


COVID-19 Safe Practices Walkthrough Form

Date:	10-Feb-21	
District:	Espanola	
School:	Espanola Valley High School	
District/ Charter Contact Name	Espanola Public Schools/ Victoria Gonzalez Christian lopez	District/Charter Signature:
Fire Marshal/ PED Staff Name	Chief Padilla FF P. Montoya	Fire Marshal/ PED Staff Signature
Current Status Use Drop Down	Safe Practice	Notes/ Checklist
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand? All students required to bring own masks, extras are available in front office and each check station located at approved entrances.
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desk marked for A/B cohorts? Are desks/ students facing one direction? Controlled by both teachers and staff at all times.
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	No cafeterias are being used, meals will be distributed in classrooms.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Approved sanitizer at all check stations and within classrooms offices and all common areas. Restrooms stocked with hand soap.
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Sanitization logs accessible and posted across the school site? Espanola Schools have disinfection log template and protocols in place for all cleaning and disinfecting process, and frequency of areas to be done. Transportation protocols are set and transparent throughout all busses. All documents saved and available digitally.
Yes	School doors and windows are operable and other air filtration measures in place.	Fans in place All rooms that have available fresh air are being utilized. Rooms that do not have fresh air available, appropriate HEPA filtration devices and fans are being utilized.
Yes	School ventilation systems are functional and meet standard.	HEPA Filters
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Plans are in place and protocol saved digitally. Evacuation plan in place. Dismissal process protocol in place. Documents are saved and available digitally.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	Protocol in place. Documents saved and available digitally.
Yes	Protocols and signage in place for entrance into the building including temperature other symptoms check.	Signage in multiple languages as appropriate, Protocol in place. Check stations implemented.
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Student Hybrid assurances signed and dated by both students and parents prior to return.
	General Notes EFD Inspector will perform one final walkthrough the prior business day to students returning. At this time all requirements have been met. All applicable documents will be saved and attached to this inspection form.	