. Ample extra supply of both cloth and disposable masks on hand.
Fully Implimented	Classrooms and commons areas are set up for <b>6 feet social distancing and less than 50% student class size in place</b>	
Fully Implimented	If applicable, <b>cafeteria (or other congregate feeding area) is set up for 6 feet social distancing</b> and cohorts of students are not mixed	
Fully Implimented	<b>Hand sanitizer</b> that contains at least 60% alcohol is available across the school	Ample extra hand sanitizer on hand.
Fully Implimented	School doors and windows are operable	In addition, box fans are being deployed to aid in air circulation.
Fully Implimented	School ventilation systems are functional and meet standard	Each space has its own mechanical rooftop unit. MERV 10 filters in place. Three to four air exchanges per hour. District is researching HEPA filtration units that meet PED specifications.
Fully Implimented	Evacuation Plan in place that maintains 6 feet social distancing	
Fully Implimented	Isolation rooms for symptomatic individuals in place	